



Seaford Town Council

Minutes of a meeting of Seaford Town Council's Finance & General Purposes Committee on Tuesday 28th June 2022.

Held at the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Tuesday 28th June 2022** at **7.00pm**.

Present:

Councillors M Brown (Chair) and B Payne (Vice-Chair)

Councillors D Argent, L Boorman, R Reed and L Wallraven.

Karen Singleton, Responsible Financial Officer

Lucy Clark, Finance Manager

There were no members of the public in attendance.

F01/06/22 Apologies for Absence

Apologies for absence were received from Councillors O Honeyman (Councillor Reed substituted), R Honeyman and J Meek.

F02/06/22 Disclosure of Interests

Councillor Wallraven declared a non-pecuniary interest in agenda item 8, as a member of the Seaford Bonfire Society.

F03/06/22 Public Participation

There was no public participation.

F04/06/22 Receipts, Payments and Bank Reconciliation Reports for March, April and May 2022

The Committee considered report 36/22 advising the Committee of Receipts, Payments and Bank Reconciliations for March, April and May 2022.

It was **RESOLVED** to **NOTE** the contents of the report.

F05/06/22 Finance Report to 31st May 2022

The Committee considered report 37/22 informing the Committee of the Income and Expenditure to 31st May 2022 and highlighted significant variances from budget.

It was **RESOLVED** to **NOTE** the contents of the report.

F07/06/22 Finance & General Purposes Year End Income & Expenditure Report 2021 – 2022

The Committee considered report 28/22 presenting the year-end 2021 - 2022 financial position for the Finance & General Purposes Committee.

It was **RESOLVED** to **NOTE** the contents of the report.

F08/06/22 Inflationary Pressure on the Town Council

The Committee considered report 29/22 presenting on measures in place to shield the Town Council from the effects of inflationary pressure due in part to current domestic and world events.

It was **RESOLVED** to **NOTE** the contents of the report.

F09/06/22 2022 – 2023 Grant Applications

The Committee considered report 38/22 presenting the grant applications received for consideration and approval as relevant.

It was **RESOLVED** to **APPROVE** the grant applications as set out below:

Name of Organisation	Summarised Purpose of Grant	Award Agreed
Large Grants £501 - £3,000		
Cuckmere Community Buses Ltd	To meet ongoing annual running costs and avoid deficits.	£2,000
Down Syndrome Development Trust	To support six Seaford-based children with DS and their families to access a diverse range of programme over twelve months.	£1,000
Havens Community Cars CIO	Insurance, charging and servicing contribution towards two wheelchair-accessible electric vehicles along with other administration costs.	£0.00
Havens Community Hub CIC	To fund current provisions and to expand on the pop-up pantry scheme to redistribute more food in Seaford along with the general running costs.	£0.00
Newhaven & District Model Railway Club	To go towards the annual exhibition being held at Seaford Baptist Church.	£0.00

Name of Organisation	Summarised Purpose of Grant	Award Agreed
SCIP	To deliver a series of six wholly new, free participatory, arts-based workshops for children, young people and adults based at The Crypt.	£0.00
Seaford Bonfire Society	To assist with the cost of medical emergency professionals along with the cost towards the event security.	£3,000
Seaford Football Club	To purchase a Club mini-bus to help transport all the youth and senior teams.	£1,500
Seaford Musical Theatre	To repair/replace the defective flat roof part of the building which continues to leak causing internal damage.	£2,750
St James' Trust (Seaford)	To help fund the use of the Lions Mini Bus that is used every Tuesday.	£1,000
St Wilfrid's Hospice	Towards the cost of running the fleet of cars which are used to visit patients in Seaford.	£2,000
Teddy Treats Children Charity	To support local young people to attend dance, singing, sports and art activities and to continue to fund afterschool street dance via Seaford Primary schools and Seaford Head Secondary School.	£3,000
The Youth Counselling Project	To provide 60 sessions of wellbeing support and mental health interventions. Each child would receive 10 face to face sessions with relevant qualified therapists.	£3,000
Small Grants up to £500		
Bishopstone Parish Hall	Upkeep and redecoration of the external building.	£0.00
Friends of Sutton Downs	To plant a fruiting hedgerow along the northern boundary alongside Sutton Drove with the aim of providing a foraging activity and being a source of food.	£0.00

Name of Organisation	Summarised Purpose of Grant	Award Agreed
Premier United FC	Towards the purchase of goal posts for the U13 and U14 Girls Teams along with use at matches.	£500
Seaford Community Partnership	To fund PL Insurance; Bank Charges; Companies House Fees; Website Charges & Hall Hire – this will enable the Partnership’s volunteers to progress the current project as described.	£250
	Total Amount Awarded	£20,000.00

F10/06/22 Town Council Debit Card Request

The Committee considered report 39/22 seeking approval to obtain a Town Council Debit Card for The View’s Business & General Manager.

It was **RESOLVED** to give the Finance Manager **APPROVAL** to apply for a Debit Card for the Business & General Manager at The View.

F11/06/22 Town Council’s Direct Debit Register

The Committee considered report 40/22 presenting the Town Council’s current direct debit register for review and approval.

It was **RESOLVED** to **NOTE** the contents of the report and **APPROVE** the use of variable direct debits by the Town Council as a method of payment.

F12/06/22 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting during the discussion on the next two items of business for the reasons as set out below.

The Proper Officer considers that discussion of the following items is likely to disclose exempt information as defined in the Local Government Act 1972 and Data Protection legislation and may therefore need to take place in private session. The exempt information reasons are shown alongside each item below.

Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining exemption outweighs the public interest in disclosing the information.

F13/06/22 Receipts Due for Payment at 21st June 2022 EXEMPT

The Committee considered exempt report 41/22 informing the Committee of unpaid receipts due on 21st June 2022.

Reason for Exemption: *to discuss confidential debtor matters.*

Explanation of Reason: *under Data Protection and Freedom of Information legislation, information about the financial arrangements and activities of a business or individual must remain confidential between the parties involved.*

It was **RESOLVED** to **NOTE** the Receipts Due for Payment list as of 21st June 2022.

The meeting closed at 7.25pm.

Councillor M Brown

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Chair of Finance & General Purposes