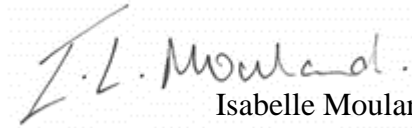




Seaford Town Council

To the Members of the Full Council

A Meeting of the **Full Council** will be held electronically via Zoom* on **Thursday 15th October 2020** at 7.00pm, which you are summoned to attend.


Isabelle Mouland
Assistant Town Clerk
2nd October 2020

***see overleaf for important information to join virtual meeting and accessing password**

PLEASE NOTE THAT THIS MEETING WILL BE VIDEO RECORDED

AGENDA

(Please note that prior to the meeting beginning there will be a short reflection by the Mayor's Chaplain, Andy Machin, Minister of Seaford Baptist Church. This will commence at 6.55pm ahead of the meeting opening at 7pm but is not a part of the Council meeting itself. If you do not wish to be present for the reflection, please either join the meeting and mute/step away from your device during the reflection or inform the Host Officer who will be able to place you in the virtual waiting room and have you re-enter for the meeting starting.)

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with Seaford Town Council Policy and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

4. Minutes

To note the following minutes, approving or not approving recommendations as required:

4.1	Community Services	21 st September 2020 - virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/09/21.09.20-Community-Services-Minutes-DRAFT.pdf
N.B. There is one recommendation to Full Council within the draft minutes, as set out below:			

	CS14.3	It was RESOLVED to RECOMMEND that Full Council agrees that any surplus sponsorship funds from Seaford Christmas Magic 2020 be placed in an ear-marked reserve for future years Seaford Christmas Magic events.	
4.2	Full Council	20 th August 2020 – virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/01/20.08.20-Council-Meeting-Minutes-DRAFT.pdf
		10 th September 2020 - virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/09/10.09.20-Council-Meeting-Minutes-DRAFT.pdf
4.3	Finance & General Purposes	24 th September 2020 – virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/01/24.09.20-Finance-General-Purposes-Minutes-DRAFT.pdf
N.B. With a minor amendment at F18.2 at the end of the paragraph to say ‘; this MOTION was CARRIED.’			
4.4	Golf & The View	8 th September 2020 – virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/01/08.09.20-Golf-The-View-Meeting-Minutes-DRAFT-.pdf
4.5	Personnel	3 rd September 2020 - virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/08/03.09.20-Personnel-Meeting-Minutes-DRAFT.pdf
4.6	Planning & Highways	6 th August 2020 – virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/01/06.08.20-Planning-Highways-Minutes-DRAFT-Planning.pdf
		27 th August 2020 - virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/01/27.08.20-Planning-Highways-Minutes-DRAFT-Planning.pdf
		17 th September 2020 - virtual	https://www.seafordtowncouncil.gov.uk/wp-content/uploads/2020/01/17.09.20-Planning-Highways-Minutes-DRAFT.pdf

5. Civic Reports

a. Mayor’s Update Report

To note report 75/20 presenting the Mayor’s Update Report and Engagements from August 2020 to date (pages 5 to 7).

b. Young Mayor’s Report

To provide an opportunity for a verbal update from the 2020-2021 Young Mayor, Chanel Pritchard.

6. District/County Councillor Update

To give an opportunity for an update from councillors at a District or County level on business and activities that effect Seaford and the local area.

7. Public Spaces Protection Order (PSPO) Consultation

To consider report 70/20 presenting the details of the Lewes and Eastbourne Councils’ consultation on current PSPOs and to consider the Town Council’s response (pages 8 to 12).

8. [Draft 2021/2022 Meeting Timetable](#)

To consider report 64/20 presenting the draft meeting timetable for the Full Council and Committee meetings in the 2021-22 Municipal Year (pages 13 to 15).

9. [2020 Christmas Shutdown](#)

To consider report 63/20 presenting the proposed closure of the Town Council office activities over the 2020 Christmas period and the emergency contact arrangements (pages 16 to 17).

10. [2020 Sickness Bonus](#)

To consider report 65/20 presenting options regarding the 2020 Sickness Bonus scheme. (pages 18 to 19).

Additional Item - [Review of Polling Districts and Polling Places](#)

To consider report 80/20 presenting the Lewes District Council review of Polling Districts and Polling Places for Full Council to consider a response (pages 20 to 36).

11. Exclusion of the Press & Public

The Chairman will move that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for the remainder of the meeting, as the following items on the agenda concern advice from the District Monitoring Officer and nationally sensitive details.

12. District Monitoring Officer Advice to Town Council EXEMPT

To consider exempt report 74/20 presenting the advice of the District Monitor Officer in line with the Town Council's request for advice on confidentiality breaches (exempt pages 1 to 4).

13. National & Local Mourning Procedure – Additional Appendix EXEMPT

To consider exempt report 71/20 present a draft additional appendix (in relation to COVID-19 or any future pandemic situations) to the Town Council's National and Local Mourning Procedure for adoption (exempt pages 5 to 8).

For further information about items appearing on this Agenda please contact:

Isabelle Mouland, Assistant Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870 (*please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with*)

Circulation: All Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Zoom Meetings

In line with the Coronavirus Act 2020 and subsequent regulations governing local authorities meetings, the Council will be holding this meeting via the online video conference facility, Zoom.

To join the Zoom meeting follow this link: <https://us02web.zoom.us/j/82588642507>

Meeting ID: 825 8864 2507

Password: (to ensure online security it is recommended that meeting passwords are not publicised and are given directly to those intending to attend the meeting. Please therefore email admin@seafordtowncouncil.gov.uk for the password at least 24 hours before the scheduled meeting date)

Telephone number to join by audio only: 0203 481 5240 (you will be prompted to enter the meeting ID and password before joining the meeting)

Zoom Joining Instructions are available to download from <https://www.seafordtowncouncil.gov.uk/council-meetings/>



Agenda Item No:	5a
Committee:	Full Council
Date:	15th October 2020
Title:	Mayor's Update Report & Engagements
By:	Isabelle Mouland, Assistant Town Clerk
Purpose of Report:	To present the Mayor's update report and details of Mayoral engagements.

Recommendations

The Council is recommended:

- 1. To note the contents of the report.**
-

- 1. Information**

- 1.1** Attached at [Appendix A](#) is the Mayor's update report and [Appendix B](#) provides details of the Mayor's engagements for period of 20th August 2020 to date.

- 2. Financial Appraisal**

There are no financial implications as a result of this report.

- 3. Appendices**

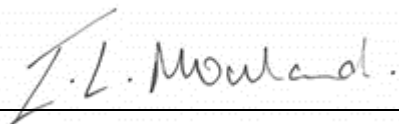
[Appendix A – Mayor's Update Report October 2020](#)

[Appendix B – Mayor's Engagements 20th August 2020 to date](#)

- 4. Contact Officer**

The Contact Officer for this report is Isabelle Mouland, Assistant Town Clerk.

