



*Seaford Town Council*

**Seaford Town Council Full Council Agenda – 12<sup>th</sup> May 2022**

**To the Members of the Full Council**

Councillors S Adeniji, N Adil, D Argent, L Boorman, M Brown, J Cash, S Dunn, J Edson, M Everden, MA Hayder, R Hayder, O Honeyman, R Honeyman, J Lord, J Meek, B Payne, R Reed, G Rutland, L Wallraven and B Webb.

The Annual Meeting of the **Full Council** will be held at **The View at Seaford Head**, Southdown Road, Seaford, BN25 4JS on **Thursday, 12<sup>th</sup> May 2022** at 7pm.

Adam Chugg, Town Clerk

29<sup>th</sup> April 2022

**PLEASE NOTE:**

- **Public attendance at this meeting will be limited to 28 people.**
- **The meeting will also be recorded and uploaded to the Town Council's YouTube channel shortly after the meeting.**
- **See the end of the agenda for further details of public access and participation.**
- **Ahead of the meeting, the Mayor has requested that his Chaplain provide a short reflection for the meeting. Anyone not wishing to take part in this reflection is invited to wait until 6.55pm before attending the meeting.**
- **A group Councillor photo will be taken at this meeting.**

**AGENDA**

**1. Election of Mayor for the Municipal Year 2022 - 2023**

To receive nominations for the office of Mayor.

**2. Declaration of Acceptance of Office - Mayor**

Following the election of the Mayor, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person elected to be Mayor of Seaford shall make a Declaration of Acceptance of Office in the prescribed form before the Proper Officer.

### 3. Handover of Mayoral Office

Following a handover of the Mayoral Chain, the newly appointed Mayor will be formally introduced to the meeting by the Sergeant-at-Mace.

There is an opportunity for any brief speeches by the outgoing or newly appointed Mayor.

### 4. Election of Deputy Mayor for the Municipal Year 2022 - 2023

To receive nominations for the office of Deputy Mayor.

There is an opportunity for any brief speeches by the outgoing or newly appointed Deputy Mayor.

### 5. Apologies for Absence

To consider apologies for absence.

### 6. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

### 7. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

### 8. Minutes

To note the following minutes, approving or not approving recommendations as required:

4.1	Full Council	30 <sup>th</sup> March 2022	<a href="#">30.03.22 Full Council Minutes DRAFT</a>
4.2	Community Services	5 <sup>th</sup> May 2022	Will be published on the <a href="#">Town Council's website</a> by the time of this Full Council meeting.
4.4	Finance & General Purposes	21 <sup>st</sup> April 2022	<a href="#">21.04.22 Finance &amp; General Purposes Committee Minutes DRAFT</a>
4.6	Planning & Highways	17 <sup>th</sup> March 2022	<a href="#">17.03.22 Planning &amp; Highways Committee Minutes DRAFT</a>
		7 <sup>th</sup> April 2022	<a href="#">07.04.22 Planning &amp; Highways Committee Minutes DRAFT</a>
		28 <sup>th</sup> April 2022	Will be published on the <a href="#">Town Council's website</a> by the time of this Full Council meeting.

**9. 2022 – 2023 Young Mayor Office**

The Town Council is saying farewell to the 2021 - 2022 Young Mayor, Joseph Lacy, and welcoming the new 2022 - 2023 Young Mayor, Erin Franklin, to office along with the recently elected Deputy Young Mayor, Nia Waite.

**10. 2022 – 2023 Committee Memberships**

To consider report 03/22 presenting Full Council with necessary details to appoint members to committees, appoint the Chairs and Vice-Chairs, and consider the appointment of any new committees (pages 6 to 9).

**11. 2022 – 2023 Representations on Outside Bodies**

To consider report 09/22 presenting Full Council with the necessary details to review the Town Council's representation on outside bodies and appoint representation for the 2022 – 2023 Municipal Year (pages 10 to 39).

**12. Fixed Asset Register**

To consider report 07/22 presenting the Town Council's Fixed Asset Register for adoption (additional pages 43 to 47).

**13. 2022 – 2023 Annual Subscriptions**

To consider report 04/22 presenting Full Council with the necessary details to review the Town Council's annual subscriptions and approve the spend therein (pages 40 to 42).

**AGENDA NOTES**

**For further information about items on this Agenda please contact:**

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk)

Telephone: 01323 894 870

**Circulation:**

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

**Public Access:**

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

Due to health and safety restrictions, the number of public in attendance will be limited to 28. The Town Council therefore asks that you contact

[admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk) or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

### **Public Access to the Venue:**

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

### **Public Participation:**

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.

8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

### **Public Comments**

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk) or by post to the Town Council offices.

### **Health & Safety Measures:**

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by continuing to observe the following:

1. Do not attend the meeting if you are displaying any Covid-19 symptoms; a high temperature, a new continuous cough or a loss or change to your sense of smell or taste (source NHS website).
2. The Town Council would encourage anyone attending the meeting in person to have carried out a rapid lateral flow coronavirus test before attending. These are tests taken at home, giving you an instant result, and ordered for free from the Gov.uk website or by calling 119 (open 7am to 11pm, calls are free).
3. If you test positive, please do not attend the meeting; you are advised to self-isolate immediately for a minimum of five days.
4. You are encouraged to wear a mask at the meeting if you are comfortable doing so.



## Seaford Town Council

<b>Report No:</b>	<b>03/22</b>
<b>Agenda Item No:</b>	<b>10</b>
<b>Committee:</b>	<b>Full Council</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2022 – Annual Meeting</b>
<b>Title:</b>	<b>2022 - 2023 Committee Membership</b>
<b>By:</b>	<b>Adam Chugg, Town Clerk</b>
<b>Purpose of Report:</b>	<b>To appoint members to Committees, appoint the Chairs and Vice-Chairs, and consider the appointment of any new Committees.</b>

### Recommendations

Full Council is recommended:

1. To approve the Committee Structure as presented with report 03/22.
2. To appoint members to the standing Committees and Sub-Committees (excluding the Appeals Committee membership).
3. To appoint Chairs to the relevant Committees.
4. To appoint Vice-Chairs to the relevant committees.
5. To appoint members to the stand-alone Appeals Committee.
6. To appoint the Chair and Vice-Chair of the Appeals Committee.

## 1. Information

- 1.1** Standing Order 5(jv) requires that, at its Annual Meeting, the Town Council allocate membership to its Committees.
- 1.2** The committee reporting structure is shown at Appendix A, with the suggested number of seats identified. This includes the newly-formed Climate Change Sub-Committee, as agreed by Full Council in October 2021, which is recommended as having seven members.
- 1.3** The numbers in the appendix reflect the usual Committee membership seats. Full Council may resolve to change the membership size of a Committee if it is deemed necessary, although it is recommended not to

reduce the membership of the following Committees/Sub-Committee; Personnel, Disciplinary/Grievance and Appeals, for risk of not meeting the quorum at meetings (minimum of three members present to be quorate).

- 1.4** One point to note is that due to the terms of reference of the Committees and the business being discussed, members may only stand on one of the following Committees/Sub-committee; Personnel, Disciplinary/Grievance or Appeals.
- 1.5** As a standalone committee, the Appeals Committee will also ideally have members who are not Chairs of other Committees. It is therefore recommended that the Appeals Committee have members appointed as the final item of business of this report.
- 1.6** To assist with preparation and discussion on the night, please can any councillors wishing to be appointed to Committees inform the HR & Governance Manager in advance of the meeting, who will make a note of all requests. This will then be issued at the meeting for members to vote on appointments; where there are more members requesting to join a Committee than seats on said Committee, Full Council will need to discuss this.
- 1.7** Once Committee membership has been allocated (excluding the Appeals Committee, as above) Full Council will need to elect a Chair and Vice-Chair for each of the relevant Committees.
- 1.8** It is the usual practice at the Town Council for a councillor to only hold one Chair position; this is so as to not risk any one councillor taking on an unproportionate workload and also for effectiveness i.e. more councillors forming part of the Chairs Committee Management Group or to be consulted with as part of any decision-making process outside of meetings, and also if that councillor is incapacitated for any reason, it is only one Chair that is out of action.
- 1.9** Standing Order 5 j.vi requires that, at its Annual Meeting, the Town Council also consider any requirement to establish any new committees in accordance with Standing Order 4.
- 1.10** It is the understanding of officers that, in addition to the newly-formed Climate Change Sub-Committee, there is no need for any additional committees to be created at this moment in time.


