



Seaford Town Council Planning & Highways Agenda – Thursday 6th June 2024

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, R Clay, O Honeyman, R Honeyman and J Lord.

A meeting of the **Planning & Highways Committee** will be held at the **Council Chambers, 37 Church Street, Seaford BN25 1HG** on **Thursday 6th June 2024 at 6.30pm** which you are summoned to attend.

PLEASE NOTE 6.30PM START

A handwritten signature in black ink, appearing to read 'A Chugg', written over a light blue grid background.

Adam Chugg
Town Clerk
29th May 2024

- **Public attendance at this meeting will be limited due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting**
- **See the end of the agenda for further details of public access and participation**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications – For Comment

The planning and/or tree works applications for the Committee to consider and comment on as a statutory consultee are as follows:

Lewes District Council Planning Applications received in week commencing Monday 13th May 2024

[LW/24/0341 – 8 Station Road](#) - Part single storey and part two storey side/front extension, and alterations to existing fenestration at all elevations for Mr K Goujon.

[LW/24/0340 – Maycroft, Eastbourne Road](#) - Convert single dwelling into 2no. semi-detached dwellings for Mr L Machan.

Lewes District Council Planning Applications received in week commencing Monday 20th May 2024

[LW/24/0350 – 28 Tudor Close](#) - First floor rear extension with inset balcony and fenestration alterations for M Shipley.

Tree Works Applications

[TW/24/0043/TCA – 25 Blatchington Hill](#) - T1 (A)- Sycamore - Reduction to previous points by approx. 1.5m of growth, thinning of inner crown T2 (B)- Sycamore - Reduction to previous points by approx. 1.5m of growth, thinning of inner crown for Mr C Turner.

[TW/24/0050/TPO – Belgrave Place, Wilmington Road](#) - G1 - Sycamore Group (Comprising of 5no. stems) - fell to ground level. T1 - Corsican Pine - Crown raise, removal of dead wood and removal of lower limb T2 - Corsican Pine - Crown raise, removal of lower limbs by approx. 3m, and removal of deadwood for Mr G Pearce.

5. Update Report

To consider report 24/24 on the Lewes District Council decisions received since the last meeting on applications previously considered by the Committee (pages 5 and 6).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: meetings@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact meetings@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.45pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 7.00pm and remain locked during the meeting for security reasons. As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer. There is also a signposted back door which can be exited through if required.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.

2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.

Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



Report No:	24/24
Agenda Item No:	5
Committee:	Planning & Highways
Date:	6th June 2024
Title:	Update Report
By:	Geoff Johnson, Planning Officer, and Isabelle Mouland, Assistant Town Clerk
Purpose of Report:	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

Recommendations
The Committee is recommended: 1. To note the report and the decisions set out in the Schedule.

1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by the Committee.

2. Financial Appraisal

- 2.1 There are no direct financial implications of this report.

3. Contact Officer

- 3.1 The Contact Officers for this report are Geoff Johnson, Planning Officer, and Isabelle Mouland, Assistant Town Clerk.

Report 24/24 Appendix A

Schedule of Lewes District Councils Decisions received since the Committee's last meeting on 16th May 2024

Approvals – No Objections from Seaford Town Council

LW/24/0242 - Erection of 2-bedroom detached bungalow to rear of **45 Sutton Road**, utilising existing pedestrian/vehicular access from Gildredge Road

Approvals - Objection from Seaford Town Council

LW/24/0174 - Cuckmere Cottage, Cuckmere Road - Single storey rear extension, side store, loft conversion and replace rear pool house.

Reason for Approval - The proposed alterations to the roof are considered to be appropriate design and will enhance the character of the property.

Refusals – Objection from Seaford Town Council

None

Withdrawn Applications

LW/24/0205 – Land Rear of 12 Clementine Avenue - Two storey split level dwelling (STC had raised an objection)