Assistant Town Clerk



Report 75/20 Appendix A - Mayor's Report to October Seaford Town Council

Mayor's Report 20 August 2020 – 15 October 2020

Tuesday 1 September 5.30pm Seaford Chamber of Commerce Committee meeting by Google HangOut

Tuesday 1 September 7pm Seaford Community Partnership AGM by ZOOM.

Thursday 3 September 7am Seaford Chamber of Commerce 'virtual' Breakfast Meeting by ZOOM.

Sunday 6 September 10am Plastic Free Seaford Beach Clean – starting from Martello Tower. With 6 other Cllrs. Thank you everyone for your support.

Thursday 10 September 11.30am telephone meeting with Plastic Free Seaford.

Friday 11 September 11am present with the Mayoress in a private garden for the Award of a 50 years of 'Service Above Self' certificate to Rtn Past President Geoff Lowles of the Seaford Rotary Club.

Sunday 20 September 11.30am with the Mayoress and Deputy Mayor and 5 Cllrs and a previous Mayoress at Bönningstedt Beach Hut 5 to test out marketing opportunities.

Thursday 24 September at 5pm present with the Vice Lord Lieutenant, Mayoress and Serjeant at Mace for the Licencing of the Revd James Hollingsworth as Vicar of Sutton with Seaford at St Leonard's Church.

Monday 28 September 5.30pm Seaford Chamber of Commerce Committee Meeting by Google HangOut.

Thursday 1 October 7am Seaford Chamber of Commerce 'virtual' Breakfast Meeting by ZOOM.

Also attended several ZOOM planning group meetings with Martello Rotary, Seaford Rotary, NSP Lions, Seaford Bonfire Society, National Coast Watch Institution-Newhaven for their 'Support our Seaford Charities' event in support of the 'Mayor's charities Initiative'. The event is now postponed to April 2021.

Several ZOOM Planning Meetings took place, including those with the Deputy Mayor, Mayor's Chaplain and Mayor's Secretary on various topics including Seaford Secret Gardens, Remembrance Events in Seaford, Mayor's Christmas Carol Concert and Mayor's Christmas Card design competition for Primary School pupils.

The Mayor's Facebook has attracted a good deal of attention in raising the profile of 24 'not for profit organisations' and charities listing themselves with the Mayor's Charities Initiative.

Seaford's Secret Gardens, the photograph and video replacement for Mayor's Garden Trails attracted even more attention on Facebook and special thanks are due to Deputy Mayor Cllr Jean Cash for the incredible amount of time, energy and imagination which she put into organising the event and posting Seaford Secret Gardens, each with a sound track, onto Facebook.

From the Annual Meeting to date £7 of the Mayor's Allowance has been spent. The RFO has been asked to reduce the Mayor's Allowance for this Municipal Year from £1,500 to £500 because of the reduced opportunities for Mayor's events and the need to be prudent with the Council's funds.

It seems that COVID-19 restrictions may lead to the Mayor being a 'virtual Mayor' for the remainder of his term of Office.

Report 75/20 Appendix B Mayor's Report – October 2020

Date	Time	Day	Organisation	Event	Location
September					
01.09.2020	5.30pm	Tuesday	Seaford Chamber of Commerce	Committee Meeting	Virtual
01.09.2020	7pm	Tuesday	Seaford Community Partnership	AGM	Virtual
03.09.2020	7am	Thursday	Seaford Chamber of Commerce	Breakfast Meeting	Virtual
06.09.2020	10am	Sunday	Plastic Free Seaford	Beach Clean	Seaford Seafront
10.09.2020	11.30am	Thursday	Plastic Free Seaford	Telephone Meeting	-
11.9.2020	11am	Friday	Seaford Rotary Club	Award of a 50 years of 'Service Above Self' certificate to Rtn Past President Geoff Lowles	(private garden)
20.09.2020	11.30am	Sunday	-	Bönningstedt Beach Huts open day/marketing	Bönningstedt Promenade
24.9.2020	4.50pm	Thursday	St Leonard's Church	Collation of Revd James Hollingsworth	St Leonard's Church
28.09.2020	5.30pm	Monday	Seaford Chamber of Commerce	Committee Meeting	Virtual
October					
01.10.2020	7am	Thursday	Seaford Chamber of Commerce	Breakfast Meeting	Virtual



Seaford Town Council

Report 70/20

Agenda Item No:	7
Committee:	Full Council
Date:	15th October 2020
Title:	Public Spaces Protection Orders (PSPO) Consultation
By:	Isabelle Mouland, Assistant Town Clerk
Purpose of Report:	To present the details of the Lewes and Eastbourne Councils' consultation on current PSPOs and to consider the Town Council's response.

Recommendations

The Council is recommended:

- 1. To consider the response, drafted by officers, to the Lewes and Eastbourne Councils' consultation on the possible extension of the current PSPOs.**
 - 2. To instruct officers to submit the response on behalf of the Town Council.**
-

1. Information

- 1.1** In 2017 Lewes and Eastbourne Councils consulted over proposed Public Places Protection Orders (PSPOs) in Lewes District and Eastbourne. This resulted in six PSPOs being put in place intended to prevent anti-social behaviour relating to dog ownership (such as dog fouling), and consumption of alcohol in streets (relating to Lewes Town and Eastbourne Town only so have therefore not been included in this report).
- 1.2** PSPOs are measures that principal councils can put in place to protect the community from anti-social behaviour. They put conditions or restrictions on what people can do within a specific area if there is evidence to suggest that the persistent or continuing impact of the behaviour makes it unreasonable.
- 1.3** Breaching a PSPO can be a criminal offence punishable by a fine or prosecution.
- 1.4** The current PSPOs were established in 2017, lasting three years. They will cease to have effect on Friday 27th November 2020 unless extended before then.
- 1.5** The only PSPO which relates to Seaford is regarding dog fouling. It applies to any land open to the public within Lewes District (which includes Seaford). This PSPO ([Appendix A](#)) requires people to clear up after their dogs, failure to do so could result in a maximum fine of £1,000.
- 1.6** Lewes and Eastbourne Councils are proposing to extend the current six PSPOs on a like-for-like basis for a further three-year period ending in November 2023 and are consulting with all in the affected areas.

1.7 The Consultation is in the format of an online survey, the survey questions of which are set out below with officer drafted responses:

1.7.1. How effective do you think the current PSPOs have been in preventing street drinking and dog related anti-social behaviour in the prescribed areas of the Lewes district and Eastbourne?