## 2. Financial Appraisal

2.1 There are no direct financial implications as a result of this report.

## 3. Contact Officer

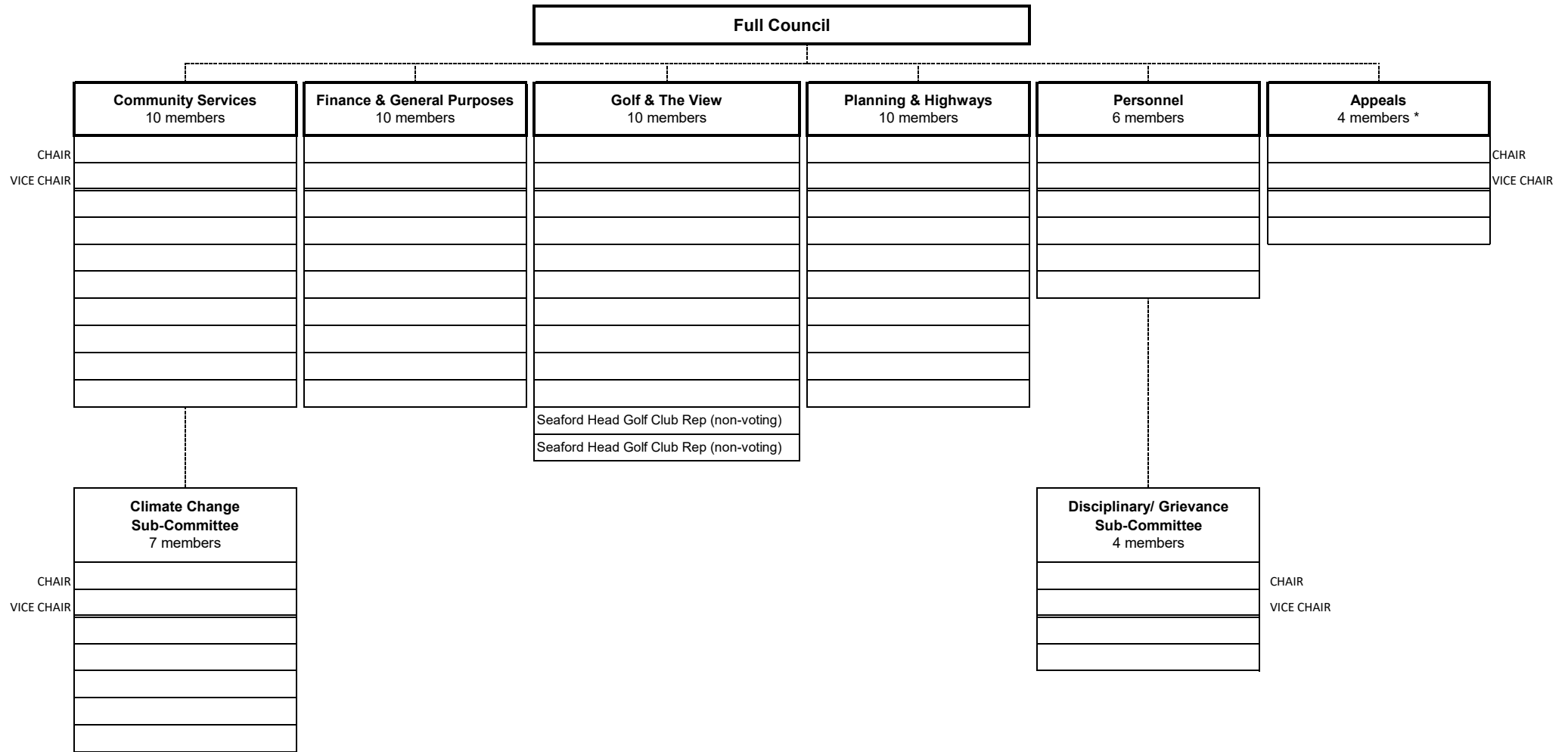
The Contact Officer for this report is Adam Chugg, Town Clerk.

Although, please note that any committee preferences should be sent to Georgia Raeburn, HR & Governance Manager.

Town Clerk	
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**Town Council Committee Structure and Membership 2022**



\* Members of the Appeals Committee should not be members of the Personnel Committee or Disciplinary/Grievance Sub-Committee and ideally not a Chair/Vice Chair on a Committee, so as to reduce risk of conflict of interest occurring when handling appeals.



## Seaford Town Council

<b>Report No:</b>	<b>09/22</b>
<b>Agenda Item No:</b>	<b>11</b>
<b>Committee:</b>	<b>Full Council</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2022 – Annual Meeting</b>
<b>Title:</b>	<b>2022 – 2023 Representation on Outside Bodies</b>
<b>By:</b>	<b>Heidi Brown, Office Manager</b>
<b>Purpose of Report:</b>	<b>To review the Town Council’s representation on outside bodies and appoint representation for the 2022 – 2023 Municipal Year.</b>

### Recommendations

Full Council is recommended:

1. To note the representative reports submitted from the 2021 – 2022 Municipal Year;
2. To consider the recommended changes to outside bodies listed under 1.5 below.
3. To appoint members to represent the Town Council on its outside bodies for the 2022-2023 Municipal Year.

### 1. Information

**1.1** Standing Order 5.j.vii states that, at its Annual Meeting, the Town Council will conduct a review of representation on or work with external bodies and arrangements for reporting back.

#### Outside Body Reports

**1.2** Members appointed to represent the Town Council on outside bodies are required to provide a formal written report at the end of the municipal year, by way of keeping the Town Council up to date and assisting with the appointment of representatives for the following municipal year.

**1.3** The table at Appendix A lists the outside bodies, the 2021 - 2022 appointed member representatives and the received reports with corresponding reference.

### **2021 - 2022 Outside Body Review**

**1.4** There are some updates and recommendations to note/consider regarding the Town Council's representation on outside bodies;

- a. Bishopstone United Charities – RECOMMENDATION: To continue with two representatives under the current arrangement of one councillor and one non-councillor representative, namely Penny Lower, until May 2023.
- b. Community Action Safety Groups – RECOMMENDATION: This is a new outside bodies group that will require one councillor representative to attend ALL meetings.
- c. Community Transport – Lewes Area (CTLA) – RECOMMENDATION: To discontinue Town Council representation on this outside body, as per Appendix A - Report D.
- d. Crouch Bowling Club – RECOMMENDATION: To discuss if outside body representation should continue, as per Appendix A – Report E.
- e. Cuckmere Estuary Group – TO NOTE: The Cuckmere Estuary Group has had no activity during 2021 - 2022 due to covid and waiting for the National Trust to put forward a proposal for Chyngton Brooks and the west embankment. The first meeting of the year has been scheduled for 10<sup>th</sup> May 2022, the Town Council has been invited and officers recommend that representation on this outside body should continue.
- f. Seaford Chamber of Commerce – TO NOTE: Councillors should note that there are two meetings a month, and so the two representatives are encouraged to work together to cover as much of this between them as they can, and it is recognised some councillors will simply not have sufficient available time to offer to serve as one of these representatives.
- g. Environment Agency Meetings – RECOMMENDATION: This outside body ceased to meet during the pandemic, officers are therefore requested to make contact with the representatives and look to make

arrangements for future meeting dates for the coming year, which were previously held on a quarterly basis.

- h. Stakeholders Group on Health Issues – RECOMMENDATION: One of the appointed representatives to this group will be required to take on the role of Chair. The group last met in 2019 so officers will work with the representatives/Chair to get the meetings up and running again, including ensuring that external representatives are being invited from relevant third parties, such as the CCG.
- i. Youth Task Group – TO NOTE: Officers are continuing to explore whether this group is still meeting. OBRs can still be appointed, should they wish to be, and officers can update them accordingly once more is known.

- 1.5** Appendix A also shows the number of representative positions to be appointed at the meeting for the 2022 - 2023 Municipal Year (appointments were continued for the 2021 – 2022 Municipal Year).
- 1.6** Any councillors looking for further information on the positions, the groups and/or the commitment entailed, are recommended to speak with the current councillor representative/s.
- 1.7** Members are reminded that the representatives who sit on the Bishopstone United Charity do so as trustees. It is imperative that the Town Council nominate two trustees who are willing to sit on the charity as a trustee in order that decisions can be taken by the charity. Members should be aware that they will be responsible for the maintenance of a listed building and the welfare of the two Almshouse tenants.
- 1.8** To assist with preparation and discussion on the night, any councillors wishing to remove themselves from an appointment or to be appointed to represent an outside body may inform the Office Manager in advance of the meeting, who will make a note of all changes. This will then be issued at the meeting for members to vote on appointments; where there are more members requesting to act as representative than the current allocated number Full Council will need to discuss this.

## Reporting Arrangements



1.9 The reporting arrangements are as per section 4 of the Town Council's Representation on Outside Bodies policy which was readopted in May 2021 and will be reviewed again in 2023.

## 2. Financial Appraisal

2.1 There are no direct financial implications as a result of this report.

## 3. Contact Officer

The Contact Officer for this report is Heidi Brown, Office Manager.

