



Seaford Town Council

To the Members of the Community Services Committee

A meeting of the Community Services Committee will be held at 37 Church Street, Seaford on Thursday 6th July 2017 at 7.00pm which you are summoned to attend.

James Corrigan
Town Clerk
30th June 2017

Agenda

1. Apologies for Absence and Declaration of Substitute Members

2. Disclosure of Interests

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 3 and Seaford Town Council Policy.

4. Finance Report

To consider report 34/17 to inform members of the Community Services Committee of Income and Expenditure for May 2017 and the financial year to date (pages 2 to 9).

5. Projects and Facilities Manager - Update Report

To consider report 33/17 to inform members on progress and actions relating to Seaford Town Council assets, services and projects (pages 10 to 12).

6. Reduced Mobility Access to the Crouch Bowling Green

To consider the report 35/17 regarding the purchase of an access ramp for the Bowling Club following this being raised to Councillors for consideration (page 13).

For further information about items appearing on this Agenda please contact James Corrigan, Town Clerk, 37 Church Street, Seaford, BN25 1HG. Telephone 01323 894870.

Circulation: Committee members (as below) and all registered email recipients of agendas.

Committee: Councillors A Latham (Chair) and P Boorman (Vice Chair). Councillors L Freeman, N Freeman, R Hayder, O Honeyman, L Wallraven, M Wearmouth, B Webb and C White.

For information: Councillors S Adeniji, D Argent, M Brown, D Burchett, B Burfield, T Goodman, R Honeyman, P Lower and M McLean.



Agenda Item No:	4
Committee:	Community Services
Date:	6th July 2017
Title:	Finance Report
By:	Craig Williams, Projects & Facilities Manager
Purpose of Report:	To inform members of the Community Services Committee of Income and Expenditure for the period of May 2017 and Financial Year to date.

Recommendations

You are recommended:

- 1. To note the contents of the report.**
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1. Information

- 1.1** Attached at Appendix A are the statements detailing income and expenditure for the period of May 2017 and Financial Year to date.
- 1.2** Salts – Income and expenditure is as expected at this early point of a financial year with the Budget expected to be achievable over the course of the year. Building maintenance work was as explained in my report 33-17.
- 1.3** Crouch – Income and expenditure is as expected at this early point of a financial year with the Budget expected to be achievable over the course of the year. Building maintenance work was as explained in my report 33-17.
- 1.4** Martello Fields – I would expect the projected income budget for events to be far higher than the £5,000 projected when the Budget was written earlier in the year due to more events happening this year and increased field rates. I would expect this to be £10,000 by year end. I also expect 4275 Building Maintenance to almost double against budget to £4,000, due to the poor condition of the exterior fence and the work already carried out in repairs to date. Filming income was a bonus for this area as it is not usually used for this type of activity.
- 1.5** Other Open Spaces – Expenditure is high with 4275 Building Maintenance due to 2 new notice boards being allocated to it, at Southdown Corner and Blatchington Pond.
- 1.6** Seaford Head Estate – Expenditure is high with 4275 Building Maintenance due to antisocial behaviour causing damage to the car park bollard and a new bin being installed. I would expect the filming income 1011 to be double the budgeted figure of £5,000 due to high demand for the area as we are already 68% of budget.
- 1.7** Seafront – Large expenditure in 4255 for the Shoal of £13,840, which is covered by the income of £19,315. The Projects expenditure is down to the Seafront Development Plan and orders placed to date for the Beach Hut mouldings, patterns, and engineering tools. This will be covered by the Beach Hut sales which goes into a different cost centre so will be offset for the duration of the projects.

- 1.8 Beach Huts – Annual rent is down on expected budget due to the decision to sell 5 but with only 2 selling the decision has been made to rent the remaining 3 out so there will be an added income of just over £1,000.
- 1.9 Swimming Pool – Commitment has already been made for the total £10,000 budgeted due to the large amount of works needed to be undertaken to keep the pool running. This is evenly spread over the remainder of the 2017/18 financial year.
- 1.10 Street Markets - Expenditure compared to income has a variance of £908 prompting the decision to postpone until the consultation can take place as per my report 33-17.

