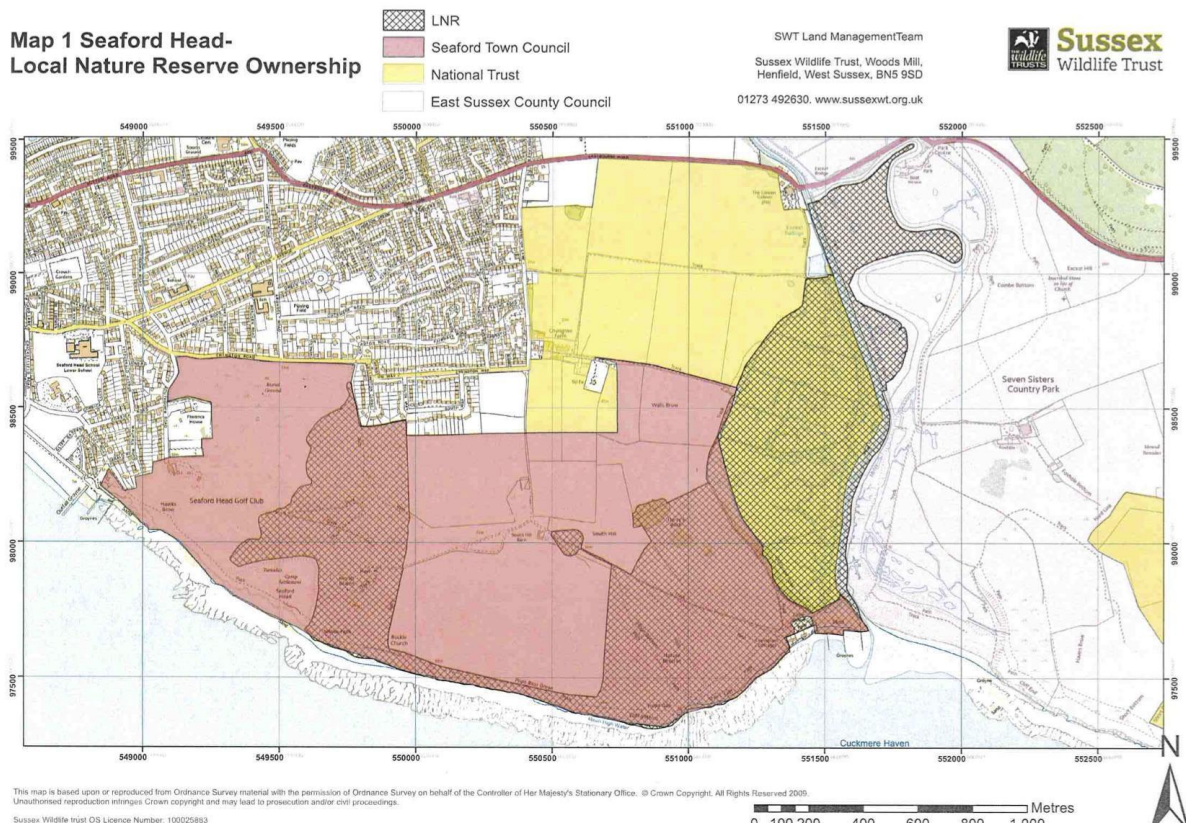


SEAFORD HEAD NATURE RESERVE **SITE OF SPECIAL SCIENTIFIC INTEREST**



Seaford Head Nature Reserve is part of the Sussex Downs Area of Outstanding Natural Beauty, owned by Seaford Town Council it is managed by Sussex Wildlife Trust. Importantly it is part of the Seaford to Beachy Head **Site of Special Scientific Interest (SSSI)** and as such is protected by law against damage to the flora or fauna of the site. It is an offence to intentionally or recklessly damage, disturb or destroy land known to be an **SSSI** or intentionally or recklessly disturb the wildlife in an **SSSI**.

When filming on site, it is your responsibility to respect and protect the unique flora, fauna, wildlife and outstanding landscape features. Failure to do so may result in legal action from Natural England if significant damage occurs to the site. When using this location, you will be marshalled by Seaford's Head Film and Liaison Officer to ensure the wellbeing of the site and the public that use it are protected.



Map - Red Seaford Head Nature Reserve, Red crossed Site of Special Scientific Interest.

Access

Seaford Head Nature Reserve can be found to the east of Seaford, East Sussex. **BN25 4JB**

South Hill Barn car park is the access point. Drive to the end of Chyngton Way and take a right at the end of the road up the hill.

You will gain access to the site through a locked gate. There is a concrete ring and a central track that vehicles can use and a small amount of parking available on the beach.

- Do not drive on the grass.
- The number of vehicles on the reserve is limited and must be agreed prior to shooting.
- Limited parking by the beach (non **SSSI**) is available at an additional cost.
- The gate must never be left open or unlocked.
- **Sussex Wildlife Trust (SWT)** and **Seaford Town Council (STC)** must always have access .
- The main access track through the center of the concrete ring down to the beach must always be clear for emergency services, **SWT**, tractors and access to the Coast Guard Cottages.
- All vehicles must not exceed the speed limit of 10 miles per hour.

