



## Seaford Town Council

**MINUTES of an Ordinary Meeting of the Full Council held in the Council Chambers, 37 Church Street, Seaford on Thursday 18<sup>th</sup> May 2017 immediately following the Annual Meeting.**

### **Present:**

Councillor L Freeman (Mayor 2016-2017), Councillor L Wallraven (Mayor 2017-2018)  
Councillor M Brown (Deputy Mayor 2016-2017 & 2017-2018)  
Councillors S Adeniji, P Boorman, D Burchett, B Burfield, N Freeman, T Goodman, R Hayder, O Honeyman, R Honeyman, A Latham, A McLean, M Wearmouth, B Webb and C White.  
Thomas Exley, Young Mayor of Seaford 2017-2018  
Dominic Avey, Deputy Young Mayor of Seaford 2017-2018  
James Corrigan, Town Clerk – Seaford Town Council  
Georgia Raeburn, PA to the Town Clerk – Seaford Town Council (minutes)  
6 members of the public.

### **C14/05/17 Apologies for Absence**

Apologies for absence were received from Councillors S Adeniji, D Argent and P Lower.

It was **PROPOSED** that the Council allow a verbal update from the Young Mayor after item 3 of the agenda; this **MOTION** was **CARRIED**.

### **C15/05/17 Disclosure of Interests**

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

### **C16/05/17 Public Participation**

*Fiona House*

*Asked if a review of Standing Orders or the Council's Code of Conduct for Members was being or due to be undertaken. If so, requested that ambiguous use of the Council's office address by Councillors where a personal or pecuniary gain is made, be stated as a breach of the Code of Conduct.*

Town Clerk

Responded that further to recent communications from the Monitoring Officer at Lewes District Council, who investigates any Code of Conduct complaints, the Officer stated that not everything needs to be stated individually in the Code of Conduct; Councillors must follow the nine principles of the Code, which include not bringing the Council in to disrepute. If there was any financial gain made as a result of using a Council address, this would warrant an investigation. This wasn't however deemed to be the case following a recent complaint.

*Sylvia Dunn*

*Extended her thanks to everyone that assisted with the promenade clean and Dominic Smith of Frankie's Beach Café, for providing free refreshments. Corrected the contents of 1.17 of the Clerk's Report as it was District Councillor Bovington that attended, not Councillor Boorman.*

### **C17/05/17 Young Mayor's Update Report**

Thomas Exley, Young Mayor, provided a verbal update on the Defibrillator Project and thanked the Councillors and public for their support and generous donations. Special mention was made for Seaford Lions for its incredibly generous donation to cover the entire cost of one defibrillator. The aim was to fund two defibrillators for the town but enough funds were raised for six. These will be placed at The View, Martello toilets, Seaford & Blatchington Tennis Club, St Luke's and St Leonard's churches and hopefully, Seaford Library.

The free CPR training event was well received with around 50 people attending; one of which has since had to use his training in a real-life emergency situation.

The Young Mayor announced that his aim for the coming year is to raise enough monies to install a wheelchair play swing at The Salts park and also fundraise for a chosen charity.

Thomas was thanked for his work as Deputy Young Mayor for the past year and his assistance with getting a wheelchair ramp for the Crouch Bowling Club.

### **C18/05/17 Clerk's Report**

The Council considered report 10/17. The Clerk gave a verbal update on items of the report, including the office staffing, interest in The Shoal following the opening event and sponsorship to cover further benches to be installed, the work of the Neighbourhood Plan groups and the aim to have a plan adopted in February 2018, the sale of the land at The Holt, the potential financial claim, and business activities and strategy at The View.

It was **RESOLVED** to **NOTE** the contents of the Clerk's Update Report.

### **C18/05/17 Standing Orders**

The Council considered report 06/17 presenting the amended Standing Orders, which had been distributed to Councillors in advance for commenting on in order to create this version presented with the report.

It was **RESOLVED** to **ADOPT** the amended Standing Orders as presented.

### **C19/05/17 Scheme of Delegation**

The Council considered report 06/17 presenting the amended Scheme of Delegation, which had been distributed to Councillors in advance for commenting on in order to create this version presented with the report.

It was **RESOLVED** to **ADOPT** the amended Scheme of Delegation as presented.

### **C20/05/17 Document Retention Policy**

The Council considered report 08/17 and discussed the good practice of having a policy governing document retention.

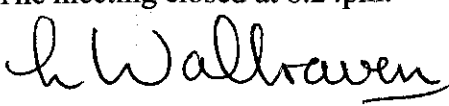
It was **RESOLVED** to **ADOPT** the draft Document Retention Policy as presented.

### **C21/05/17 Final Meeting Attendance Record 2016/2017**

The Council considered report 09/17.

It was **RESOLVED** to **NOTE** the contents of the report.

The meeting closed at 8.24pm.

 22/6/17,  
Councillor Linda Wallraven  
Mayor of Seaford