They raise an awareness of how not to behave in those areas, which will more than likely prevent some anti-social behaviour of those who are more considerate and cautious. The Town Council has no statistical information relating to the effectiveness of the PSPOs for example, how many fines have been issued or whether research was conducted to check on an decrease/increase of dog fouling. It is therefore difficult to comment fully on their effectiveness.

1.7.2. What do you think the consequences would be of the councils not extending the duration of the PSPOs and allowing them to cease in November 2020?

This could see a raise in anti-social behaviour if it is known that there are no PSPOs in place. This could also see an increase in such anti-social behaviour being reported to other authorities, such as Sussex Police.

1.7.3. Do you think that extending the duration of the PSPOs is necessary to prevent the anti-social behaviour identified in the orders from occurring or recurring?

Yes

1.7.4. Do you think that extending the duration of the PSPOs is necessary to prevent the anti-social behaviour identified in the orders from occurring more frequently or more seriously than at present?

Yes

1.7.5. If you believe the duration of the current PSPOs should be extended, do you think they should last a further three years (the maximum term allowed)?

Yes

1.7.6 Are there any other comments you wish to make in relation to ceasing or extending the duration of the PSPOs?

No

1.8 The Town Council is recommended to review the draft responses above and instruct officers to submit the Town Council's response. Please note that the consultation ended 13th October 2020 however the Town Council has been granted an extension.

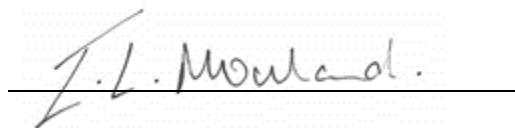
2. Financial Appraisal

There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Isabelle Mouland, Assistant Town Clerk.

Assistant Town Clerk



Lewes District Council

**Anti-social Behaviour, Crime and Policing Act 2014,
Part 4: Community Protection**

Lewes District Public Spaces Protection Order (Dog Fouling) 2017

Lewes District Council ("the Council"), in exercise of its power under section 59(1) of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act"), being satisfied that the conditions set out in sections 59(2) and 59(3) of the Act have been met, and having complied with the requirements of section 72 of the Act, makes the following public spaces protection order (the "Order"):

1. This Order shall be known as the Lewes District Public Spaces Protection Order (Dog Fouling) 2017.
2. The Order shall come into force on 27 November 2017 and shall have effect for a period of 3 years unless extended pursuant to section 60 of the Act.
3. This Order applies to the whole of the administrative area of the Council ("the Restricted Area") as shown edged in black on the plan in the Schedule to this Order.
4. **BY THIS ORDER:**

If within the Restricted Area a dog defecates at any time on land to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission, and a person who is in charge of the dog at the time fails to remove the faeces from the land forthwith, that person shall be guilty of an offence unless:

- a) he has reasonable excuse for failing to do so; or
 - b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.
5. This Order shall not apply to a person who:-
 - a) is registered as a blind person in a register compiled under section 29 of National Assistance Act 1948; or
 - b) is deaf, in respect of a dog trained by Hearing Dogs for Deaf People (registered charity number 293358) and upon which he relies for assistance or;
 - c) has a disability which affects his mobility, manual dexterity, physical coordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity upon which he relies for assistance.

6. For the purpose of this Order–
- a person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;
 - placing the faeces in a receptacle on the land which is provided for the purpose or for the disposal of waste, shall be sufficient removal from the land;
 - being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces.
 - each of the following is a “prescribed charity”:
 - Dogs for Good (registered charity number 700454)
 - Support Dogs Limited (registered charity number 1088281)
 - Canine Partners (registered charity number 803680)
7. A person guilty of an offence under paragraph 4 is liable on summary conviction to a fine not exceeding level 3 on the standard scale.
8. If any person who lives in or regularly works or visits the Restricted Area wishes to question the validity of this Order on the grounds that the Council had no power to make it or that any requirement of the Act has not been complied with in relation to this Order, he or she may apply to the High Court within six weeks from the date on which this Order is made.

GIVEN under the COMMON SEAL of LEWES DISTRICT COUNCIL
 this 7th day of November 2017.

THE COMMON SEAL OF
 LEWES DISTRICT COUNCIL
 was hereunto affixed in the presence
 of:-

Authorised signatory...



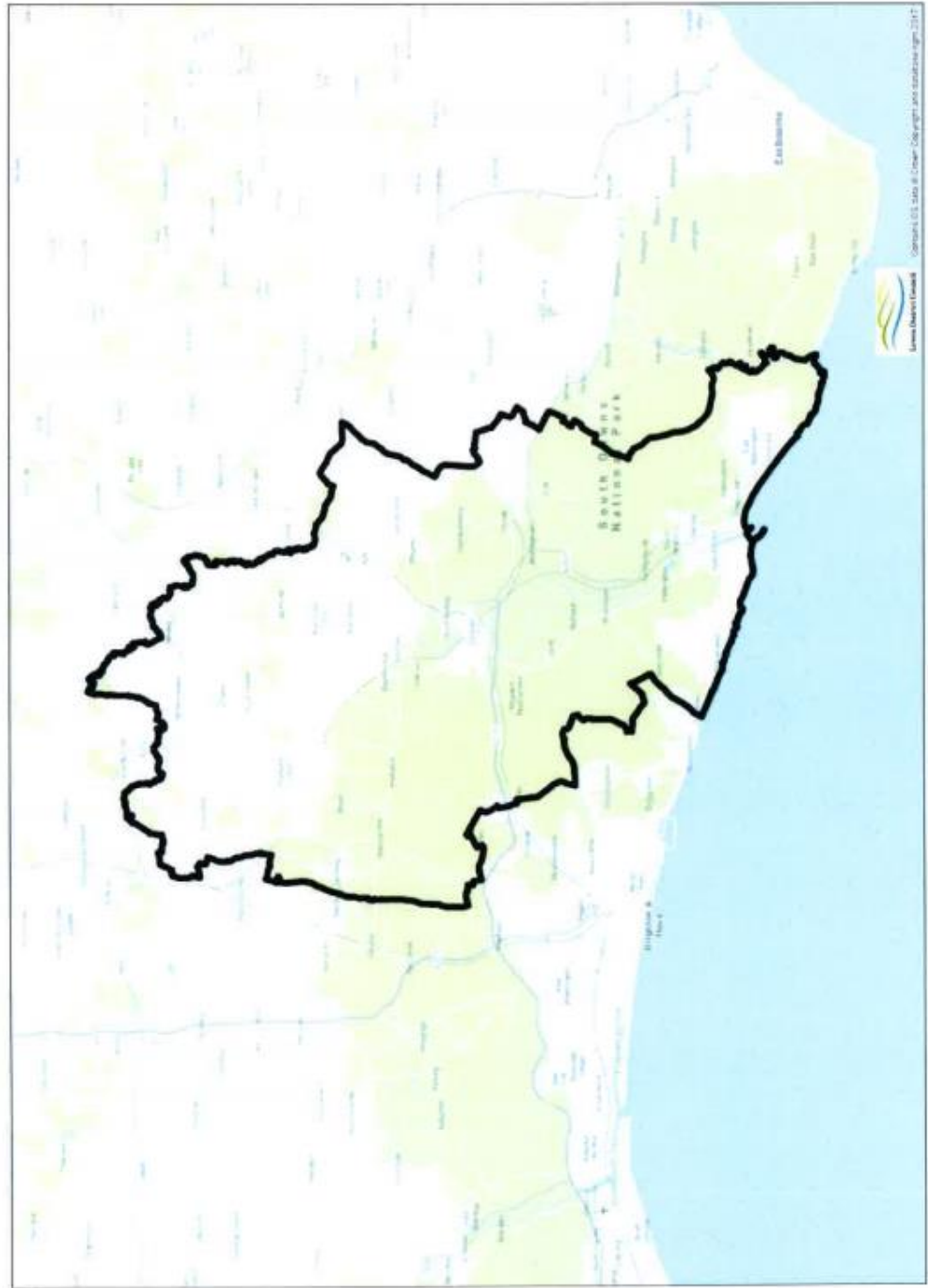
Print Name... CATHERINE KNIGHT.....