Safety & Public

- Everyone must stay at least 10 meters away from the cliff edge.
- Productions must have public liability insurance.
- Productions must have signage stating that filming is underway.
- Public use of the site is very important. All interaction with the public must be pleasant and polite.
- You are not allowed to block public rights of way without prior permission.
- If locking off areas, crew numbers must be sufficient to marshal a temporary diversion.
- You must allow public to pass as soon as possible.

Waste and Recycling

- All waste must be taken off the site, there are no bins onsite.
- Any rubbish should be kept in secure your own secure bins.
- Recycling is compulsory to comply with **Seaford Town Council** regulations.
- All wastewater (sway) must be taken off the site.
- No non-organic compounds can be used on the site.
- No boiling or contaminated water can be poured onto verges or grass as this kills the vegetation.
- No cigarettes roll ups or other rubbish to be dropped on the reserve, or poked into bushes or ground. There must always be metal sand buckets provided for smokers.
- Any spills must be reported to the Film Officer immediately and dealt with quickly and responsibly.
- If using any harmful substances, there must be a spillage risk assessment and a spillage kit must be on site.

- No hot water urns can be tipped onto grass on reserve. Burns caused by hot water spillage will be charged.
- No harmful substances are allowed on **SSSI**. See appendix.
- Toilets / wastewater / chemicals / fuel or oil / cleaning solutions must not be stored on the **SSSI**.

Appendix: Harmful Substances: Bleach, antibacterial spray, washing up liquid, oil, fuel and diesel.

Drone Policy

- **Seaford Head Film Officer** must give prior consent and supervise any drone usage.
- Drones can only be flown by a licensed drone operator; documents must be present.
- Drones must stay 50 meters away from public or wildlife around the cliff edge vertically, horizontally inland, and out to sea. This complies with UK standard Drone licensing.
- There are regulations on drone usage during bird nesting periods. 1st March- 31st July
- It is illegal to disturb a bird while it is nesting Wildlife & Countryside Act 1981.
- Drones that are flown close to bird nest can drive adult birds away. This can lead to neglect or abandonment of vulnerable eggs and chicks, reducing the breeding.
- Recreational use of drones is not permitted on Seaford Head Nature Reserve **SSSI**.

Large production

- Application for consent from Natural England is needed for large productions.
- Natural England need at least 28 days' notice to give consent.
- Pre-consent visits giving advice may be available at a charge.
- Large unit bases will be situated in the field to the west of South Hill Barn, they cannot be situation on the **SSSI** without prior agreement from Natural England.
- The gate must always be overseen by a security guard. The gate can never left open or unguarded.
- **Sussex Wildlife Trust (SWT)** must always have access.
- Security guards must have a walkie talkie to communicate with the Location Manager and must vet all vehicles coming and going. All non-unit vehicles/ film crews or **SWT** must obtain clearance from the **Film Officer** before entry.
- The main access track through the center of the concrete ring down to the beach must always be clear for emergency services, **SWT**, tractors and access to the Coast guard Cottages.
- All vehicles must drive at the maximum of 10 miles per hour no one can exceed the speed limit. All drivers must be aware of this.
- No cars from the production can park in the public car park or on the **SSSI**.
- There is an overflow car park on the west side of South Hill Barn that can be used by prior arrangement.
- Vehicles parked there must leave the track clear and not obstruct the golf course.
- The overflow car park must stay locked or manned by security when in use.

- Limited parking on the beach is available at an additional cost.
- Any parking on the reserve for over three days must get prior consent from **Natural England** and may need to use grass protector (trackway).
- Gator Utility Vehicles can be used on selected paths to Hope Gap and Cuckmere Haven. Maps available.
- All vehicles and generators must use drip trays.
- Honey wagon toilets can be situated on selected areas. These must be organic and comply with current laws and regulations not on **SSSI**.
- A film ecologist must be employed where appropriate to ensure protection of the **Site of Special Scientific Interest**.

Seaford Town Council will inform **Sussex Wildlife Trust** of filming once it is confirmed and paid for.

Terms and conditions

If any of these terms are breached while you are on site, **Seaford Town Council** has the right to fine the production for damages as mitigation. If productions run over the times allocated, then there will be an additional cost. All payments must be made to **Seaford Town Council** before filming takes place or in respect of overtime, before you leave the sight. You will receive a filming permit which legally allows you to use your footage. You cannot reuse or sell footage for unstated usage without prior agreement with **Seaford Town Council**.

Producer :

Date:

Signed:

Print Name:

For enquiries please contact **Seaford Head Nature Reserve Film and Liaison Officer**, Eleanor Johnson-Bullock:

Email: eleanorjohnsonbullock@gmail.com Phone: 07928876822

Filming policy produced for **Seaford Town Council** in association with **Natural England** and **Sussex Wildlife Trust** by Eleanor Johnson-Bullock. Latest update: 08/10/2019



Seaford Town Council

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Natural England are the government's adviser for the natural environment in England, helping to protect England's nature and landscapes for people to enjoy and for the services they provide.

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Sussex Wildlife Trust a membership organisation working towards nature recovery in Sussex.
SWT started its 25 year management lease of the Reserve in June 2013 conducting the management of the 83 hectare site for Seaford Town Council

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