2. Financial Appraisal

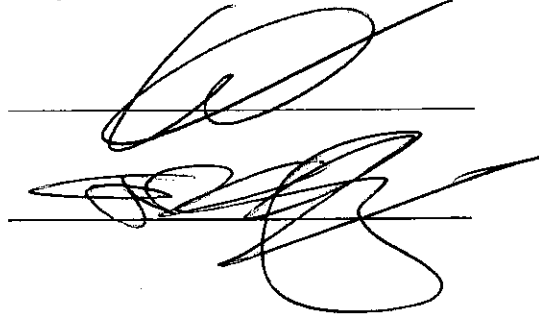
The financial updates in this report are outlined in Section 1.

3. Contact Officer

The Contact Officer for this report is Craig Williams, Projects & Facilities Manager.

Projects & Facilities Manager

Town Clerk

The image shows two handwritten signatures in black ink. The top signature is written over a horizontal line and is identified as Craig Williams, Projects & Facilities Manager. The bottom signature is also written over a horizontal line and is identified as the Town Clerk. Both signatures are stylized and cursive.

09/06/2017

Seaford Town Council 2017/2018

16:35

Detailed Income & Expenditure by Budget Heading 31/05/2017

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Month No : 2

Committee Report

	Actual Current Mth	Actual Year To:Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Community Services							
<u>105</u>	<u>Salts Recreation Ground</u>						
4052	Water & Sewerage	0	-315	2,000	2,315	2,315	-15.8 %
4055	Electricity	0	0	600	600	600	0.0 %
4115	Insurance	0	0	2,134	2,134	2,134	0.0 %
4154	Land Registry Fees	0	6	0	-6	-6	0.0 %
4251	Dog Bin Emptying	156	312	1,887	1,575	1,575	16.6 %
4260	Grounds Maintenance Contract	5,705	11,409	70,721	59,312	59,312	16.1 %
4261	Grounds Maint non contract	0	0	6,000	6,000	6,000	0.0 %
4275	Building Maintenance	570	885	2,000	1,115	1,115	44.3 %
	Salts Recreation Ground :- Expenditure	6,431	12,298	85,342	73,044	0	73,044 14.4 %
1050	Income Rent	140	1,592	1,123	469		141.7 %
1051	Income Insurance Recharge	819	819	1,365	-546		60.0 %
1058	Income Water Recharge	0	0	1,862	-1,862		0.0 %
1066	Income Concession	0	4,225	16,800	-12,575		25.1 %
1073	Sports Pitch Hire & Green Fees	2,670	-342	8,500	-8,842		-4.0 %
	Salts Recreation Ground :- Income	3,629	6,293	29,650	-23,357		21.2 %
	Net Expenditure over Income	2,802	6,004	55,692	49,688		
<u>106</u>	<u>Crouch Recreation Ground</u>						
4052	Water & Sewerage	0	-140	2,315	2,455	2,455	-6.0 %
4055	Electricity	227	27	400	373	373	6.7 %
4115	Insurance	0	0	949	949	949	0.0 %
4251	Dog Bin Emptying	112	223	1,350	1,127	1,127	16.5 %
4260	Grounds Maintenance Contract	3,509	7,018	42,232	35,214	35,214	16.6 %
4261	Grounds Maint non contract	0	0	3,000	3,000	3,000	0.0 %
4275	Building Maintenance	0	1,480	2,000	520	520	74.0 %
	Crouch Recreation Ground :- Expenditure	3,847	8,608	52,246	43,638	0	43,638 16.5 %
1050	Income Rent	88	524	2,400	-1,876		21.8 %
1051	Income Insurance Recharge	514	514	0	514		0.0 %
1057	Income Electricity Recharge	0	0	150	-150		0.0 %
1073	Sports Pitch Hire & Green Fees	342	342	9,270	-8,928		3.7 %
	Crouch Recreation Ground :- Income	944	1,380	11,820	-10,440		11.7 %
	Net Expenditure over Income	2,903	7,227	40,426	33,199		