Job Title... ASSISTANT DIRECTOR - LEGAL & DEMOCRATIC SERVICES



142/17

Schedule
The Restricted Area





Seaford Town Council

Report 64/20

Agenda Item No:	8
Committee:	Full Council
Date:	15th October 2020
Title:	Draft 2021-22 Meeting Timetable
By:	Isabelle Moulard, Assistant Town Clerk
Purpose of Report:	To consider the draft meeting timetable for the Full Council and Committee meetings in the 2021-22 Municipal Year.

Recommendations

The Council is recommended:

- 1. To adopt the 2021-22 meeting timetable as presented.**
 - 2. To approve that in consultation with the relevant Chairs, amendments may be made to the meeting timetable by the Proper Officer where justified and required ensuring that where possible this does not reduce the number of Full Council or committee meetings held during the 2021-22 Municipal Year.**
-

1. Information

- 1.1** Attached at [Appendix A](#) is the draft meeting timetable for the Full Council and committee meetings for the 2021-22 Municipal Year.
- 1.2** As with each year, the timetable is largely dictated by the need for tri-weekly Planning & Highways meeting, in order to fit in with the District Council's planning processes. Other Full Council and committee meetings are then scheduled in around this to try and ensure suitable gaps between meetings and occurring at relevant times of the year i.e. for the grants process, budget settings, pay reviews etc.
- 1.3** Councillors will notice the suggested change to the 2020-21 Town Forum date; having previously been scheduled for Tuesday 4th May 2021, this is being recommended for Tuesday 20th April 2020.
- 1.4** The Town Forum can legally be held at any point between 1st March and 1st June. In previous years, the Town Forum has been within a week or two of the Town Council's Annual Meeting, which among other things can lead to confusion between the two meetings and also a significant peak in workload for certain Officers.
- 1.5** It is therefore recommended to look at moving the 'normal' date for the Town Forum to April, to properly separate the two meetings and also allow Officers and Councillors time to focus on the preparations required for both meetings.
- 1.6** The format of the 2020-21 Town Forum will be dependent on restrictions in place and the guidance issued by the likes of NALC; Officers will continue

to monitor this and update Full Council accordingly in the run up to the planning for the meeting.

- 1.7** The date for the 2021 Annual Meeting has also been changed to 20th May 2020 from 13th May. This is to allow for the by election to take place on 6th May 2021 and the results to be announced in advance of the agenda needing to be published.
- 1.8** The legislation introduced this year allows for virtual Full Council and Committee meetings, annual meetings and the recent amendments also covered virtual annual parish meetings (the Town Forum).
- 1.9** As it stands, meetings will continue being held via Zoom for the foreseeable future until restrictions are eased further and the guidance from the National Association of Local Councils (NALC) changes. At present, the guidance is that wherever possible meetings should be being held virtually.
- 1.10** Councillor training dates will be advised in due course once training requirements have been reviewed.
- 1.11** In this current Municipal Year, the Town Council has experienced a significant number of changes to meetings dates, in addition to extraordinary meetings, due various items of business.
- 1.12** Full Council is therefore asked to acknowledge this requirement going in to the 2021-22 Municipal Year, by approving that in consultation with the relevant Chairs, amendments may be made to the meeting timetable by the Proper Officer where justified and required. This would be done whilst ensuring that wherever possible this does not reduce the number of Full Council or Committee meetings held during the 2021-22 Municipal Year.
- 1.13** If any councillors have any comments on the proposed timetable, where possible could these please be sent through by email ahead of the meeting so they can be considered and any changes to the timetable made in advance, helping with the flow of the meeting on 15th October.

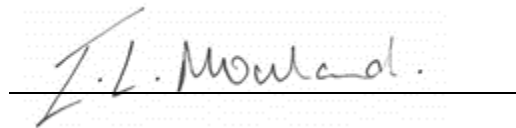
2. Financial Appraisal

There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Isabelle Mouland, Assistant Town Clerk.

Assistant Town Clerk



A handwritten signature in black ink, reading "I.L. Mouland.", is written over a horizontal line. The signature is cursive and includes a large initial "I" and "L".

Report 64/20 Appendix A

STC Meeting Timetable 2021-2022: Summary of Public Meetings

Committee	Time/ Venue	2021	2021									2022				
		April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	
Community Services	7pm - Church Street				15 Thurs					Budget 25 Thurs			3 Thurs			
Planning & Highways	7pm - Church Street (unless stated)		27 Thurs	17 Thurs	8 29 ^h Thurs	19 ^h Thurs	9 30 Thurs	21 Thurs	11 Thurs	2 23 ^h Thurs	13 Thurs	3 24 Thurs	17 Thurs	7 ^h 28 Thurs	19 ^h Thurs	
Finance & General Purposes	7pm - Church Street				22 Thurs			28 ^h Thurs		Budget 16 Thurs				21 Thurs		
Council	7pm - Church Street		Annual Mtg* 20 Thurs	Annual Return** 24 Thurs		26 ^h Thurs		14 Thurs			Budget 27 Thurs		31 Thurs		12 ^h Thurs	
Golf & The View	7pm - The View at Seaford Head			8 Tues			14 Tues			Budget 7 Tues			8 Tues			
Personnel	7pm - Church Street					5 Thurs			18 Thurs			17 Thurs				
	6pm - The View at Seaford Head (tbc)	2020/21 Town Forum 20 **** Tues												2021/22 Town Forum 12 ^h Tues		

Note:

* Council Annual Meeting on 13 May 2021 to be followed immediately by an Ordinary Council Meeting.