Office Manger	
Town Clerk	

**Appendix A****Report No: 9/22**

<b>Outside Body</b>	<b>Representative/s</b>	<b>No. Reps</b>	<b>Report Ref</b>
Access in Seaford & Newhaven	Olivia Honeyman	1	A
Bishopstone United Charities	Linda Wallraven	2	B
	Penny Lower (non-cllr)		B
Citizen's Advice Bureau	Nazish Adil	1	-
Community Safety Action Groups (CSAG)	NEW	1	-
Community Rail Partnership	Richard Honeyman	1	C
Community Transport - Lewes Area (CTLA)	Sam Adeniji	1	D
Crouch Bowling Club	Jim Lord	1	E
Cuckmere Community Bus	John Edson	1	F
Cuckmere Estuary Group	Sam Adeniji	1	G
East Sussex Association of Local Councils	Mark Brown	1	H
Environment Agency Meetings	John Edson	3	I
	Jean Cash		I
	James Meek		I
Impact Seaford	Sylvia Dunn	1	J
Lewes Community Safety Partnership - Joint Action Group	John Edson	2	K
	Liz Boorman		K
Lewes District Assoc of Local Councils (LDALC)	Mark Brown	1	L
Mercread Youth Centre	Liz Boorman	1	M
Plastic-Free Seaford Steering Group	Rodney Reed	2	N
	James Meek		N
Save the DGH Campaign	Sam Adeniji	1	-
Seaford Allotment & Leisure Garden Society	Jim Lord	1	O
Seafriends	Nazish Adil	1	-
Seaford Chamber of Commerce	Nazish Adil	2	-
	Rodney Reed		P
Seaford Community Flood Action Group	Jean Cash	2	-
	Olivia Honeyman		Q
Seaford Community Partnership	Richard Honeyman	1	R

<i>(SCP CARES Project)</i>	John Edson	1	R
Seaford Environment Alliance	Olivia Honeyman	1	S
Seaford Head Golf Club	Mark Brown	1	T
Seaford Head Nature Reserve Management Committee	Jean Cash	2	U
	James Meek		U
Seaford Head Swimming Pool	Sam Adeniji	1	V
Seaford Senior's Forum	Dave Argent	1	W
Stakeholders Group on Health Issues	Nazish Adil	4	-
	Rahnuma Hayder		-
	Bill Payne		-
	<i>Vacant</i>		-
Strengthening Local Relationships	Linda Wallraven	3	X
	Nazish Adil		-
	Mohamed Ali Hayder		-
Trees for Seaford	Rodney Reed	2	Y
	Sam Adeniji		Y
Youth Task Group	Morag Everden	2	-
	Nazish Adil		-

## Outside Body Reports

### **A. Access in Seaford and Newhaven – Cllr Olivia Honeyman**

**Meeting days, times, place:** The meetings commenced again in person in June, July, September, October, November, January, February, no meetings are held in August and December. The March meeting was cancelled.

The meetings are held at Cheney's Lodge, Seaford at 6.30pm, the third Monday of the month.

**How many meetings did you attend?** Eight meetings.

**Principal activities and purpose:** A local community disability group.

**Achievements:** The group has recommenced meetings in person, there were no meetings held online. The group continues to work towards dealing with raising access issues.

**Any current issues of importance/current work significant to the Town**

**Council:** To continue to work with the town council raising disability issues. Improving disabled parking bays, working with East Sussex County Council. Corresponding with officers and Councillors from Lewes District Council.

**Areas of Concern:** None.

**Do you think representation should continue?** Yes, it is important that Seaford Town Council (STC) is represented in this group, to ensure that disability issues and concerns are raised at STC.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Please attend the meetings, it is vital to keep a good working relationship with this group. This group's members are very active in the community.

**Any other comments relating to this Outside Body:** None.



## **B. Bishopstone United Charities –**

### **Cllr Linda Walraven and non-cllr Penny Lower**

**Meeting days, times, place:** Two

Tuesday 5<sup>th</sup> October 2021 at Dog Kennel Barn

Tuesday 5<sup>th</sup> April 2022 at Dog Kennel Barn

**How many meetings did you attend?** One – Unwell for April 2022 meeting

**Principal activities and purpose:** Maintaining Eadric House (Grade II Listed Building), Bishopstone village and care of the residents at No. 1 & No. 2.

#### **Achievements:**

Policies up to date.

Residents in 1 & 2 are very happy.

Maintenance regularly checked and kept up to date. Some of the work has been done by trustees.

**Any current issues of importance/current work significant to the Town**

**Council:** There was a delay in repairing the chimneys, this is specialist work. BUC thanks STC for the grant towards this work.

**Areas of Concern:** Clerk to the trustees has resigned as he is moving. He has done a superb job and will be very much missed.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Should be Town Cllrs.

**Any other comments relating to this Outside Body:** Thanks go to Penny Lower who represents the Town Council on this outside body. Hopefully Penny will continue if it's agreed by Town Council.

#### **Non-cllr Penny Lower Response:**

**Meetings days, times, place:** At the premises and at Dog Kennel Barn [1 formal meeting, interviews and by email consultation].

Prepared and delivered presentation on the Charity to Seaford Town Forum [April 22]

**How many meetings did you attend?** Apologies sent for one meeting.

**Principal activities and purpose:** The provision of housing to local people of limited means.

**Achievements:** New residents interviewed and now happily settled in the accommodation. Successful bid for a grant towards major renovation of the chimneys. Eadric House now registered with Land Registry.

**Any current issues of importance/current work significant to the Town Council:** none

**Areas of Concern:** none

**Do you think representation should continue?** Yes

**Is the number of representatives correct?** Yes

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this outside body:** None

**Any other comments relating to this Outside Body:** I wish to remain as a Representative.

### **C. Community Rail Partnership – Cllr Richard Honeyman**

**Meeting days, times, place:** Various days, times, online – 3 a year

**How many meetings did you attend?** All.

**Principal activities and purpose:** Promote and support off peak/weekend travel on the Seaford to Brighton line as part of the wider Sussex Community Rail Partnership. Members include some local authorities, both universities- Brighton and Sussex -and Brighton and Hove Albion Football Club.

This line group has been renamed as Sussex Downs Line to highlight the wider East Coastway routes and wider lines in Sussex generally.

**Achievements:** The organisation has started up again with another new Officer at its helm – the brief is extending in Sussex and beyond so can join up some ideas including community station use. e.g., Various volunteer garden schemes and cafes at the various stations with publicity of various walking and cycling activities. Some monies for station initiatives have been achieved from a separate GTR fund.

**Any current issues of importance/current work significant to the Town Council:** Possible conservation work at Bishopstone Station in forthcoming year – a Friends group is responsible for that area and are moving forward. With the current

COVID-19 pandemic still has its challenges. Overlaps in the work of the SCP.

**Areas of Concern:** The wider rail industry is concerned in lower rail usage although leisure travel has picked up. Also concerns of closing down lines for days at a time for wider engineering projects. Much written in the media on the post COVID-19 pandemic and its implications nationally.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes. I am happy to continue.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Yes, although should ideally be a regular rail user on the Seaford - Brighton route.

**Any other comments relating to this Outside Body:** None.

**D. Community Transport – Lewes Area (CTLA) – Cllr Sam Adeniji**

**Meeting days, times, place:** Made contact with the group, they were not interested.

**How many meetings did you attend?** No.

**Principal activities and purpose:** Unknown.

**Achievements:** Unknown.

**Any current issues of importance/current work significant to the Town Council:** Unknown.

**Areas of Concern:** Unknown.

**Do you think representation should continue?** No. It does not seem necessary.

**Is the number of representatives correct?** As above.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** None.

**Any other comments relating to this Outside Body:** None.

### **E. Crouch Bowling Club – Cllr Jim Lord**

**Meeting days, times, place:** -

**How many meetings did you attend?** Once at the beginning, but discussions were more planning related for properties adjacent to the club house. Left a card for them to contact me but never have.

**Principal activities and purpose:** Unknown.

**Achievements:** Unknown.

**Any current issues of importance/current work significant to the Town Council:** Unknown.

**Areas of Concern:** Planning not related to STC.

**Do you think representation should continue?** Unsure.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** I would rather not be their representative.

**Any other comments relating to this Outside Body:** None.

### **F. Cuckmere Community Bus – Cllr John Edson**

**Meeting days, times, place:** Stakeholder Meetings are held twice a year, mostly in April and November. The venue is Arlington Village Hall, and the meetings start at 7pm. The April meeting is followed by the AGM.

**How many meetings did you attend?** Last year (2021) I attended two meetings via Zoom and this year I have attended one meeting (April), a face-to-face meeting.

**Principal activities and purpose:** Local bus services, connecting with Seaford, Lewes, Alfriston, Polegate and Eastbourne. The Company also runs a Summer Wednesday service from Eastbourne via Pevensey to Wartling.

**Achievements:** The Company is run and operated entirely by volunteers. There are no employees. It has been operating for over 40 years and also operates a private hire service.

**Any current issues of importance/current work significant to the Town Council:** The pandemic hit the company hard with the closing down of services. With central government grants helping with lost income, and reduction in fuel costs

the trustees managed to keep the finances in good order. Passenger numbers are still down but with the return to 'normality' it is hoped that numbers will return to pre Covid days. The 120 route that services the town and Bishopstone had the highest passenger numbers in fleet.

**Areas of Concern:** No major areas of concern, although extra funding is always welcome.

**Do you think representation should continue?** I do think it is important that representation should continue as local bus services are essential in rural areas.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Important to keep representation.

