



# Seaford Town Council

## Community Services Committee

Minutes of the meeting of the **Community Services Committee** held at **37 Church Street, Seaford** on **Thursday 23 May 2013** at **7.00 pm**.

### **Present:**

Councillor B Warren (Chairman), Councillor L Wallraven (Vice-Chairman).  
Councillors R E Allen (ex-officio), A Campbell, S Dunn, A Hayder, P Heseltine,  
S McStravick, R Scarfe.  
B King & L Clark.  
1 member of the public.

### **CS 1 Apologies for Absence and Declaration of Substitute Members**

Apologies for absence were received from Councillors A Latham, I White and A White.

### **CS 2 Minutes**

The minutes of the meeting held on Thursday 21 March 2013 were **AGREED** as a correct record and signed by the Chairman.

### **CS 3 Public Participation**

Mr E Hill - asked if there is an update on the Tree Wardens which he requested in the previous meeting.

*The Chairman advised he will follow this up with the Town Clerk.*

### **CS 4 Finance Report**

Members considered report 16/13

**CS 4.1.** It was **AGREED** to **REQUEST** Finance & General Purposes Committee approval to carry forward unspent amounts for building maintenance £2,160; grounds maintenance non-contract £3,177.

**CS 4.2** It was **AGREED** to **REQUEST** Finance & General Purposes Committee to approve taking £94 from the projects reserve.

**CS 4.3** It was **AGREED** to **APPROVE** virements from the projects pool to projects code in The Salts £12,574; Crouch £4,819; Crypt £810; Seafont £312; and Community Services Other £46.

- CS 4.4** It was **AGREED** to **APPROVE** virements from the building maintenance pool to buildings in The Salts £845; Crouch £35; Beach Huts £220 and Hurdis House £305.
- CS 4.5** It was **AGREED** to **REQUEST** Finance & General Purposes Committee approval to carry forward £2,932 unspent for CCTV equipment maintenance/replacement.
- CS 4.6** It was **AGREED** to **REQUEST** Finance & General Purposes Committee approval to carry forward £3,134 underspend/additional income for Christmas lights.
- CS 4.7** It was **AGREED** to **REQUEST** Finance & General Purposes Committee approval to carry forward £1,569 income received for the physical activity project.
- CS 4.8** It was **AGREED** to **REQUEST** Finance & General Purposes Committee approval to carry forward £120 for future memorial bench maintenance.
- CS 4.9** It was **AGREED** to **REQUEST** Finance & General Purposes Committee approval to carry forward £193 for an Arts@theCrypt brochure.
- CS 4.10** It was **AGREED** to **NOTE** the balance of the report.

**CS 5 Seaford Head Nature Reserve Management Plan**

Members considered report 17/13.

- CS 5.1** It was **AGREED** to **APPROVE** that the Seaford Head Nature Reserve Management Plan as attached in Appendix A of report 17/13 be adopted as the guiding document for the maintenance and development of the Seaford Town Council owned area of the Nature Reserve for the period 2013-2017.
- CS 5.2** It was **AGREED** to **DELEGATE** authority to officers to coordinate the implementation of the management plan through the new ranger service in consultation with the Seaford Head Estate Advisory Group.

**CS 6 East Blatchington Pond Conservation Society**

Members considered report 19/13.

- CS 6.1** It was **AGREED** to **APPROVE** the draft management agreement with East Blatchington Pond Conservation Society as attached in Appendix A of report 19/13.

**CS 6.2** It was **AGREED** that thanks to East Blatchington Pond Conservation Society and Cedric Trenfield for his excellent work at the pond be recorded.

**CS 7 Seaford Lifeguards**

Members considered report 18/13.

**CS 7.1** It was **AGREED** to **GRANT** permission to the National Lifesaving Academy to provide training courses from the Seaford Lifeguards boathouse and training centre at The Salts Recreation Ground, with income being used to create a sustainable future for the Seaford Lifeguards

**CS 7.2** It was **AGREED** that thanks to Seaford Lifeguards for their brilliant work be recorded.

*The meeting closed at 7.20 pm.*

Councillor B Warren (Chairman)