** Council Meeting to approve the Annual Return.

*** These meetings form part of 2021/22 Municipal Year. 12 May 2022 Annual Meeting to be followed immediately by an Ordinary Council Meeting.

**** This meeting forms part of 2020/21 Municipal Year.

^h takes place during school holidays.



Seaford Town Council

Report 63/20

Agenda Item No:	9
Committee:	Full Council
Date:	15th October 2020
Title:	2020 Christmas Shutdown
By:	Isabelle Mouland, Assistant Town Clerk
Purpose of Report:	To consider the proposed closure of the Town Council office activities over the 2020 Christmas period and the emergency contact arrangements.

Recommendations

The Council is recommended:

- 1. To agree to the closure of the Town Council office activities from 4.30pm on Friday 18th December 2020 to 9.30am Monday 4th January 2021.**
 - 2. To note the emergency contact arrangements, as per the report, for during the above closure period.**
-

1. Information

Shutdown Arrangements

- 1.1** Each year the Town Council offices are closed to the public between Christmas and New Year. In this period office staff are then given the option to either use their annual leave entitlement to have the time off or to continue working.
- 1.2** In the past, the majority of staff will book off the entire period recognising that this is a good chance to have a proper rest break from work without having to worry about the minimum required staffing levels to keep activities running.
- 1.3** In light of COVID-19 and the impact that this has had on the Town Council's operations, many staff have found themselves with more annual leave to use than they would usually have had at this point of the leave year. In addition, some of those staff who have worked through the crisis have also found it harder to have longer periods of time away from work due to workload demands.
- 1.4** Given that all office staff are working from home for the majority of their time, the offices are not currently open in the usual manner. This year's shutdown would therefore be a 'shutdown' of the usual office activities i.e. manning the Admin or staff inboxes, checking phone messages, dealing with public or councillor queries, activity on the Town Council's social media pages etc.

- 1.5** In light of the above, officers are therefore recommending that for 2020 the Town Council looks to agree a longer period of shutdown over the Christmas period. It is recommended that the Town Council agree to the office activities closing at 4.30pm on Friday 18th December 2020 and reopening at 9.30am on Monday 4th January 2021.
- 1.6** The above closure period, for a full-time member of staff, would be seven day's annual leave and three Bank Holidays. The Town Council does however have a significant number of part time staff, so the impact will vary according to the individual.
- 1.7** In recent years, the Town Council has not enforced this period of closure on office staff requiring them to use annual leave, recognising that not everyone will want a significant period of time off over the Christmas period or that in some roles, there are functions that need to be carried out.
- 1.8** As it stands, The View and Seaford Head Golf Course will remain open every day with the exception of Christmas Day.

Emergency Contact Arrangements

- 1.9** Officers are aware that an emergency contact must still be available throughout this period. It is anticipated that these arrangements mimic those adopted in previous years:
- (a)** The Town Council's main phone number will divert callers to The View. Staff at The View will then field these calls and where urgent, pass this on.
 - (b)** If staff do not feel as though the query is urgent, they can inform the caller accordingly and take a message for office staff to act upon on their return.
 - (c)** A rota will be drawn up with certain staff members on call throughout the closure period. These staff members will be able to deal with any urgent enquiries/problems.
 - (d)** Staff at The View and Councillors would be given a copy of the rota and contact numbers, so they always have an officer to contact in an emergency.
 - (e)** Officers on call will receive time off in lieu (TOIL) for any additional hours worked when responding to an emergency during this closure period.
- 1.10** If The View is not open for any reason (tighter restrictions being enforced again, for example), callers can be encouraged to leave voicemails on the Town Council's main phone line and officers can make arrangements for the voicemails to be picked up at various intervals throughout the day. Again, this would be done on a rota basis so as not to burden one or two staff members.

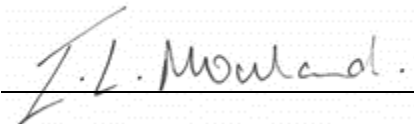
2. Financial Appraisal

There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Isabelle Mouland, Assistant Town Clerk.

Assistant Town Clerk





Seaford Town Council

Report 65/20

Agenda Item No:	10
Committee:	Full Council
Date:	15th October 2020
Title:	2020 Sickness Bonus
By:	Georgia Raeburn, Executive Support Officer
Purpose of Report:	To consider the options regarding the 2020 Sickness Bonus scheme.

Recommendations

The Council is recommended:

- 1. To consider whether or not to process the 2020 Sickness Bonus scheme as per Town Council policy.**
-

1. Information

- 1.1** The Town Council's Sickness Absence Policy (which is available to view here www.seafordtowncouncil.gov.uk/council-policies/) sets out that each December members of staff will receive an annual bonus directly linked to their sickness absence levels in the previous 12 months.
- 1.2** Section 10 of the above policy sets out the details of the scheme, including bonus amounts and how this is calculated for part time staff.
- 1.3** For the 2020 Sickness Bonus, the Town Council would be required to pay £1,621 in total across 23 staff members. Plus, approximately £224 in employer's National Insurance contributions and £298 in employer's pension contributions, so a total of £2,143.
- 1.4** The Full Council is now being asked to consider whether or not it agrees that upholding this year's bonus is the right course of action.
- 1.5** Councillors should be aware that whilst the bonus is set out in Town Council policy, this is not a contractual right for staff members.

2. Financial Appraisal

The financial implications of this report are set out above. To continue with the 2020 sickness bonus would pose a cost to the Town Council of £2,143. The amount budgeted for in 2020/21 was £3,173 (including employer's National Insurance and pension contributions).

To pay the bonus would therefore represent a saving of £1,030 on budget and to withhold this year's bonus, a saving of £3,173.

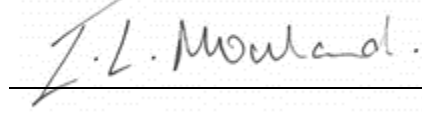
3. Contact Officer

The Contact Officer for this report is Georgia Raeburn, Executive Support Officer.

Executive Support Officer



Assistant Town Clerk





Seaford Town Council

Report 80/20

Agenda Item No:	Additional Item (after item 10)
Committee:	Full Council
Date:	15th October 2020
Title:	Review of Polling Districts and Polling Places
By:	Isabelle Mouland, Assistant Town Clerk
Purpose of Report:	To present the Lewes District Council review of Polling Districts and Polling Places for Full Council to consider a response.