**Any other comments relating to this Outside Body:** None.

### **G. Cuckmere Estuary Group – Cllr Sam Adenji**

**Meeting days, times, place:** Had no contact from the group.

**How many meetings did you attend? -**

**Principal activities and purpose: -**

**Achievements: -**

**Any current issues of importance/current work significant to the Town Council: -**

**Areas of Concern: -**

**Do you think representation should continue? -**

**Is the number of representatives correct? -**

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body: -**

**Any other comments relating to this Outside Body: -**

## **H. East Sussex Association of Local Councils (ESALC) – Cllr**

**Mark Brown**

**Meeting days, times, place:** Every 3 months for the board meetings. 6 months for other meetings, during the day on Zoom.

**How many meetings did you attend?** 2 – 25 May 2021 and 25 November 2021  
AGM

**Principal activities and purpose:** Very large talking shop for all councils in East Sussex to discuss county wide issues. Very large audience.

**Achievements:** None of note for Seaford.

**Any current issues of importance/current work significant to the Town Council:** It's useful to be made aware of issues affecting councils across East Sussex.

**Areas of Concern:** Very large audience for a Zoom meeting.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** One councillor is sufficient.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Be a very good listener!

**Any other comments relating to this Outside Body:** None.

## **I. Environment Agency Meetings –**

**Cllrs John Edson, Jean Cash and James Meek**

**Meeting days, times, place:**

(Cllr Edson) This Outside Body ceased to function with the outset of the Pandemic. Perhaps it could be started up in the future as the three Councillors, myself included, found it most informative concentrating mostly on matters that affect the seafront from Newhaven to Seaford.

(Cllr Cash) None this session due to Covid restrictions.

STC Council Chamber .1.30pm Quarterly. Tim Bartlett [tim.bartlett@lewes.gov.uk](mailto:tim.bartlett@lewes.gov.uk)/  
Tony Jackson attends

(Cllr Meek) Have been in the Council Chamber but became Zoom.

**How many meetings did you attend?** None this year

**Principal activities and purpose:**

(Cllr Edson) Areas of interest from and including Newhaven Port to the Cuckmere Estuary.

(Cllr Cash) Share and discuss information on Issues Concerning Seaford Bay, the Seafront, Flood Defences and Safety Issues.

Newhaven Port Development

(Cllr Meek) Beach Profiling and reporting/liaising with STC

**Achievements:** (Cllr Edson) Keeping the Town Council informed of any environmental impact of climate change influencing sea levels.

(Cllr Cash) Good level of information sharing and gathering and positive discussions on current and future issues.

(Cllr Meek) Twice yearly major beach works.

**Any current issues of importance/current work significant to the Town Council:**

(Cllr Edson) None known.

(Cllr Cash) Shingle Movement and Damage done to Splash point during Winter gales. Shingle deposits at Cuckmere Haven. Problems of flooding Brooklyn Road, Martello Fields and Protecting pumping station near Splash Point.

(Cllr Meek) Extended works due to storm damage.

**Areas of Concern:**

(Cllr Edson) Ongoing replenishment of shingle to protect town from flooding from the sea.

(Cllr Cash) The costs of keeping seafront and sea defences in good order.

Resolving the conflicting needs of seafront visitors e.g., fisherman, swimmers, cyclists and safety issues this raises

(Cllr Meek) Storms getting more violent and impacting seafront particularly Esplanade which took a while to clear off pebbles.

**Do you think representation should continue?** Yes, this committee needs to be reconstituted.

**Is the number of representatives correct?** Yes (Three).

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:**

(Cllr Edson) Resume regular meetings

(Cllr Cash) Would like Southern Water to be invited to join this group.

**Any other comments relating to this Outside Body:**

(Cllr Edson) None.

(Cllr Cash) An interesting and informative group to work with.

(Cllr Meek) Perhaps need more dialogue between STC and EA RE: forward planning for future weather events and whether present actions are effective now will continue to be or if alternative defence initiatives should be looked at.

## **J. Impact Seaford – Cllr Sylvia Dunn**

**Meeting days, times, place:** Every 3 months, Zoom, Monday @ 7pm.

**How many meetings did you attend?** 3

**Principal activities and purpose:** Regeneration and Economic Growth

**Achievements:** Martello Toilets, Temporary Beach Huts and Concessions at West View. To continue to encourage revenue streams.

**Any current issues of importance/current work significant to the Town Council:** Martello Toilets, to project manage on a regular basis, to also watch the budget.

**Areas of Concern:** None.

**Do you think representation should continue?** Yes



**Is the number of representatives correct?** Yes

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** As STC Rep you will have to chair the meeting.

**Any other comments relating to this Outside Body:** None

**K. Lewes Community Safety Partnership – Joint Action Group**  
**– Cllrs Liz Boorman and John Edson**

**Meeting days, times, place:** Meetings held on Thursday at 1.15pm. Usually split between Lewes Town Hall and the Fire Station in Meeching Road, Newhaven. Since the onset of the Pandemic the meetings are held via Microsoft Teams.

**How many meetings did you attend?**

(Cllr Edson) I Have attended ten meetings within this time period (21/22)

(Cllr Boorman) 11

**Principal activities and purpose:**

(Cllr Edson) The Group checks funding applications to LDC and if agreed approves the applications. As the name suggests the group has representation from the police, fire authority and the Rail network as well as LDC's Neighbourhood First and others.

(Cllr Boorman) Engagement and partnership support with Police. Fire, LDC, Parking, Enforcement, Parish Councils ETC.

**Achievements:**

(Cllr Edson) As well as STC other town and parish councils attend meetings of JAG. It enables to share information between interested parties. Most of what is reported is District wide. Thankfully Seaford does not feature too much in any negative reports.

(Cllr Boorman) Working together to support residents. Give grants to other community groups to support priorities.

**Any current issues of importance/current work significant to the Town Council:** No significant issues at the moment

**Areas of Concern:** No areas of Concern.

**Do you think representation should continue?** Yes, a good forum for exchange of information.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Keep representation on this Outside Body.

**Any other comments relating to this Outside Body:** None.

**L. Lewes District Association of Local Councils (LDALC) – Cllr**

**Mark Brown**

**Meeting days, times, place:** Was every 2 months now every 3 months during the day on Zoom.

**How many meetings did you attend?** 3 in 2021 – 11 May, 12 July AGM, 1 November

1 in 2022 – 15 February

**Principal activities and purpose:** A useful talking shop to discuss local Lewes District Council issues. Quite a large membership with one rep per council.

**Achievements:** Not a lot for STC except discussing local crime statistics and achievements.

**Any current issues of importance/current work significant to the Town Council:** None of note for STC. Most meetings deal with other council issues which do not affect Seaford.

**Areas of Concern:** As above.

**Do you think representation should continue?** Yes, it allows a voice in local council matters.

**Is the number of representatives correct?** Yes, one is sufficient.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Be a good listener!

**Any other comments relating to this Outside Body:** None.

**M. Mercread Youth Centre – Cllr Liz Boorman**

**Meeting days, times, place:** Tuesdays at 6pm, at Mercread Youth Club 1 – 1.5hrs

**How many meetings did you attend?** Three.

**Principal activities and purpose:** Youth and community centre.

**Achievements:** None.

**Any current issues of importance/current work significant to the Town Council:** New chair and treasurer to take Centre to next steps.

**Areas of Concern:** None.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** None.

**Any other comments relating to this Outside Body:** None.

**N. Plastic Free Seaford Steering Group (PFS) – Cllrs Rodney**

**Reed and James Meek**

**Meeting days, times, place:** Monthly Sunday morning beach cleans at Sailing Club or Martello.

**How many meetings did you attend?** One zoom Steering Group Meeting, One beach clean. (Cllr Meek) Six beach cleans.

**Principal activities and purpose:** Cleaning Seaford beach by recruiting and motivating volunteers.

Raising awareness about reducing plastic waste and campaigning to eliminate unnecessary plastic usage and waste.

Supporting the STC Single Use Plastics Policy and recruiting 'Champion' businesses and organisations in Seaford.

**Achievements:** A thriving network of supporters who attend events – including children.

**Any current issues of importance/current work significant to the Town Council:** We have lost, tragically, Claire Sumners who has championed the campaign. Others are trying to fill the great gap in the organisation.

**Areas of Concern:** That without Claire, the drive and vision of PFS might not be

maintained.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Continue to support this great community initiative which has done so much to bring people together on a vitally important issue for our town.

**Any other comments relating to this Outside Body:** STC should consider how best to support legacy projects in order for Claire's work to continue and for Plastic Free Seaford to continue successfully and to extend its reach and its influence in Seaford.

### **O. Seaford Allotment & Leisure Garden Society – Cllrs Jim Lord**

**Meeting days, times, place:** Seaford Church.

**How many meetings did you attend?** 5 or 6 and AGM.

**Principal activities and purpose:** Agenda.

**Achievements:** Visit allotments and did a guest speaker slot at AGM.

**Any current issues of importance/current work significant to the Town Council:** -

**Areas of Concern:** Access Road needs pothole filling.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Myself.

**Any other comments relating to this Outside Body:** -

### **P. Seaford Chamber of Commerce – Cllrs Rodney Reed and Nazish Adil**

**Meeting days, times, place:** The Chamber Committee meets each month on the first Monday evening at 5.30pm. Meetings were being held in the VR Flowers premises and have now returned to The Don Mabey Room at The View.

