



Seaford Town Council

MINUTES of a Meeting of the Full Council held at the Council Chambers, 37 Church Street, Seaford on Thursday 26th January 2017 at 7.00pm.

Present:

Councillor L Freeman (Mayor), Councillor M Brown (Deputy Mayor)

Councillors S Adeniji, D Argent, P Boorman, D Burchett, N Freeman, T Goodman, R Hayder, R Honeyman, O Honeyman, A Latham, P Lower, A McLean, L Wallraven, M Wearmouth and C White.

Tom Exley, Deputy Young Mayor of Seaford

James Corrigan, Town Clerk – Seaford Town Council

Georgia Raeburn, PA to the Town Clerk – Seaford Town Council (minutes)

3 members of the public.

C73/01/16 Apologies for Absence

Apologies for absence were received from Councillors B Burfield, B Webb and L Worcester, and Jessica Batchelor, Young Mayor of Seaford.

C74/01/16 Disclosure of Interests

There were no disclosures of interests under the Localism Act 2011 and Seaford Town Council Code of Conduct.

C75/01/16 Public Participation

Christine Brett

Questioned how the new Beach Huts to be built were valued.

(On behalf of Sylvia Dunn) Questioned whether the new design for the Martello toilets/kiosk facility would incorporate a sheltered seating area, as the current seating is well used by dog walkers and users of the kiosk.

Questioned whether the Council would consider renting the new Beach Huts to be built rather than selling 15 of them.

Town Clerk

Agreed that sheltered seating at the facility was a valid point and would be considered during the design process.

Confirmed that the business plan for the introduction of new Beach Huts at Bönningstedt Parade included the sale of some and the Council retaining others for rental. The sale of the initial Beach Huts will make the entire scheme viable as the sale proceeds will fund the necessary sea defence works required to ensure the longevity of the Huts, possible additional toilets and kiosk facilities in that location and the installation of further Huts for rental.

Confirmed that the value of the new Huts was based on the value of the current Huts. The new Huts are likely to be a different design however, with a private balcony area and water and electricity supplies, to increase functionality and generate maximum income.

C76/01/16 Minutes

It was **RESOLVED** to **ADOPT** the following minutes and **RESOLVED** to **APPROVE** the recommendations therein:

LJK

C76.1	Planning & Highways	13 th October 2016
C76.2	Council	20 th October 2016
C76.3	Planning & Highways	3 rd November 2016
C76.4	Community Services	17 th November 2016

N.B. Recommendations therein at CS17.1 and CS17.2 were considered during agenda item 9 presenting the Draft Budget for the 2017/18 Financial Year.

C76.5	Planning & Highways	24 th November 2016
C76.6	Golf & The View	29 th November 2016

N.B. The recommendation therein at G20.2 was considered during agenda item 9 presenting the Draft Budget for the 2017/18 Financial Year.

C76.7	Finance & General Purposes	8 th December 2016
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N.B. Recommendations therein at F17.1 (namely F17.1.1, F17.1.2 & F17.1.3) were considered during agenda item 9 presenting the Draft Budget for the 2017/18 Financial Year.

C76.8	Planning & Highways	15 th December 2016
C76.9	Personnel	21 st December 2016
C76.10	Planning & Highways	9 th January 2017

C77/01/16 Mayor's Report

The Council considered report 110/16 presenting the Mayor's Report and details of engagements. The Mayor provided a verbal update on the events attended, the work and publicity done regarding the situation with Southern Rail and trains in Seaford. The Mayor corrected the report in which Councillor Latham was omitted as a member of the Neighbourhood Plan's Steering Group. A discussion was held on the Neighbourhood Plan; the errors in a County Councillors newsletter regarding the sale of land, the success of the public event held by the Steering Group in November and the imminent draft Plan from the Housing Focus Group.

It was **RESOLVED** to **NOTE** the content of the report.