Recommendations

The Council is recommended:

- 1. To consider a response to Lewes District Council's review of Polling Districts and Polling Places.**
-

1. Information

- 1.1** The Town Council has been invited to comment on Lewes District Council's review of Polling Districts and Polling Places.
- 1.2** Attached at [Appendix A](#) is the consultation document. Please note that for the purposes of this agenda, officers have extracted the sections of the consultation appendix relevant to Seaford; the full consultation document including other towns within the District can be found online at <https://www.lewes-eastbourne.gov.uk/consultations/review-of-lewes-polling-districts-and-polling-places/>
- 1.3** The proposed changes contained in the consultation are as follows:
 - A) For all wards: In past reviews each polling station has been designated as the polling place, Lewes District Council would like to propose that each ward is designated as the polling place, meaning that if Lewes District Council needed a polling station in the future and at short notice, it could look at the next best suitable venue to serve the voters internally and where there is only one choice, to avoid the need to conduct a mini polling place review.
 - B) The renaming of Polling Districts is to make it clearer where the polling district is located by using the first and second letters of the name of the town and third letter indicating an alpha order (A-Z). The current naming convention had all polling districts starting with 'L' and it is not clear where they are located within the District.

- C) Seaford Central Ward: Proposal to change the polling station from the Clinton Centre to St Thomas More Church, which has to be used in 2019 due to the Clinton Centre being unavailable and Lewes District Council found the Church to be a more suitable venue.
- D) Seaford North Ward: Proposal to split the current 'LSB' Polling District into two and use St Peter's Church and The Cabin Raymond Close. This is the polling District that had previously used Cradle Hill School and then most recently a portacabin at The Ridings due to the School not being a viable option.

1.4 Comments are invited in order for officers to respond to the consultation.

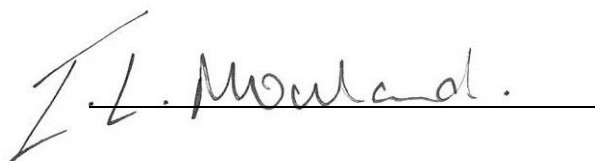
2. Financial Appraisal

There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Isabelle Mouland, Assistant Town Clerk.

Assistant Town Clerk

A handwritten signature in black ink, reading "I. L. Mouland.", is written over a horizontal line. The signature is cursive and includes a large initial "I" and "L".



Lewes District Council

Electoral Services
Southover House
Southover Road
Lewes
East Sussex
BN7 1AB

Call: 01273 471600

Email: electoral@lewes-eastbourne.gov.uk

Web: www.lewes-eastbourne.gov.uk

24 September 2020

Dear Parish Clerk,

Review of Polling Districts and Polling Places

Legislation already requires Lewes District Council to divide its area into polling districts for the purposes of parliamentary elections, and to designate polling places for each of those districts.

In order to satisfy the Representation of People Act 1983, the Council is required to complete a full review of all polling district and polling places.

I am writing to you as a potential stakeholder in the review process, who may wish to comment on the current arrangements before the Council considers and, if appropriate, adopts and revised arrangements.

The required review is due to commence on 9th October 2020 and ends on the 6th November 2020. A report will then be submitted to the meeting of the Full Council on the 23rd November 2020 for a decision to be made. The consultation will be undertaken by way of a public notice, information on the Council's website and letters such as this to Councillors, Town and Parish Offices, the Member of Parliament for Lewes, local party agents and access groups.

I have enclosed a copy of the consultation document for your attention. As mentioned above the **deadline for receiving comments is 5pm 6th November 2020.**

The proposed changes contained in the consultation are:

A) **All Wards:** In past reviews each polling station has been designated as the polling place, we would like to propose that each ward is designated at the polling place, meaning that if we need to change a polling station in the future and at short notice, we could look at next best suitable venue to serve the voters internally and where there is only one choice, avoid having to conduct a mini polling place review.

B) The renaming of the Polling Districts is to make it clearer where the polling district is located by using the first and second letters of the name of the town or village and third letter indicating an alpha order (A-Z). The current naming convention has all polling districts starting with L and it is not clear where they are located within the District.

C) Seaford Central Ward: to change the polling station from the Clinton Centre to St Thomas More Church, which we had to use in 2019 due to the Clinton Centre not being available and found the Church to be a more suitable venue.

D) Seaford North Ward: Proposal is to split the current LSB polling district into 2 and use Saint Peters Church and The Cabin Raymond Close. This is the polling district that used to go to Cradle Hill School and then last year we used a Portacabin at the Ridings as the school was no longer a viable option.

Apart from the changes proposed above, no other changes are proposed and the other venues to be used as polling station will remain the same.

Yours sincerely,



Tracey Pannett
Electoral, Local Land Charges and Print Services Manager
E: Tracey.Pannett@lewes-eastbourne.gov.uk



Review of Polling Districts and Polling Places in the District of Lewes

Consultation document for a full review 2020

**Consultation period runs from
9th October to 6th November 2020**

1

Contents:

Topic	Page
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Contact Information:

Information on who can make representations and where to address representations is given on page 5 of this consultation document.

If you want information about any other electoral matter please contact:

Kim Bryce, Electoral Services Lead
Electoral Services
Lewes District Council
Southover House
Southover Road
Lewes
BN7 1AB

Telephone Number: 01273 085193
Email: Kim.Bryce@lewes-eastbourne.gov.uk

If you would wish to receive this consultation document in an alternative format, such as large print, please let us know by contacting Electoral Services:

- E-mail: electoral@lewes-eastbourne.gov.uk
- Telephone: 01273 085193

1. Background to this review

The Council must regularly review the division of its area into polling districts and the places where electors are asked to vote. A full review of the whole district must be undertaken at intervals of not less than 4 years. A review must also be undertaken when a change in a particular polling place is proposed to be made.

The relevant legislation can be found in section 16 of the Electoral Administration Act 2006 (as amended), the Representation of the People Act 1983 and The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006. Guidance is also published by the Electoral Commission.

The Council's last full review was carried out in 2016 and approved by the Council in December 2016.

Further information about the procedures for making representations is given later in this paper and the detailed proposals, including proposals for change, are set out in appendix A.

2. Definitions

"Parliamentary Constituency". This cannot be changed by the review. It is the division of the constituency into polling districts and places that is the subject of the review. Only the parts of Lewes and Brighton Kemptown Constituencies that lie within Lewes District are being reviewed by this Council. The area of the constituency that lies outside the District has been reviewed separately by Wealden District Council.

"Polling District". The area created by the division of a constituency or ward into smaller parts, within which a polling place can be determined which is convenient to the electors.

"Polling Place". The building or area in which polling stations will be selected by the Returning Officer.

"Polling Station". The actual area where the process of voting takes place. This must be located within the polling place and designated for the particular polling district. This function is the responsibility of the Returning Officer.