The Chamber of Commerce Members Networking Breakfast is held in The View on the first Thursday morning of each month 7am for a 7.30am start.

Chamber Members are also invited to participate in sporting and social events, a Chamber Christmas party, an annual charity fundraising golf tournament and in professional training organised for Members.

Seaford Town Council pays an annual Membership subscription to the Seaford Chamber of Commerce so the OBRs attending the Chamber's meetings are there representing a member organisation as well as Seaford Town Council appointed OBRs.

**How many meetings did you attend?** Eleven Chamber Committee meetings and eleven Breakfast Networking Meetings.

**Principal activities and purpose:** Quoting from their website "The Seaford Chamber of Commerce is a business networking group and represents the local business community. Seaford Chamber of Commerce is a dynamic member-led organisation, working to support the local business community and specifically our network of member businesses. Membership is open to local businesses, community organisation or local residents' associations".

Their website highlights "benefits to members as:

- Networking
- Awareness of local issues and events
- Website classified entry for Chamber members
- Share in the future of Seaford
- Social events with other businesses
- Share in the representative voice of local business"

<https://www.seafordchamber.co.uk/about-the-chamber/>

**Achievements:** Business networking, running social events with other businesses, spreading awareness of local issues and events to member businesses. The website classified entry is useful in promoting Chamber members businesses and for networking. Chamber membership offers local businesses the opportunity to share in the future of Seaford and a share in the representative voice of local business.

**Any current issues of importance/current work significant to the Town**

**Council:** The Queen's Platinum Jubilee

Seahaven Business Awards

Involvement with IMPACT Seaford – and so with Lewes District Council business development team

Best Dressed Window competition as part of Seaford Christmas Magic

Seaford Town Council's engagement with the Seaford Chamber of Commerce facilitates links with business and tourism development and informs the Council about the priorities, intentions and the challenges facing the business community in Seaford.

**Areas of Concern:** The Chamber struggles to attract as Members the shop and business owners from the town centre and parade shopping areas. This means that Seaford Town Council and the Chamber have no effective way to communicate with these businesses for example about possible pedestrianisation of Broad Street or the planning of Seaford Christmas Magic.

The Chamber runs an annual 'Best Dressed Window' competition associated with Seaford Christmas Magic and leaflets the town centre shops and businesses. This competition is well supported by local traders the town centre traders but there is no engagement with the 'parade shops' outside the town centre. The managers of the national chains of shops trading in the town centre have no authority to engage with the Chamber for membership or window displays and so do not participate.

**Do you think representation should continue?** Yes! Seaford Town Council pays a subscription for Membership of the Seaford Chamber of Commerce and so Members and relevant Officers ought to be fully engaged with the Chamber.

Chamber involvement means Seaford Town Council has another link to business and tourism development and to Lewes District Council business development plans and intentions for Seaford.

**Is the number of representatives correct?** The number of STC representatives is set at two and two were appointed for 2021/22 and this is number needed. For the last 12 months however I have been the only Councillor attending their Committee Meetings or Members Breakfast Networking meetings. Attending two meetings each

month is too high a time commitment for one Councillor.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** The Chamber of Commerce can be a significant and more helpful partner to the Town Council and so it merits two Councillors engaged and sharing the responsibility and time commitment of attending Chamber of Commerce Committee and Networking Breakfast meetings. My personal circumstances mean that I am unable to serve for another year as an Outside Body Representative to the Seaford Chamber of Commerce.

**Any other comments relating to this Outside Body:** The Seaford Town Council–Seaford Chamber of Commerce relationship is one worth investing time in for the ongoing development of business and tourism and for the community generally in Seaford.

**Q. Seaford Community Flood Action Group – Cllrs Olivia Honeyman and Jean Cash**

**Meeting days, times, place:** As required.

**How many meetings did you attend?** No meetings were held in 2021 or 2022 so far, and none are scheduled.

**Principal activities and purpose:** To help resident flooding issues, researching planning developments in the Seaford area, that may cause a flood risk. Working with officers from Lewes District and East Sussex County Council, and Southern water.

**Achievements:** The Vice Chair of SFAG has continued working in the Brooklyn Road area with the East Sussex Council Flood Risk Management team on the Property flood resilience projects installations for Brooklyn Road and Richmond Terrace.

**Any current issues of importance/current work significant to the Town Council:** None.

**Areas of Concern:** No new flooding issues have been brought to the group's attention

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who**

**might become representative on this Outside Body:** The Seaford Flood action group is established in the local area, and has built up a network of stakeholders, these include residents, officers from Lewes and East Sussex County Council, and Southern Water.

**Any other comments relating to this Outside Body:** This group had stopped meeting regularly and had aimed to meet as and when the need arose, but due to the pandemic has not met in person. We are still in email contact. It has worked to build relationships with local stakeholders, and members of the group continue to work in key areas for example Brooklyn Road.

### **R. Seaford Community Partnership – Cllrs Richard Honeyman and John Edson**

**Meeting days, times, place:** (Cllr Edson) As this is a new body that has recently been established, I am not aware of any meetings that have been convened for which I, as a Town Council representative could attend.

(Cllr Honeyman) Various dates/days, evening and times. 4 times a year.

**How many meetings did you attend?** (Cllr Edson) None.

(Cllr Honeyman) All.

**Principal activities and purpose:** (Cllr Edson) Establishment of the Ouse Valley Nature Reserve, Trees for Seaford, Cliff Gardens Project amongst other projects

(Cllr Honeyman) Overarching organisation of the many and varied voluntary bodies businesses and statutory organisations across Seaford (some are cross border as well) to make Seaford an even better place to work and relax for both residents and visitors alike. Now extended to include the work of Ouse Valley Climate Emergency projects.

**Achievements:** (Cllr Honeyman) Much reported within STC agendas including its relationship to such.

**Any current issues of importance/current work significant to the Town Council:** (Cllr Honeyman) All as works with STC on many issues.

**Areas of Concern:** (Cllr Honeyman) Post pandemic work and ongoing funding issues.

**Do you think representation should continue?** Yes.



**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** (Cllr Edson) At the moment the agreed number of representations is one Councillor to attend meetings.

(Cllr Honeyman) I am happy to continue.

**Any other comments relating to this Outside Body:** -

### **S. Seaford Environment Alliance – Cllr Olivia Honeyman**

**Meeting days, times, place:** The meetings days, times varies on the type of meeting. There have been many meetings in the evenings, daytime, weekends. The meetings are held at the SEA (Seaford Environmental Alliance) hub building in Clinton Place.

**How many meetings did you attend?** Five, plus other meetings that were to do with Environmental concerns in Seaford.

**Principal activities and purpose:** Working together to tackle climate change and the ecological emergency. SEA was set up to support community led climate action through events and projects

**Achievements:** An amazing amount of work has been done in a brief time, with many local environmental groups working with SEA, which include the On the Verge projects. For example, there is a monthly repair café, a how to grow the idea of community food growing sessions, that are organised at the hub. SEA have recently planted up the plant beds outside of Morrisons with some edible plants. The hub has become a venue where local community groups can meet.

**Any current issues of importance/current work significant to the Town Council:** SEA have been working with the town council on the managing of green spaces. Planting areas to for wildlife.

**Areas of Concern:** Finding enough volunteers to do the work in Seaford.

Another area of concern is to find; a community centre in Seaford which local community groups, could use, this would be ideal in a town the size of Seaford, as the SEA hub usage is currently only short term.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** This group is highly active in the community and is passionate about working in Seaford to encourage and educate the residents in food production, encouraging wildlife in our gardens and local green spaces. There is lots to learn from this group.

**Any other comments relating to this Outside Body:** This SEA group is doing magnificent work in the community and needs continued support.

### **T. Seaford Head Golf Club – Cllr Mark Brown**

**Meeting days, times, place:** Meetings held every calendar month at the White Lion Pub at 7pm.

**How many meetings did you attend?** 3 in 2021 – 1 July, 1 September, 24 September EAGM

3 in 2022 – 10 February, 10 March, 18 March AGM, Missed 14 April, due to Covid.

**Principal activities and purpose:** To liaise with the Golf Club committee on matters affecting STC. Offer advice on protocols and procedures.

**Achievements:** Improved the working relationship with the committee. Bring their concerns to council. Arranged the installation of the Golf Club name boards in the View prior to their AGM.

**Any current issues of importance/current work significant to the Town Council:** As above

**Areas of Concern:** Communication between Gold Club and STC was poor. Is now greatly improved and problems/concerns can be openly addressed.

**Do you think representation should continue?** Yes, it's of benefit to both STC and the Golf Club.

**Is the number of representatives, correct?** Yes, one is sufficient.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Make sure you attend all their committee meetings.