C78/01/16 Young Mayor's Report

Tom Exley, Deputy Young Mayor, informed the Council that the Young Mayor, Jessica Batchelor, is due to be in Parliament on 27th January following the progress of the Defibrillator Bill. A full update will be given at the next Council meeting.

C79/01/16 District & County Council Updates

Councillor Olivia Honeyman, Lewes District Council –

Gave a summary of the agenda for the District Cabinet meeting held on 4th January, which included the Regulatory Services Enforcement Policy and Service Standards (a policy on how the District Council engage with those they regulate regarding Environmental Health and Licensing and how non-compliance is dealt with) and the Joint Venture on Energy & Sustainability (looking at the District's resilience against future energy, food and sustainability and climate change challenges).

The District Council are promoting local events organised by the Lewes Holocaust Memorial Group during 2017.

The Spring edition of District News, due to be published on 13th March, will include updates from Seaford as complaints were received that it had not in previous editions.

LSK

Councillor Sam Adeniji, Lewes District Council –

The District's Scrutiny Committee met to look at recycling options within the District. A report will be taken to Cabinet in due course recommending core-mingling, which is the method of putting all recycling in one container.

The District Council works in partnership with others to offer the Local Enterprise Apprenticeship Platform (LEAP), which is designed to promote and assist with apprenticeships and the growth of the local economy. Grants are offered for apprenticeship positions. Contact 01323 641 134 for further details or email info@yourleap.co.uk before 1st March 2017.

C80/01/16 Clerk's Report

The Council considered report 114/16 presenting the Clerk's update report. The Clerk provided a verbal update on the current staffing situation and the positive feedback received on the office environment, the Council Tax leaflet to go out to all households this year, the public consultation on the Seafront Development Plan to be held on 3rd & 4th March 2017, the Neighbourhood Plan which is progressing well, The View business plan being developed with staff and marketing targets, projects at the Golf Course to reduce revenue spends such as with the water borehole and solar panels, and the future protection of the Council's Coat of Arms.

An update on the planning application for the former Newlands School site was requested; the application has been put on hold while the developers look in to the loss of sports pitches in the planned design. Both the Town Council and Sports England objected to the proposals for this reason, amongst others.

The Clerk will look at arranging a Strategy Day for all Councillors in the summer as well as a tour around all the Town Council owned sites in the town. A training needs analysis will also be devised for Councillors to identify training needs going forwards.

The Clerk confirmed that once he has the figures finalised with regards to the works at Hurdis House by the new tenant and the implications of this on the lease conditions, a report will be shared with the Council.

The Clerk confirmed that before any capital projects are rolled out, a business case will be presented to the Council, including the Martello toilets and kiosk and Beach Huts. The aim will be minimal revenue cost with maximum revenue income. The new Memorials Brochure also allows opportunity for donations towards part of capital projects such as elements of the Seafront Development Plan; planters, equipment on the exercise trail, telescopes etc.

The Clerk confirmed that the reason the Beach Huts were raised in the image within the report is to combat any chance of sea water coming up to that level of the promenade. Ramps to raised Beach Huts do require a much larger footprint to install. All access options will be looked at as part of the design process.

The Clerk recently had a meeting with East Sussex County Council regarding motorhome parking on the seafront. Three options for dedicated motorhome parking are being looked at. The earliest the Traffic Regulation Order could be amended in September 2017. In the interim the 12-hour restriction signage will be removed from the seafront to trial the new parking arrangements. The option of coach parking bays on the seafront is also being looked in to.

It was **RESOLVED** to **NOTE** the contents of the report.

C81/01/16 Final Budget Report 2017/18 and Setting of Precept

The Council considered and discussed in detail report 114/16 presenting the draft Budget for the 2017/18 Financial Year. The Clerk provided an update on how the final draft budget was achieved and the financial performance of the 2016/17 Financial Year. The Council discussed the financial

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performance, projections and potential risk of The View along with the Council's management of the business. General Reserves were discussed at length and the impact of a 5.5% increase in Council Tax.