3. The review process

As part of the review process the Council must:

- Seek to ensure that all electors in the constituency have such reasonable facilities for voting as are practicable in the circumstances;
- Seek to ensure that so far as is reasonable and practicable the polling places are accessible to those who are disabled, and
- When considering or reviewing the designation of a polling place, have regard to the accessibility needs of disabled persons.

The Council is required to publish a notice of the holding of a review. Information about the review is made available on the Council's website and can also be obtained in person from Electoral Services at Southover House, Lewes.

The consultation document will also be sent to the local Member of Parliament, District, County, Town and Parish Councillors and local political parties and groups. It will also be sent to persons who have a particular expertise in relation to access to premises or facilities for persons who have different forms of disability.

The consultation period for this review will last for 4 weeks.

The timetable for this review is set out below:

Publication of notice	5 th October 2020
Publication of consultation document including Returning Officer's proposals	9 th October 2020
Closing date for representations.	6 th November 2020
Final proposals published (as part of the agenda papers for meeting of the Council on 23 rd November 2020. These will be available on the Council's website.	13 th November 2020
Council approves revised scheme.	23 rd November 2020

4. The role of the Returning Officer

The Council is required to consult the Returning Officer for every Parliamentary Constituency that is wholly or partly within its area. This consultation document already included proposals made by the Returning Officer for the Lewes Parliamentary Constituency.

5. Proposals

The appendix to this consultation document sets out details of current polling district and polling places for each of the wards in the District of Lewes and details of any proposed changes.

6. Making representations

Any elector in the whole of the Lewes constituency may make representations to the Council.

Representations will also be considered from persons who have particular expertise in relation to access to premises or facilities for persons who have different forms of disability.

We would encourage anyone making representations to suggest alternative polling districts/places to those proposed where appropriate and to give reasons for the alternative.

Any representations must be received by 5pm Friday 6th November 2020.

All representations should be addressed to:

 Polling Place Review
 Electoral Services
 Lewes District Council
 Southover House
 Southover Road
 Lewes
 BN7 1AB

If you prefer you can email your representations (with the words "Polling Place Review" in the subject line) to electoral@lewes-eastbourne.gov.uk

All representations received will be published on the Council's website as soon as possible after receipt, even if you have already commented on the proposals, you may make further submissions in response to views and comments you see on the website, provided these are received no later than the consultation closing date on 6th November 2020. You can view this document at <https://www.lewes-eastbourne.gov.uk/consultations/>

7. Completion of the review

A report will be submitted to a meeting of the Council on 23rd November 2020. The Council will then be asked to consider the Returning Officer's proposals and any representations received and make a final decision. The Council is required to give reasons for its decisions in respect of the designation of both polling districts and polling places.

Revisions to any electoral register comprising a revised polling district will be made when the new register is published on the 1st December 2020.

In addition, the Council must publish:

- all correspondence sent to the Returning Officer in connection with the review and all correspondence sent to any person who the Council thinks has particular expertise in relation to access to premises or facilities for persons who have different forms of disability;
- all representations made by any person in connection with the review;
- the minutes of any meetings held by the Council where details of the review have been considered;
- details of the actual designations of polling districts and polling places agreed as a result of the review; and
- details of where the results of the review have been published.

8. Challenging the outcome of the review

Although the Electoral Commission has no initial role in the review process itself, it does have an important role in respect of considering representations and observations made that a council has not conducted a review so as to:

- meet the reasonable requirements of the electors in the constituency, or a body of them (i.e. the reasonable requirements of a particular area of the authority have not been satisfactorily met); or
- take sufficient account of the accessibility to disabled persons of polling stations within a designated polling place.

9. Who may make a representation to the Electoral Commission?

The following may make representations to the Electoral Commission namely;

- not less than 30 registered electors in the constituency
- any person who made representations to the Council when the review was being undertaken (except the Returning Officer)
- any person who is not an elector within the constituency who the Electoral Commission feel has sufficient interest in the accessibility of disabled persons;

The Returning Officer may make observations on any representations made to the Commission.

10. Review by the Electoral Commission

The Electoral Commission is required to consider any such representations and observations, and after doing so, may direct the relevant council to make any alterations it sees necessary to the polling places designated by the review.

Should a council fail to make the alterations within 2 months of the direction being given, the Commission may make the alterations itself.

Appendix A

Review of Polling Districts and Polling Places in Lewes District

Polling Places Proposals document

Electorate as at 01/09/2020

Seaford Central Ward

Polling District	Proposed New Polling District Letter	Polling Place	Electorate	Issues, Options and Considerations	Returning Officer Proposal	Reasons	Comments Received
LQA LQB1	SCA SCC	St Thomas More Church, 54 Sutton Road, Seaford, BN25 1SS	1610 1231	Located within the polling district. Accommodates two polling stations. Adequate size. Has an adequate car park and on street parking. Disabled access. Suitable internal and external lighting	Change	The Clinton Centre was not available for an election in 2019 and so we moved to St Thomas More Church, 54 Sutton Road Seaford. This was a successful change and Established use with no record of complaints. Most suitable venue within the polling district with better facilities and parking.	
LQB	SCB	CLAREMONT HALL (2009) Brooklyn Road Seaford, BN25 2DX	1463	Located just outside the polling district. Accommodates one polling station. Adequate size. 6-8 parking spaces.	No Change	Established use with no record of complaints. Most suitable venue within the polling district.	

Returning Officer's Proposal: The proposal is to rename all the Polling Districts as indicated in the Column 'Proposed New Polling District Letters' and designate the whole of the Ward as the Polling Place. Proposal to change from The Clinton Centre to St Thomas More Church to serve the current LQA Polling District.

Reasons: The renaming of the Polling Districts is to make it clearer where the polling district is located by using the first and second letters of the name of the town or village and third letter indicating an alpha order (A-Z). The current naming convention has all polling districts starting with L and it is not clear where they are located within the District.

Proposal to designate the whole ward as the polling place would mean that at any time we lose a polling station, we can look at the next best suitable venue to serve the voters in the area internally and where there is only one choice, not have to conduct a full public consultation.

The Clinton Centre suddenly became unavailable to us at an election in 2019 and we had to relocate to St Thomas More Church; this turned out to be a more suitable venue with better facilities and parking, we would like to make this move permanent.

Seaford East Ward

Polling District	Proposed New Polling District Letter	Polling Place	Electorate	Issues, Options and Considerations	Returning Officer Proposal	Reasons	Comments Received
LRA	SEA	ST LUKES CHURCH HALL (1995) Walmer Road Seaford, BN25 3TH	2831 (LRA)	Located within the polling district. Accommodates the required single polling station. Adequate size. On street parking. Disabled access.	No change	Long established use with no record of complaints. Most suitable venue within the polling district.	
LRB	SEB	SEAFORD HEAD SCHOOL (2009) Steyne Road Entrance Seaford, BN25 4LX	1157 (LRB)	Located inside the polling district LTA but outside the polling district LRB. Accommodates two polling stations. Car parking on site and on street. Disabled access adequate.	No change	Established use as a polling venue. No other suitable venue within the polling district.	