Month No : 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107 Martello Fields							
4251 Dog Bin Emptying	89	179	1,079	900		900	16.5 %
4260 Grounds Maintenance Contract	1,290	2,580	15,988	13,408		13,408	16.1 %
4261 Grounds Maint non contract	0	0	2,000	2,000		2,000	0.0 %
4275 Building Maintenance	365	413	2,000	1,588		1,588	20.6 %
Martello Fields :- Expenditure	1,744	3,171	21,067	17,896	0	17,896	15.1 %
1011 Income Filming	800	800	0	800			0.0 %
1050 Income Rent	1,795	4,431	5,000	-569			88.6 %
Martello Fields :- Income	2,595	5,231	5,000	231			104.6 %
Net Expenditure over Income	-851	-2,060	16,067	18,127			
108 Other Open Spaces							
4052 Water & Sewerage	0	-23	75	98		98	-30.0 %
4154 Land Registry Fees	0	66	0	-66		-66	0.0 %
4251 Dog Bin Emptying	179	357	2,157	1,800		1,800	16.6 %
4260 Grounds Maintenance Contract	2,852	5,356	30,591	25,235		25,235	17.5 %
4261 Grounds Maint non contract	0	0	2,000	2,000		2,000	0.0 %
4262 Tree Warden Expenses	0	0	2,000	2,000		2,000	0.0 %
4275 Building Maintenance	1,335	1,588	1,000	-588		-588	158.8 %
Other Open Spaces :- Expenditure	4,365	7,344	37,823	30,479	0	30,479	19.4 %
1066 Income Concession	250	375	3,000	-2,625			12.5 %
Other Open Spaces :- Income	250	375	3,000	-2,625			12.5 %
Net Expenditure over Income	4,115	6,969	34,823	27,854			
113 Crypt							
4051 Rates	575	1,156	0	-1,156		-1,156	0.0 %
4052 Water & Sewerage	0	-15	0	15		15	0.0 %
4055 Electricity	4,688	4,588	0	-4,588		-4,588	0.0 %
4056 Gas	25	-1	0	1		1	0.0 %
4115 Insurance	0	0	371	371		371	0.0 %
4201 Cleaning & Hygiene	66	72	0	-72		-72	0.0 %
Crypt :- Expenditure	5,354	5,800	371	-5,429	0	-5,429	1563.4 %
1050 Income Rent	1,565	1,565	0	1,565			0.0 %
1051 Income Insurance Recharge	0	0	371	-371			0.0 %
Crypt :- Income	1,565	1,565	371	1,194			421.8 %
Net Expenditure over Income	3,789	4,235	0	-4,235			