**Any other comments relating to this Outside Body:** None.

### **U. Seaford Head Nature Reserve – Cllrs Jean Cash and James Meek**

**Meeting days, times, place:**

(Cllr Cash) 3 Zoom meetings a year - Zoom still in use due to Covid19. Often last more than 2 hours. Some on site walks arranged.

Sarah Quantrill STC Warden, Chair Tim Squires SDNPA

(Cllr Meek) Twice Yearly – Zoom or in person on site, usually mornings.

**How many meetings did you attend?**

(Cllr Cash) 2 plus 1 on site walk about.

(Cllr Meek) Two.

**Principal activities and purpose:**

(Cllr Cash) To come together to plan conservation work and workshops, and to discuss issues which involve the site. Reps include Volunteers and Organisations who are involved in the work and management of Seaford Head Nature Reserve and include councillors from STC and LDC and the TC. The Nature Reserve is managed for STC by Sussex Wildlife Trust.

(Cllr Meek) To link the various organisations involved on the Nature Reserve; to find a common purpose so that initiatives are joined up and complement each other to formulate a vision strategy.

**Achievements:**

(Cllr Cash) Increasing the biodiversity of the site. Sensitive management of the heritage coast. Field studies and species surveys.

V, successfully organising and running courses for individuals, children, families and schools pre covid, often sold out.

Producing and publishing a book which documents the 50-year history of the nature reserve.

(Cllr Meek) Good engagement with members. Informative site visits. Sussex Wildlife Trust created wider rides for biodiversity on gold course borders.

**Any current issues of importance/current work significant to the Town Council:**

(Cllr Cash) Working on Vision statement to be agreed by the Committee so that all

areas of the Reserve can be brought into active management to fulfil its purpose as a Local Nature Reserve and recognize its important place in the wider landscape by working cooperatively with local stakeholders.

(Cllr Meek) Developing a vision with members to further conversation and the natural asset of the Head.

**Areas of Concern:**

(Cllr Cash) Balancing the needs of this area of natural beauty which attract many tourists against its conservation work.

Signage, safety and facilities.

Visitor numbers have been high over this period and a number of health and safety issues have caused concern and at present are unresolved.

(Cllr Meek) Safety of public between Hope Gap & Cuckmere Haven along the beach – STC might need to collaborate on H&S concerns.

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes. Meetings also attended by the Town Clerk

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** -

**Any other comments relating to this Outside Body:** An interesting meeting to attend with many projects running and green issues discussed, concerning ongoing projects and long-term planning.

**V. Seaford Head Swimming Pool – Cllrs Sam Adeniji**

**Meeting days, times, place:** Attended meeting as required

**How many meetings did you attend?** Enough.

**Principal activities and purpose:** -

**Achievements:** -

**Any current issues of importance/current work significant to the Town Council:** -

**Areas of Concern:** No.

**Do you think representation should continue? Yes.**

**Is the number of representatives correct? Yes.**

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body: -**

**Any other comments relating to this Outside Body: -**

### **W. Seaford Seniors Forum – Cllr Dave Argent**

**Meeting days, times, place:** One face to face meeting and older people's day event – Covid cases have high in the Lewes district.

**How many meetings did you attend?** Attendance at community cinema trip and face to face committee meeting.

**Principal activities and purpose:** Many members live alone, and this brings opportunity for them to meet up with other people.

**Achievements:** The Forum was involved with both the Buckle Car Park and expressing concerns over the move of the Doctors surgeries.

**Any current issues of importance/current work significant to the Town Council:** Community Day cinema trip is always well received and important for the members.

**Areas of Concern:** Lost chair last year with death of Jon Freeman. Despite appeals, no volunteers have come forward.

**Do you think representation should continue? Yes.**

**Is the number of representatives correct? Yes.**

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body: -**

**Any other comments relating to this Outside Body: -**

### **X. Strengthening Local Relationships – Cllrs Linda Wallraven, Nazish Adil and Mohamed Ali Hayder**

**Meeting days, times, place:** No meetings have taken place. Meeting in April was Cancelled.

**How many meetings did you attend? -**

**Principal activities and purpose:** Cllrs have a chance to raise questions with ESCC Officers and Highway Steward.

**Achievements:** -

**Any current issues of importance/current work significant to the Town Council:** -

**Areas of Concern:** Another meeting should be arranged ASAP

**Do you think representation should continue?** Yes.

**Is the number of representatives correct?** Yes.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** -

**Any other comments relating to this Outside Body:** -

### **Y. Trees For Seaford (TFS) – Cllrs Rodney Reed and Sam Adeniji**

**Meeting days, times, place:** Various Saturday and Tuesday mornings throughout year for tree planting and tree maintenance.

Also Zoom meetings, talks, and presentations by experts.

**How many meetings did you attend?** Twenty plus

**Principal activities and purpose:** Increasing the numbers of street trees in Seaford with winter planting schedules. Identifying suitable species and sites. Taking professional advice on these issues. Looking after trees already planted and engaging with the public to help with watering and maintenance regimes. Educating the population in the importance of trees in the community.

**Achievements:** Many trees planted – about eighty, by the group this year. Mayor’s Award to Trees for Seaford ‘For activities and initiatives to improve the natural environment around Seaford’. Increase in numbers of volunteers – now very well supported and amazingly well organised by Margery Diamand, the lead. Trees for Seaford now has a small team of leaders to help her and shoulder some of the responsibilities.

**Any current issues of importance/current work significant to the Town Council:** Better communication with Golf team re trees by Chyngton Rd and their husbandry.

**Areas of Concern:** There are occasional instances of apparent vandalism of recently planted trees.

**Do you think representation should continue?** Yes, representation should continue.

**Is the number of representatives correct?** Yes, continue with the same number of representatives.

**Recommendations (if any) to the Town Council or next Councillor(s) who might become representative on this Outside Body:** Consideration needs to be given to STC and Trees for Seaford involvement with the Queen's Green Canopy for the Platinum Jubilee.

Planting/replanting in paved areas of Seaford is significantly more costly than the current planting in grassed areas but such planting would significantly enhance the environment of the built-up areas of the town but is beyond the scope and resources of Tree for Seaford at present.

**Any other comments relating to this Outside Body:** This is an outstanding Outside Body and a great asset to the town and a trailblazer in how such bodies should function in relation to STC and the wider town.



## Seaford Town Council

<b>Report No:</b>	<b>04/22</b>
<b>Agenda Item No:</b>	<b>13</b>
<b>Committee:</b>	<b>Full Council</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2022 – Annual Meeting</b>
<b>Title:</b>	<b>Annual Subscriptions</b>
<b>By:</b>	<b>Adam Chugg, Town Clerk</b>
<b>Purpose of Report:</b>	<b>To review the Town Council's annual subscriptions and approve the spend therein.</b>

<b>Recommendations</b>
Full Council is recommended:
1. To approve the Town Council's annual subscriptions for 2022 - 2023 as set out within report 3/22 and the spend therein.

### 1. Information

1.1 The Town Council and its officers hold subscriptions to the following external bodies, which it is recommended the Town Council approves continuing with:

	<b>Subscription / purpose</b>	<b>Budgeted 2022 - 2023 Amount</b>
(a)	Association of Accounting Technicians (AAT) - staff member subscription to ensure access to relevant accounting materials and updates.	£146.00
(b)	Association of Chartered Certified Accountants (ACCA) - staff member subscription to ensure access to relevant accounting materials and updates.	£258.00
(c)	British & International Golf Greenkeepers Association (BIGGA)	£530.00



	- key greenkeeping professional body, membership covers all greenkeeping staff and the Council, valued source of information and updates.	
(d)	Chartered Institute of Personnel and Development (CIPD) - key Human Resources professional body however membership is unlikely to be taken up this year as must be currently or recently have studied/trained to be eligible for membership.	£98.00
(e)	Employer Link - via the Local Government Association, this provides employment/HR support and access to useful guidance and updates.	£470.00
(f)	Lewes District Council Association of Local Councils (LDALC) - key association for networking with other local councils and receiving updates and information on local council news and issues.	£52.00
(g)	Local Council Review publication - quarterly publication with local council and government updates.	£17.00
(h)	Seaford Chamber of Commerce - provides vital networking opportunities with local traders and helps maintain this key partnership.	£50.00
(i)	Seaford Rotary Club (Business Partnership Scheme) - membership for The View with networking opportunities and promotional activities.	£75.00
(j)	Society of Local Council Clerks - key professional body for Town Clerks, this includes membership for two members of staff.	£672.00
(k)	Survey Monkey - platform for Council to consult with and seek views of public easily, and effectively collate and analyse data.	£300.00
(l)	East Sussex Association of Local Councils (ESALC) & National ALC (NALC)	£2,788.00


	- key association for support and information for local councils, also includes National Association of Local Councils membership.	
m)	GEO (Golf Environment Organisation) Foundation OnCourse Programme – a new subscription in 2021 with a wealth of information, resources and training for the golf course for its environmental aim.	£225.00
n)	Association of Democratic Services Officers (ADSO) – subscription for two staff members that are responsible for democratic services.	£85.00
o)	Association of Data Protection & FOI Officers (NADPO) – subscription for holder of the Town Council’s Data Protection Officer responsibilities.	£130.00
p)	Grants Making Database – a subscription to a grand funding database containing a variety of grant funding opportunities, that is regularly updated.	£95.00

## 2. Financial Appraisal

2.1 The subscriptions within this report equate to the budgeted figure of £5,991.

## 3. Contact Officer

The Contact Officer for this report is Adam Chugg, Town Clerk.

