



Seaford Town Council

Finance & General Purposes Committee

Minutes of a meeting of the Finance & General Purposes Committee held at the Council Chamber, 37 Church Street, Seaford on Thursday 14th December 2017 at 7.00pm.

Present:

Councillors M Brown (Chairman)

Councillors D Argent, P Boorman, J Elton, T Goodman, O Honeyman, R Honeyman and L Wallraven.

James Corrigan, Town Clerk

Karen Singleton, Responsible Financial Officer

Lucy Clark, Finance Manager

1 member of the public

F12/12/17 Apologies

Apologies of absence were received from Councillors B Burfield (Vice Chairman) and S Adeniji.

F13/12/17 Disclosure of Interests

There were no disclosures of interests.

F14/12/17 Public Participation

There was no public participation.

F15/12/17 Finance Report

F15.1 Receipts, Payments and Bank Reconciliation for September and October 2017

The Committee considered report 91/17 advising of receipts, payments and bank reconciliations for September and October 2017. Members asked for clarity on the investment account and on certain income and payments. The Responsible Finance Officer (RFO) confirmed that officers would be looking at an investment strategy in the new year which would be taken to Full Council.

F15.1.1 It was **RESOLVED** to **NOTE** (as previously reported) the balance brought forward from August 2017 is £247,465.13.

F15.1.2 It was **RESOLVED** to **NOTE** the September 2017 total receipts of £551,699.92 and total payments of £175,652.03 leaving a balance to carry forward of £623,513.02.

F15.1.3 It was **RESOLVED** to **NOTE** the October 2017 total receipts of £119,267.59 and total payments of £292,330.99 leaving a balance to carry forward of £450,449.62.

F15.1.4 It was **RESOLVED** to **NOTE** the investment account balance of £134,087.07.

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F15.2 Finance Report

The Committee considered report 92/17 informing of income and expenditure from 1st April to 31st October 2017 compared to the annual budget. Members asked for clarity on items within certain budget and cost centre codes.

It was **RESOLVED** to **APPROVE** the information detailed in the report.

F16/12/17 Venue and Facilities Hire Charges

The Committee considered report 99/17 advising them of the proposed new fee structure for the use of Council Office Facilities and Open Spaces during 2018/19.

It was **RESOLVED** to **APPROVE** the fees proposed for the Venue & Facilities Hire Charges during 2018-19 as shown in Appendix A.

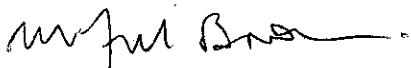
F17/12/17 Proposed Finance & General Purposes Budget 2018/19

The Committee considered report 93/17 presenting a draft budget for 2018/19 for the Committee to consider and make any recommendations to the Council meeting on the 25th January 2018. Members discussed potential litigation costs. The Town Clerk explained that budget costs are not known at this stage but expecting to have further information in time for the budget meeting in January.

F17.1 It was **RESOLVED** to **RECOMMEND** that the draft budget subject to any amendments be recommended to Full Council for adoption.

F17.2 It was **RESOLVED** to **NOTE** that a Working Group Meeting for all Councillors to discuss all Committee Budgets in detail is being held on 16th January 2018.

The meeting closed at 7.57pm.



Councillor Mark Brown
Chairman