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>114</u> <u>South Street</u>							
4275 Building Maintenance	0	0	1,000	1,000		1,000	0.0 %
South Street :- Expenditure	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0.0 %</u>
Net Expenditure over Income	0	0	1,000	1,000			
<u>115</u> <u>Martello Tower</u>							
4115 Insurance	0	0	1,430	1,430		1,430	0.0 %
4154 Land Registry Fees	0	6	0	-6		-6	0.0 %
4275 Building Maintenance	0	0	5,500	5,500		5,500	0.0 %
Martello Tower :- Expenditure	<u>0</u>	<u>6</u>	<u>6,930</u>	<u>6,924</u>	<u>0</u>	<u>6,924</u>	<u>0.1 %</u>
Net Expenditure over Income	0	6	6,930	6,924			
<u>116</u> <u>Seaford Head Estate</u>							
4115 Insurance	0	0	801	801		801	0.0 %
4154 Land Registry Fees	0	3	0	-3		-3	0.0 %
4199 Other Expenditure	86	86	0	-86		-86	0.0 %
4250 Public Seating	1,609	1,609	0	-1,609		-1,609	0.0 %
4251 Dog Bin Emptying	89	179	1,079	900		900	16.5 %
4260 Grounds Maintenance Contract	152	304	1,933	1,629		1,629	15.7 %
4261 Grounds Maint non contract	67	361	2,000	1,639		1,639	18.1 %
4275 Building Maintenance	1,275	1,598	1,000	-598		-598	159.8 %
4500 Nature Reserve Expenses	5,250	5,250	12,500	7,250		7,250	42.0 %
Seaford Head Estate :- Expenditure	<u>8,528</u>	<u>9,389</u>	<u>19,313</u>	<u>9,924</u>	<u>0</u>	<u>9,924</u>	<u>48.6 %</u>
1011 Income Filming	3,400	3,400	5,000	-1,600			68.0 %
1050 Income Rent	0	5,000	10,000	-5,000			50.0 %
1055 Income Memorial Bench	0	0	1,000	-1,000			0.0 %
1066 Income Concession	1,087	2,173	6,000	-3,827			36.2 %
1200 Income Nature Reserve	23	23	0	23			0.0 %
Seaford Head Estate :- Income	<u>4,510</u>	<u>10,596</u>	<u>22,000</u>	<u>-11,404</u>			<u>48.2 %</u>
Net Expenditure over Income	4,019	-1,207	-2,687	-1,480			
<u>117</u> <u>Seafont</u>							
4052 Water & Sewerage	0	-17	185	202		202	-9.2 %
4055 Electricity	773	-8	2,404	2,412		2,412	-0.3 %
4115 Insurance	0	0	446	446		446	0.0 %
4250 Public Seating	0	35	0	-35		-35	0.0 %
4253 Shelters	143	388	2,000	1,612		1,612	19.4 %

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4255 The Shoal Expenditure	13,652	13,840	0	-13,840		-13,840	0.0 %
4261 Grounds Maint non contract	0	0	3,000	3,000		3,000	0.0 %
4274 Projects Expenditure	25,638	71,498	0	-71,498		-71,498	0.0 %
4275 Building Maintenance	628	1,498	3,000	1,502		1,502	49.9 %
Seafront :- Expenditure	40,833	87,234	11,035	-76,199	0	-76,199	790.5 %
1011 Income Filming	300	300	0	300			0.0 %
1050 Income Rent	80	80	0	80			0.0 %
1053 Income Grants	4,600	4,600	0	4,600			0.0 %
1055 Income Memorial Bench	0	0	10,000	-10,000			0.0 %
1057 Income Electricity Recharge	0	0	2,404	-2,404			0.0 %
1058 Income Water Recharge	0	0	90	-90			0.0 %
1066 Income Concession	215	21,965	45,400	-23,435			48.4 %
1078 Income Entertainment Area	0	0	5,000	-5,000			0.0 %
1082 Income The Shoal	15,200	19,315	0	19,315			0.0 %
Seafront :- Income	20,395	46,260	62,894	-16,634			73.6 %
Net Expenditure over Income	20,438	40,974	-51,859	-92,833			
118 Beach Huts							
4051 Rates	348	637	3,231	2,594		2,594	19.7 %
4110 Advertising & Publicity	0	10	0	-10		-10	0.0 %
4115 Insurance	0	0	390	390		390	0.0 %
4155 Professional Fees	-2,888	0	0	0		0	0.0 %
4275 Building Maintenance	0	361	0	-361		-361	0.0 %
Beach Huts :- Expenditure	-2,540	1,008	3,621	2,613	0	2,613	27.8 %
1054 Income Other	21	21	0	21			0.0 %
1060 Beach Huts Site Licence	0	15,786	18,944	-3,158			83.3 %
1061 Beach Hut Annual Rent	970	6,451	12,664	-6,213			50.9 %
Beach Huts :- Income	991	22,258	31,608	-9,350			70.4 %
Net Expenditure over Income	-3,530	-21,250	-27,987	-6,737			
119 Old Town Hall							
4115 Insurance	0	0	180	180		180	0.0 %
4275 Building Maintenance	0	0	2,000	2,000		2,000	0.0 %
Old Town Hall :- Expenditure	0	0	2,180	2,180	0	2,180	0.0 %
1050 Income Rent	213	319	0	319			0.0 %
1051 Income Insurance Recharge	186	186	200	-14			93.0 %
Old Town Hall :- Income	398	505	200	305			252.4 %
Net Expenditure over Income	-398	-505	1,980	2,485			