- C81.1** It was **PROPOSED** that preliminary and informal discussions to define contingency plan options are urgently formalised by **ESTABLISHING** a working party to report back to Full Council in July 2017, thereby ensuring the Council is fully aware of the alternatives and able to agree the most appropriate contingency option this time next year should the Golf & The View fail to reach its financial targets; this **MOTION** was **CARRIED**.
- C81.2** Councillors Adeniji, O Honeyman, Latham, McLean and Wearmouth will join the working party. The party will look to co-opt a member of Seaford Head Golf Club and a member of public too.
- C81.3** It was **RESOLVED** to **ADOPT** the budget for the 2017/18 Financial Year as presented; allowing the Town Clerk to make any minor amendments which do not affect the overall budget to improve accuracy when producing the budget book for Councillors.
- C81.4** It was **PROPOSED** to set a Precept of £654,466 which equates to a Council Tax increase of 5.5%. A **RECORDED VOTE** was requested:

Councillor S Adeniji	Abstained
Councillor D Argent	For
Councillor P Boorman	Against
Councillor M Brown	For
Councillor D Burchett	For
Councillor L Freeman	For
Councillor N Freeman	For
Councillor T Goodman	For
Councillor R Hayder	For
Councillor O Honeyman	Abstained
Councillor R Honeyman	For
Councillor A Latham	For
Councillor P Lower	For
Councillor A McLean	Against
Councillor L Wallraven	Against
Councillor M Wearmouth	For
Councillor C White	For

The **MOTION** was **CARRIED**.

C82/01/16 Amendment to Meeting Dates

The Council considered report 108/16 regarding changing the date of two planned Committee meetings.

- C82.1** It was **RESOLVED** to **APPROVE** rescheduling the Community Services Committee meeting from Thursday 4th May 2017 to Tuesday 2nd May 2017.
- C82.2** It was **RESOLVED** to **APPROVE** rescheduling the Golf & The View Committee meeting from Tuesday 5th December 2017 to Tuesday 21st November 2017.

C83/01/16 Update Report; Local Government Boundary Commission for England – New Electoral Arrangements for East Sussex County Council and Lewes District Council

The Council considered report 85/16 regarding the final recommendations on the new electoral arrangements for East Sussex County Council and Lewes District Council by the Local Government Boundary Commission and the implications of this on the electoral wards of Seaford town, as well as the proposed changes to Parliamentary boundaries.

It was **PROPOSED** that the Town Clerk be **INSTRUCTED** to submit an official complaint to the Local Government Boundary Commission for England regarding the lack of clear and concise consultation on the changes to the Town wards, denying Seaford Town Council a fair representation. This **MOTION** was **CARRIED**.

C84/01/16 Proposed Sale of Land at The Covers

The Council considered report 112/16 regarding the proposed sale of a small portion of Town Council owned land at The Covers. It was **RESOLVED** to **APPROVE** the sale of a small parcel of land adjacent to 22 The Covers.

C85/01/16 Martello Toilets Design

The Council considered report 115/16 regarding the design for the Martello Toilets project and held an in-depth discussion on the design proposals, facilities on offer, tender process and financial implications.

It was **PROPOSED** to **DEFER** a decision on the design of the toilet facility to an Extraordinary Council meeting, the date of which is to be confirmed. This **MOTION** was **CARRIED**.

C86/01/16 Seaford Head Nature Reserve Draft Lease – Amend Break Clause

The Council considered report 113/16 regarding an extension to the break clause in the lease previously agreed with Sussex Wildlife Trust. It was **RESOLVED** to **AGREE** to increasing the break clause in the lease with Sussex Wildlife Trust to ten years from three years.

The meeting closed at 9.06pm.

Councillor Lindsay Freeman
Mayor of Seaford

L J Freeman
28/3/2017