Returning Officer's Proposal: The proposal is to rename all the Polling Districts as indicated in the Column 'Proposed New Polling District Letters' and designate the whole of the Ward as the Polling Place.

Reasons: The renaming of the Polling Districts is to make it clearer where the polling district is located by using the first and second letters of the name of the town or village and third letter indicating an alpha order (A-Z). The current naming convention has all polling districts starting with L and it is not clear where they are located within the District.

Proposal to designate the whole ward as the polling place would mean that at any time we lose a polling station, we can look at the next best suitable venue to serve the voters in the area internally and where there is only one choice, not have to conduct a full public consultation.

Seaford North Ward

Polling District	Proposed New Polling District Letter	Polling Place	Electorate	Issues, Options and Considerations	Returning Officer Proposal	Reasons	Comments Received
LSA	SNA	DOWNS LEISURE CENTRE - SUTTON HALL (1983) Sutton Road Seaford, BN25 4QW	1207 (LSA)	Located outside the polling district. Accommodates two polling stations. Adequate size. Plenty of onsite parking available. Disabled access. Suitable lighting inside and out.	No change	Long established use with no record of complaints. Most suitable venue within the polling district.	
LSB	SNB	The Chapel Rooms, Saint Peter the Apostle Church, Belgrave Road, Seaford, BN25 2HE	1325 (LSB) (approx.)	Proposal is to split this Polling District into 2 new Polling Districts and move this new polling district to The Chapel Rooms, Saint Peter the Apostle Church, Belgrave Road, Seaford, BN25 2HE See Appendix 2 map for the split of the Polling District.)	Change	We no longer use Cradle Hill School and moved to using a portacabin at The Ridings. Portacabins are costly (approx. £4,800) and not a practical long term solution. We have been trying to obtain the use of Kingswell Community Church, Vale Road but they will not allow us to use their venue. In June we wrote to all residents within LSB asking for suggestions of suitable venues and Saint Peter's was suggested several times. It is situated just outside of the LSB boundary but by splitting LSB into 2 Polling Districts we believe this is the most suitable venue to serve this new Polling District.	

Polling District	Proposed New Polling District Letter	Polling Place	Electorate	Issues, Options and Considerations	Returning Officer Proposal	Reasons	Comments Received
LSB (new polling district)	SNC	The Cabin, Raymond Close, Seaford, BN25 3HQ	1689 (approx.)	Proposal to use The Cabin Raymond Close as the polling station for this new Polling District. Please see map at Appendix 2	Change	We have used this venue for a couple of small by elections and have received no complaints	

Returning Officer's Proposal: The proposal is to rename all the Polling Districts as indicated in the Column 'Proposed New Polling District Letters' and designate the whole of the Ward as the Polling Place. As we no longer use Cradle Hill School, We propose to split LSB into 2, creating a new polling district. We will then divide the electorate between the new polling station at Saint Peters Church, Belgrave Road and The Cabin, Raymond Close, resulting in no longer having the expense of using a Portacabin. Please see proposed boundaries for the divide in **Appendix B**.

Reasons: The renaming of the Polling Districts is to make it clearer where the polling district is located by using the first and second letters of the name of the town or village and third letter indicating an alpha order (A-Z). The current naming convention has all polling districts starting with L and it is not clear where they are located within the District.

Proposal to designate the whole ward as the polling place would mean that at any time we lose a polling station, we can look at the next best suitable venue to serve the voters in the area internally and where there is only one choice, not have to conduct a full public consultation.

Seaford South Ward

Polling District	Proposed New Polling District Letter	Polling Place	Electorate	Issues, Options and Considerations	Returning Officer Proposal	Reasons	Comments Received
LTA	SSA	SEAFORD HEAD SCHOOL, Steyne Road Entrance Seaford, BN25 4LX	3324 (LTA)	Located inside the polling district LTA but outside the polling district LRB. Accommodates two polling stations. Car parking on site and on street. Disabled access adequate.	No change	Established use as a polling venue. No other suitable venue within the polling district.	
LTB	SSB	DOWNS LEISURE CENTRE - SUTTON HALL, Sutton Road Seaford, BN25 4QW	450 (LTB)	Located outside the polling district. Accommodates two polling stations. Adequate size. Plenty of onsite parking available. Disabled access. Suitable internal and external lighting	No change	Long established use with no record of complaints. Most suitable venue within the polling district.	

Returning Officer's Proposal: The proposal is to rename all the Polling Districts as indicated in the Column 'Proposed New Polling District Letters' and designate the whole of the Ward as the Polling Place.

Reasons: The renaming of the Polling Districts is to make it clearer where the polling district is located by using the first and second letters of the name of the town or village and third letter indicating an alpha order (A-Z). The current naming convention has all polling districts starting with L and it is not clear where they are located within the District.

Proposal to designate the whole ward as the polling place would mean that at any time we lose a polling station, we can look at the next best suitable venue to serve the voters in the area internally and where there is only one choice, not have to conduct a full public consultation.

Seaford West Ward

Polling District	Proposed New Polling District Letter	Polling Place	Electorate	Issues, Options and Considerations	Returning Officer Proposal	Reasons	Comments Received
LUA / LUB / LUC	SWA SWB SWC	SEAFORD BAPTIST CHURCH HALL (1983) Belgrave Road Seaford, BN25 2EE	1867(LUA) 1376(LUB) 768 (LUC)	Located just outside the polling district. Accommodates three polling stations. Adequate size. Disabled access. Car parking available on site and in surrounding roads.	No change	Long established use as a polling venue. No other suitable venue within the polling district.	

Returning Officer's Proposal: The proposal is to rename all the Polling Districts as indicated in the Column 'Proposed New Polling District Letters' and designate the whole of the Ward as the Polling Place.

Reasons: The renaming of the Polling Districts is to make it clearer where the polling district is located by using the first and second letters of the name of the town or village and third letter indicating an alpha order (A-Z). The current naming convention has all polling districts starting with L and it is not clear where they are located within the District.

Proposal to designate the whole ward as the polling place would mean that at any time we lose a polling station, we can look at the next best suitable venue to serve the voters in the area internally and where there is only one choice, not have to conduct a full public consultation.

Appendix B - Map of Proposed split of LSB into 2 Polling Districts



Proposed Split (LSB / NEW) Seaford North (PART)

For reference purposes only, no further action to be made