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>121</u> <u>Seaford in Bloom</u>							
4402 Seaford in Bloom	0	0	10,000	10,000		10,000	0.0 %
Seaford in Bloom :- Expenditure	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>0.0 %</u>
1054 Income Other	208	208	350	-142			59.5 %
Seaford in Bloom :- Income	<u>208</u>	<u>208</u>	<u>350</u>	<u>-142</u>			<u>59.5 %</u>
Net Expenditure over Income	-208	-208	9,650	9,858			
<u>125</u> <u>Allotments</u>							
4199 Other Expenditure	0	0	500	500		500	0.0 %
Allotments :- Expenditure	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0 %</u>
1050 Income Rent	0	892	891	1			100.1 %
Allotments :- Income	<u>0</u>	<u>892</u>	<u>891</u>	<u>1</u>			<u>100.1 %</u>
Net Expenditure over Income	0	-892	-391	501			
<u>130</u> <u>Other Recreation</u>							
4114 Licence Fee	0	121	0	-121		-121	0.0 %
4410 Swimming Pool	3,000	4,987	10,000	5,013		5,013	49.9 %
Other Recreation :- Expenditure	<u>3,000</u>	<u>5,109</u>	<u>10,000</u>	<u>4,891</u>	<u>0</u>	<u>4,891</u>	<u>51.1 %</u>
Net Expenditure over Income	3,000	5,109	10,000	4,891			
<u>134</u> <u>CCTV</u>							
4055 Electricity	0	-734	1,809	2,543		2,543	-40.6 %
4115 Insurance	0	0	1,000	1,000		1,000	0.0 %
4276 CCTV	549	549	8,649	8,100		8,100	6.3 %
CCTV :- Expenditure	<u>549</u>	<u>-185</u>	<u>11,458</u>	<u>11,643</u>	<u>0</u>	<u>11,643</u>	<u>-1.6 %</u>
Net Expenditure over Income	549	-185	11,458	11,643			
<u>135</u> <u>Community Service Other</u>							
4195 Events Expenditure	216	502	250	-252		-252	200.6 %
4256 Street Market Expenditure	548	1,717	0	-1,717		-1,717	0.0 %
4263 Bus Shelter Maintenance/Clean	23	23	0	-23		-23	0.0 %
4273 Christmas Lights	0	0	15,000	15,000		15,000	0.0 %
4281 Christmas Event Expenses	0	153	5,000	4,847		4,847	3.1 %
4282 Armed Forces Day Expenditure	772	814	2,000	1,186		1,186	40.7 %
Community Service Other :- Expenditure	<u>1,559</u>	<u>3,209</u>	<u>22,250</u>	<u>19,041</u>	<u>0</u>	<u>19,041</u>	<u>14.4 %</u>