Town Clerk	
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## Seaford Town Council

<b>Report No:</b>	<b>07/22</b>
<b>Agenda Item No:</b>	<b>12</b>
<b>Committee:</b>	<b>Full Council</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2022 – Annual</b>
<b>Title:</b>	<b>Fixed Asset Register</b>
<b>By:</b>	<b>Lucy Clark, Finance Manager</b>
<b>Purpose of Report:</b>	<b>To present the Town Council's Asset Register</b>

<b>Recommendations</b>
<b>Full Council is recommended:</b>
1. To adopt the Fixed Asset Register as at 31 <sup>st</sup> March 2022 and as attached at Appendix A.

### 1. Background

1.1 A Fixed Asset Register has four main purposes, it:

- Forms a basis for completion of Box 8 of the Annual Governance and Accountability Return (AGAR).
- Forms a basis for decisions on risk and insurance issues.
- Provides information on the age and potential lifespan of certain items.
- Provides assurance of the continued existence of the Town Council's property

1.2 The register is adopted by the Town Council after the end of the municipal year it relates to but is a working document throughout the following municipal year, during which officers will update and amend details, as necessary.

**1.3** In order to ensure transparency and reasonableness, the following items are included in the Town Council's asset register whether purchased, gifted or otherwise acquired, together with their holding location:

- Land and buildings held freehold or on long term lease in the name of the Town Council.
- Community Assets.
- Vehicles, Plant & Machinery.
- Assets considered to be portable, attractive or of community significance.
- Other assets estimated or known to have a minimum purchase or resale value of £100.
- Long term investments, shares and loans made by the Town Council.
- Assets held on trust.

**1.4** Local councils must maintain an asset register to ensure fixed assets are appropriately safeguarded. Assets must be valued by one of the following means based on available information:

- The purchase price (net of VAT if VAT has been reclaimed).
- The purchase price (gross of VAT if VAT has not been reclaimed or the status of the purchase is unclear).
- The insurance valuation (where it is not possible to trace the purchase price of the asset).
- The nominal value of £1 (relating to asset gifted to the Town Council and Community Land).

**1.5** Once recorded on the asset register, the value of the assets must not change from year to year until disposal. Concepts of depreciation and impairment adjustments are not appropriate for local councils (as per the Governance and Accountability for Smaller Authorities in England).

## 2. Information

- 2.1 Attached in Appendix A is the 2021 - 2022 Fixed Asset Register for adoption.
- 2.2 The Asset Cost/Value is either based on proxy costs or the known purchase costs.
- 2.3 Community land is given a nominal value of £1 (as per the Governance and Accountability for Smaller Authorities in England).
- 2.4 The Asset Register shows the following movement during the year:

### Additions:

- New Tennis Courts
- Tennis Court Access Gate
- Tennis Court Floodlights
- Golf Course Machinery

### Disposals:

- Golf Course Machinery

## 3. Financial Appraisal

- 3.1 There are no direct financial implications as a result of this report.

## 4. Contact Officer

- 4.1 The Contact Officer for this report Lucy Clark, Finance Manager.

Finance Manager	
Town Clerk	

# Fixed Asset Register

## 2021 - 2022

Description of Asset		Location	Asset Cost/Value 31/03/2021	Additions	Disposals	Asset Cost/Value at 31/03/2022	Notes
<b>Cost Ctr</b>	<b>Land &amp; Buildings</b>						
101	Seaford Head Golf Club Depot (Equipment Shed)	Seaford Head Estate	£ 84,460.00	£ -	£ -	£ 84,460.00	Construction costs used as value costs
101	Seaford Head Golf Club Greenkeepers Office	Seaford Head Estate	£ 54,887.00	£ -	£ -	£ 54,887.00	The original Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012 & previous all risk.
101/103	Seaford Head Golf Club House (The View) & Pro Shop	Seaford Head Estate	£ 1,682,887.76	£ -	£ -	£ 1,682,887.76	The original Asset Cost/Value is based on Construction costs
101	Seaford Head Golf Club Equipment Shed (Chemical & Fertiliser store)	Seaford Head Estate	£ 35,000.00	£ -	£ -	£ 35,000.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
101	Shipping Container within Depot Area	Seaford Head Estate	£ 2,940.00	£ -	£ -	£ 2,940.00	Asset Cost/Value is based on actual cost
105	Salts Recreation Ground - Toilets	The Salts, Richmond Road	£ 135,960.00	£ -	£ -	£ 135,960.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
105	Salts Recreation Ground - Café	The Salts, Richmond Road	£ 214,240.00	£ -	£ -	£ 214,240.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
105	Salts Recreation Ground - Base	The Salts, Richmond Road	£ 88,168.00	£ -	£ -	£ 88,168.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
105	Salts Recreation Ground - Changing Area	The Salts, Richmond Road	£ 134,930.00	£ -	£ -	£ 134,930.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
105	Salts Recreation Ground - Cricket Pavilion	The Salts, Richmond Road	£ 187,460.00	£ -	£ -	£ 187,460.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
105	Salts Recreation Ground - Scout Hut	The Salts, Richmond Road	£ 320,330.00	£ -	£ -	£ 320,330.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
105	Salts Recreation Ground - Lifeguard Hut	The Salts, Richmond Road	£ 95,790.00	£ -	£ -	£ 95,790.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
105	Salts Recreation Ground - Rugby Clubhouse	The Salts, Richmond Road	£ 699,000.00	£ -	£ -	£ 699,000.00	Previously insured by Rugby Club but changed to STC insurance 2018. Asset Cost/Value is a proxy cost based on the amount that the Rugby Club used to insure it.
106	Crouch Gardens - Bowls Club	Crouch Gardens	£ 95,790.00	£ -	£ -	£ 95,790.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
106	Crouch Gardens - Football Pavilion & Changing Room	Crouch Gardens	£ 456,290.00	£ -	£ -	£ 456,290.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
106	Crouch Gardens - Log Cabin	Crouch Gardens	£ 4,671.64	£ -	£ -	£ 4,671.64	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
106	Crouch Garden - Garden Shed	Crouch Gardens	£ 1,247.06	£ -	£ -	£ 1,247.06	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
106	Crouch Garden - Football Store	Crouch Gardens	£ 9,004.07	£ -	£ -	£ 9,004.07	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
106	Crouch Garden - Groundsman Store	Crouch Gardens	£ 9,004.07	£ -	£ -	£ 9,004.07	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
113	The Crypt	23 Church Street	£ 489,557.00	£ -	£ -	£ 489,557.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
115	Martello Tower	The Esplanade	£ 2,245,400.00	£ -	£ -	£ 2,245,400.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
116	South Hill Barn	Seaford Head Estate	£ 773,530.00	£ -	£ -	£ 773,530.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
117	Seaford - Martello Toilets	The Esplanade	£ 184,370.00	£ -	£ -	£ 184,370.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
117	Seaford - West View Kiosk	Promenade (opp. West View)	£ 21,630.00	£ -	£ -	£ 21,630.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
117	Seaford - Martello Kiosk	Promenade (Martello Tower)	£ 15,450.00	£ -	£ -	£ 15,450.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
117	Seaford - Shelters	Various	£ 34,241.00	£ -	£ -	£ 34,241.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
117	Seaford - Martello Beach Huts x 10 @ £8,583.33 each	The Esplanade	£ 85,833.34	£ -	£ -	£ 85,833.34	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
117	Seaford - Bonningstedt Beach Huts x 1	Bonningstedt Parade	£ 20,483.00	£ -	£ -	£ 20,483.00	The Asset Cost/Value is based on the construction costs; £20,483 per beach hut
117	Seaford WVH's, Concession Huts & Toilet Huts	Seaford	£ 21,274.61	£ -	£ -	£ 21,274.61	Asset Cost/Value is based on actual construction costs
119	Old Town Hall and South Street Toilets	South Street	£ 266,770.00	£ -	£ -	£ 266,770.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
206	Hurdis House	10 Broad Street	£ 850,780.00	£ -	£ -	£ 850,780.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
	<b>Vehicles &amp; Equipment</b>						
101	Seaford Head Golf Club Vehicle	Seaford Head Estate	£ 8,000.00	£ -	£ -	£ 8,000.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
101	Seaford Head Golf Club M/cs & Mowers	Seaford Head Estate	£ 290,473.82	£ 9,294.00	£ 51,550.00	£ 248,217.82	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012 plus cost of additions at know purchase costs
101	Seaford Head Golf Club Borehole & Irrigation System	Seaford Head Estate	£ 46,847.00	£ -	£ -	£ 46,847.00	Asset Cost/Value is based on actual costs
101	Seaford Head Golf Club Pump and Pumphouse	Seaford Head Estate	£ 46,696.00	£ -	£ -	£ 46,696.00	Asset Cost/Value is based on actual costs
101	Seaford Head Golf Depot CCTV	Seaford Head Estate	£ 2,751.72	£ -	£ -	£ 2,751.72	Asset Cost/Value is based on actual costs
103	The View & Pro-Shop, Seaford Head Golf Club - Contents	Seaford Head Golf Course	£ 266,073.00	£ -	£ -	£ 266,073.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2015
105	Salts Recreation Ground - Children's Play & Gym	The Salts, Richmond Road	£ 156,357.76	£ -	£ -	£ 156,357.76	Asset Cost/Value based on actual costs (Old equipment removed and replaced with new during 2015/16).
105	Salts Recreation Ground - Skate Park	The Salts, Richmond Road	£ 215,746.19	£ -	£ -	£ 215,746.19	Asset Cost/Value is based on actual costs
105	Salts CCTV (Cricket, Skate Park & Café)	The Salts, Richmond Road	£ 4,272.48	£ -	£ -	£ 4,272.48	Asset Cost/Value is based on actual costs
105	Salts Skate Park Floodlights	The Salts, Richmond Road	£ 20,689.00	£ -	£ -	£ 20,689.00	Asset Cost/Value is based on actual costs
105	Salts Cricket Pavilion CCTV	The Salts, Richmond Road	£ 2,709.50	£ -	£ -	£ 2,709.50	Asset Cost/Value is based on actual costs
105	Salts Café CCTV	The Salts, Richmond Road	£ 2,618.75	£ -	£ -	£ 2,618.75	Asset Cost/Value is based on actual costs
105	Salts Table Tennis Tables	The Salts, Richmond Road	£ 3,800.00	£ -	£ -	£ 3,800.00	Asset Cost/Value is based on actual costs
105	Salts Water Refill Station	The Salts, Richmond Road	£ 1,829.50	£ -	£ -	£ 1,829.50	Asset Cost/Value is based on actual costs
105	Salts Tennis Courts	The Salts, Richmond Road	£ -	£ 128,610.00	£ -	£ 128,610.00	Asset Cost/Value is based on actual costs - retention costs will be added on during 22/23
105	Salts Access Gate (Tennis Court)	The Salts, Richmond Road	£ -	£ 6,050.00	£ -	£ 6,050.00	Asset Cost/Value is based on actual costs
105	Salts Tennis Court Floodlights	The Salts, Richmond Road	£ -	£ 26,983.00	£ -	£ 26,983.00	Asset Cost/Value is based on actual costs
106	Crouch Gardens - Children's Play Area	Crouch Gardens	£ 31,944.00	£ -	£ -	£ 31,944.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
107	Martello Field - Lockable Notice Board	Martello Field	£ 1,860.00	£ -	£ -	£ 1,860.00	Asset Cost/Value is based on actual costs
108	Centenary Clock	Outside Camerons, Broad Street	£ 3,380.00	£ -	£ -	£ 3,380.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
108	Place Lane - Water Refill Station	Place Lane	£ 1,881.56	£ -	£ -	£ 1,881.56	Asset Cost/Value is based on actual costs
117	Seaford - Telescope	West View	£ 7,000.00	£ -	£ -	£ 7,000.00	The Asset Cost/Value is a proxy cost based on an estimated cost in 2017/18
117	Seaford - The Shoal Community Bench	Splash Point	£ 51,811.00	£ -	£ -	£ 51,811.00	Asset Cost/Value is based on actual costs
117	Seaford - Disabled Beach Access	Esplanade	£ 5,442.50	£ -	£ -	£ 5,442.50	Asset Cost/Value is based on the amount STC Paid, although actual value was approx £28K.
117	Seaford - Bike Stations & Racks	Esplanade	£ 2,253.00	£ -	£ -	£ 2,253.00	Asset Cost/Value is based on actual costs
117	Seaford - Water Refill Stations	Esplanade	£ 5,869.50	£ -	£ -	£ 5,869.50	Asset Cost/Value is based on actual costs
134	CCTV Cameras	Various	£ 87,924.00	£ -	£ -	£ 87,924.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
135	Christmas Lights	37 Church Street (Garage)	£ 13,526.00	£ -	£ -	£ 13,526.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
205	Office 37 Church Street Contents	37 Church Street	£ 52,259.00	£ -	£ -	£ 52,259.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
205	Civic Regalia	37 Church Street	£ 51,500.00	£ -	£ -	£ 51,500.00	The Asset Cost/Value is a proxy cost based on the Insurance Value as at 31/03/2012
205	Church Street - Lockable Notice Board	37 Church Street	£ 1,190.00	£ -	£ -	£ 1,190.00	Actual Costs used for Proxy Cost