Month No : 2

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1070	Armed Forces Day Income	675	810	2,000	-1,190			40.5 %
1075	Income Christmas Event	0	0	5,000	-5,000			0.0 %
1083	Income Street Market	489	809	0	809			0.0 %
	Community Service Other :- Income	1,164	1,619	7,000	-5,381			23.1 %
	Net Expenditure over Income	395	1,590	15,250	13,660			
<u>225</u>	<u>Projects Pool</u>							
4274	Projects Expenditure	2,000	2,000	30,000	28,000		28,000	6.7 %
	Projects Pool :- Expenditure	2,000	2,000	30,000	28,000	0	28,000	6.7 %
1053	Income Grants	0	2,079	0	2,079			0.0 %
	Projects Pool :- Income	0	2,079	0	2,079			
	Net Expenditure over Income	2,000	-79	30,000	30,079			
<u>301</u>	<u>Planning & Highways</u>							
4263	Bus Shelter Maintenance/Clean	18	36	1,000	964		964	3.6 %
	Planning & Highways :- Expenditure	18	36	1,000	964	0	964	3.6 %
	Net Expenditure over Income	18	36	1,000	964			
	Community Services :- Expenditure	75,690	145,026	326,136	181,110	0	181,110	44.5 %
	Income	36,649	99,263	174,784	-75,521			56.8 %
	Net Expenditure over Income	39,041	45,764	151,352	105,588			



Agenda Item No:	5
Committee:	Community Services
Date:	6th July 2017
Title:	Projects & Facilities Manager - update report
By:	Craig Williams – Projects & Facilities Manager
Purpose of Report:	To inform members on progress and actions relating to Seaford Town Council assets and services.

Recommendations

You are recommended:

- 1. To note the contents of the report.**
-

1. Projects and Facilities Information

1.1 The Salts

Regeneration works have been completed on the football and rugby pitches following the season ending and are looking fantastic.

Electrical remedial works have taken place on the Salts Toilets as they were non-compliant following the electrical inspections we carried out earlier in the year, now up to current standards and certificated.

The football goals have been stripped and repainted to ensure they are looking their best when they go back up in August, as well as repainting the lines on the concrete football and basketball pitches.

The corkscrew equipment at the Salts play area had broken in Mid-June and we are unsure as to how it happened but it is being replaced under warranty and should be in place for the end of July. No reports of any injuries were reported.

1.2 The Crouch

Tree works have taken place in June in and around the Crouch following the 2-yearly inspection which had highlighted issues with the trees as well as reports from residents within Mercread Road that the trees were dangerous and over hanging their gardens and damaging the wall at the bottom of their gardens.

1.3 Seafront Development Plan

The first stages of the plan are now beginning to be implemented with the Bönningstedt Beach Huts being the first project, followed closely by the Martello Toilets. Full designs for the Toilets will be presented to Full Council at the proper time. The Shoal has proved a fantastic asset to the Splash Point area of the Seafront; over 100 plaques have already been installed on the existing structure, which has allowed us to place the order for the second phase of the project. This is due to be installed in mid-October; for this we already have over 70 applications processed for plaques.

1.4 Concessions

Unfortunately, the High and Over concession has decided to terminate their license as it has not proved profitable for them. It was an unknown area for trading so we will analyse options on how best to move forward.

The new concession at Bönningstedt has begun trading and is due to be in place for the summer this year as an analysis on the area takes place and the Beach Huts are installed. Tenders will be put together for concessions in that location for 2018 and 2019 until the new café is built.

1.5 Events

Armed Forces Day sadly had to finish early at 2pm on 24th June due to adverse weather conditions; the wind and rain was too much for many stall holders who had difficulty keeping their gazebos on the ground due to the strong gust of winds and driving rain. Despite that, the parade took place led by Parade Commander Major Bob Peedle MBE followed by detachments of veterans: the Sea Cadet Corps, Army Cadet Forces and the Air Training Corps. Thank you to all that helped with the day especially Seaford Bonfire Society who attended in double figures to marshal the parade and road closures and those who attended including the MP of Lewes and civic leaders from Lewes District, City of Brighton, Peacehaven, Newhaven and Telscombe Councils and our very own Mayor of Seaford, Councillor Linda Wallraven. The monies will be counted over the coming days and the donation made to Combat Stress. A debrief meeting will take place in early July and all eyes will turn to 2018 where it will be the 100-year anniversary of the end of World War I.

The 2017/18 events programme is progressing well with only limited availability on the Martello Fields remaining for this year. The key events for the summer are: a new Funfair due to arrive in town between the 12th and 23rd July with the field rented at full rate each day; the British Heart Foundation Cycle ride on 13th August; and the Young Mayor's Charity Event 'Summer Magic' on the 26th August.

1.6 Sports

The Non-Turf Cricket Pitch has been replaced on pitch 2 at the Salts for the cricket, which has cost the Council £2,000 as a quarter of the project. It means the pitch is now usable so will increase our income for the hire by £400 per annum.

1.7 Street Market Update

We have decided to postpone the Street Markets while a town wide consultation takes place to determine if we should continue with them and if we do where we should look at relocating them to as they were causing issues for both the traders and residents within Sutton Road. This information will be collated and discussed in early July.

The Chamber of Commerce have decided to stop running the Italian and French Markets as they do not have the resources to deliver them so I have agreed to take these on for the two remaining markets on July 14th and September 15th and we will receive the revenue from this and then I will discuss with both Market Managers how best to move forward into 2018.

1.8 Projects & Facilities – Progress and Team Priorities:

The Facilities have been under pressure following the extremely hot weather of late which has meant increased footfall to the town and increased demand on all areas but we have managed it well. A press release was issued on the 26th June for the rubbish situation that has occurred over the last few weeks and we have managed to get Lewes District Council to increase their collections to 3 times a day when hot weather is predicted.

We are also looking at installing BBQ bins along the seafront due to a fire in one of the bin men's vans after someone had put a hot portable BBQ in a normal bin. I am awaiting cots from Lewes District Council for these.

Overall the team is working well in their new roles with Sharan Brydon moving to Facilities Co-ordinator and a temporary assistant, Sue Treadwell, has been appointed while Emily Piper is off until mid-September. Training is taking place to give the knowledge needed to delivery these roles well.

We have installed 2 new notice boards in May at Blatchington Pond and Southdown Corner as the existing ones were in a poor state of repair and they are key to our communication strategy.

2. Financial Appraisal

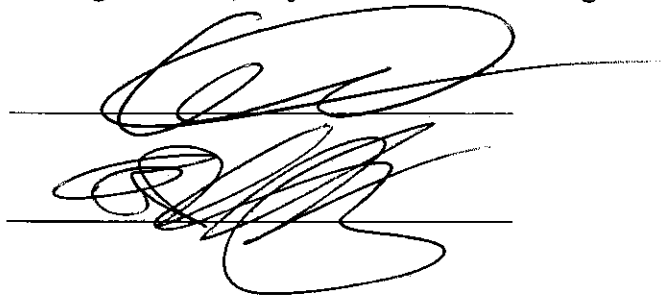
There are no direct financial implications from this report.

3. Contact Officer

The Contact Officer for this report is Craig Williams, Projects & Facilities Manager.

Projects & Facilities Manager

Town Clerk

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Seaford Town Council

Report 35/17

Agenda Item No: 6
Committee: Community Services
Date: 6th July 2017
Title: Reduced Mobility Access Ramp
By: Craig Williams, Projects & Facilities Manager
Purpose of Report: To seek approval for the purchase of a Reduced Mobility Access Ramp for the Crouch Bowling Club.

Recommendations

You are recommended:

1. To approve the purchase of a lightweight folding suitcase ramp to be used at the Crouch Bowling Club.
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1. Information

- 1.1 I have had numerous reports to me regarding the access to the Bowling Green at the Crouch Bowling Club as it is set about 18 inches lower than ground level with two portable steps being the only access.
- 1.2 It has been asked whether Seaford Town Council can fund a portable access ramp that can be used to allow everyone access to play bowls.
- 1.3 Crouch Bowling Club would maintain the ramp, as it does any other fixture or fitting under its lease, and would hold responsibility for those using the ramp. The ramp would remain the property of the Council's at the end of the lease term.

2. Financial Appraisal

The cost would be £249.99 plus VAT.

3. Contact Officer

The Contact Officer for this report is Craig Williams, Projects & Facilities Manager.

Projects & Facilities Manager

Town Clerk