Description of Asset		Location	Asset Cost/Value 31/03/2021	Additions	Disposals	Asset Cost/Value at 31/03/2022	Notes
<b>Community Assets</b>							
1	Notice Boards		£ 1,220.00	£ -	£ -	£ 1,220.00	31/03/2012 Estimate (Proxy Cost)
107	Martello Field	Martello Field	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Seaford Library Bench	Sutton Park Road	£ 1.00	£ -	£ -	£ 1.00	Donated - Nominal Amount
108	Street Planters	Various	£ 2,000.00	£ -	£ -	£ 2,000.00	31/03/2012 Estimate (Proxy Cost)
108	Street Furniture	Various	£ 14,000.00	£ -	£ -	£ 14,000.00	31/03/2012 Estimate (Proxy Cost)
108	Seating - Other	Various	£ 21,000.00	£ -	£ -	£ 21,000.00	31/03/2012 Estimate - new additions during 2015/16
108	Street Lighting	Various	£ 21,000.00	£ -	£ -	£ 21,000.00	31/03/2012 Estimate (Proxy Cost)
108	War Memorial	Sutton Park Road	£ 20,000.00	£ -	£ -	£ 20,000.00	31/03/2012 Estimate (Proxy Cost)
108	Avondale / Blatchington 1 (Land Surrounding Pond)	Avondale Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Avondale / Blatchington 2 (Land on the corner of Blatchington Road/Avonedale Road)	Avondale Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Bishopstone Road (Land on Corner of A259)	Bishopstone Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Blatchington Pond	Blatchington Pond	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Broad Street (Land Behind Boots)	Broad Street	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Lexden Road (Land at corner of North Way/Firle Road)	Lexden Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Normansal (Open Space adj. to Normansal Park Ave - not recreation ground)	Normansal Park Avenue	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Pelham Road (Flower Beds)	Pelham Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	The Ridings (Open Space)	The Ridings (Open Space)	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Sandore Road (Open Space)	Sandore Road (Open Space)	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Sutton Drove (Grass Verge)	Sutton Drove	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Chyngton Way (Road Island)	Chyngton Way	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	The Covers / College Road (Open Space on either side of College Road)	The Cover / College Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Firle Close (Central Island)	Firle Close	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Gildredge Road (Grass Verges)	Gildredge Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Sunken Gardens	The Esplanade	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	High & Over	High & Over	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	The Holt (Land at Corner of North Way)	The Holt	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Princess Drive (Green Space on junction with Grand Avenue)	Princess Drive/Grand Avenue	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Sutton Drove Allotments	Sutton Drove	£ 1.00	£ -	£ -	£ 1.00	Nominal value
108	Steyne Road Junction South Street (Open Space)	Steyne Road Junction South Street	£ 1.00	£ -	£ -	£ 1.00	Nominal value
116	Southdown Road (Former Allotment Site)	Southdown Road	£ 1.00	£ -	£ -	£ 1.00	Nominal value
116	Seaford Head Estate including Golf Course	Seaford Head Estate/Golf Course	£ 1.00	£ -	£ -	£ 1.00	Nominal value
117	Seating - Seafrost	Seafrost	£ 30,000.00	£ -	£ -	£ 30,000.00	31/03/2012 Estimate (Proxy Cost)
117	Seafrost - various plots of land owned along seafrost, beach & promenade	Seafrost	£ 1.00	£ -	£ -	£ 1.00	Nominal value
301	Bus Shelters x 5	Various	£ 8,000.00	£ -	£ -	£ 8,000.00	31/03/2012 Estimate (Proxy Cost)
-	<b>Assets considered to be portable, attractive or of community significance.</b>						
	None in addition to any listed above that may also fit this description.	-	£ -	£ -	£ -	£ -	-
-	<b>Other Assets (min. purchase or resale value of £100)</b>						
	None in addition to any listed above that may also fit this description.	-	£ -	£ -	£ -	£ -	-
-	<b>Long term investments, shares and loans made by STC</b>						
	None	-	£ -	£ -	£ -	£ -	-
-	<b>Assets held on trust</b>						
	None	-	£ -	£ -	£ -	£ -	-
	<b>INTANGIBLE FIXED ASSETS</b>		£ -			£ -	
	<b>TOTAL ASSETS &amp; INVESTMENTS</b>		<b>£ 10,825,329.83</b>			<b>£ 10,944,716.83</b>	