



Seaford Town Council

Finance & General Purposes Committee

Minutes of the meeting of the Finance & General Purposes Committee held at **the Council Church Street, Seaford**, on **Thursday 12th June 2014** at **7.00pm**

Present:

Councillor B Burfield (Chairman)

Councillor M Brown (Vice Chairman)

Councillors S Dunn, P Franklin, S Gauntlett, A Hayder, L Lord, R Needham and B Warren.

Councillors R Allen (ex-officio) & A Latham (ex-officio).

Mr J Corrigan, Mrs L Clark and Ms E Harvey – Seaford Town Council

2 members of the public.

F&GP 4 Apologies

Apologies for absence were received from Councillors S Adeniji.

F&GP 5 Minutes

It was **AGREED** that the minutes of the meetings held on 1 May & 29 May 2014 be **APPROVED** and were signed by the Chairman.

F&GP 6 Disclosure of Interests

Councillor B Burfield declared an interest other than a pecuniary interest in item 7 of the agenda as he is an ordinary member of the Seaford Bonfire Society.

Councillor M Brown declared an interest other than a pecuniary interest in item 7 of the agenda as he is an ordinary member of the Seaford Twinning Association.

Councillor S Gauntlett declared an interest other than a pecuniary interest in item 7 of the agenda as he is an ordinary member of the Seaford Parochial Church.

F&GP 7 Public Participation

Mr Hill Queried if Councillor S Dunn was substituting for Councillor Ian White.

Mrs L Clark There was an administration error on the agenda showing incorrect Committee Members. Although the agenda was amended and redistributed showing the correct members of the Committee, it

would seem that Mr Hill did not receive a revised copy. Apologies for this error.

F&GP 8 Finance Report

F&GP 8.1 Receipts, Payments and Bank Reconciliation for March & April 2014

Members considered report 45/14

It was **AGREED** to **APPROVE** the information contained in the report

F&GP 8.2 Finance Report – Income & Expenditure 01/04/2013 – 31/03/2013.

Members considered report 46/14

It was **AGREED** to **APPROVE** the report

F&GP 8.3 Finance Report – Income & Expenditure 01/04/2014 – 30/04/2014

Members considered report 47/14

It was **AGREED** to **APPROVE** the report

F&GP 9 Annual Return and Final Accounts for Year Ended 31 March 2014

Members considered report 41/14

It was **AGREED** to **NOTE** the accounting statements for the year ended 31 March 2014.

F&GP 10 Grant Application 2014-2015

F&GP 10.1 Small Grant Applications 2014-15

Members considered report 48/14

It was **AGREED** to award small grants to a total of £5,125 as detailed:

Name of Organisation	Awarded
6 th Seaford Scout Group	£500
ABC Fund	£50
Bishopstone Parish Hall Management Committee	£100

Cuckmere Community Bus Ltd	£500
Down Syndrome Development Trust & Cradle Hill School	£200
East Blatchington Pond Conservation	£125
Homestart	£100
Inner Lights	£100
Martello Rotary Club Seaford	
Mecread Youth Centre	£250
National Coastwatch Instituion (Newhaven)	£300
Seaford Live	£100
Seaford Museum & Heritage	£400
Seaford Music Society	£50
Seaford Netball Club	£100
Seaford Parochial Church	£100
Seaford Seniors' Forum	£250
Seaford Silver Band	£350
Seaford Stroke & Caring Club Charity Trust	£100
Seaford Twinning Association	£200
Seahaven Scoutex	£50
Squadron Air Cadets 1218 (Newhaven)	£100
St James' Trust (Seaford)	£500
Vanguard Explorer Scout Unit	£150
Waves Seaford Ltd	£400
Willet Chritable Trust	£50

F&GP 10.2 Large Grant Applications 2014-15

Members considered report 44/14

It was **AGREED** to award large grants to the total of £7,000 as detailed:

Name of Organisation	Awarded
Seahaven FM	£750
Seaford Bonfire Society	£1000
Seaford Community Partnership	£500
Seaford Lifeguards	£1500
Seaford Musical Theatre & SMTJ	£500
Seaford Rugby Football Club	£1500
Seaford Town Football Club	£1000
Zap Art	£250

It was suggested that a policy for match funding be looked into for future years.

F&GP 11 Staff Matters Update

Members considered report 42/14.

F&GP 11.1 It was **AGREED** to **ENDORSE** the appointment of Miss Jasmine Pollard as Apprentice Administration Assistant.

F&GP 11.2 It was **AGREED** to **ACCEPT** the proposed change of working hours for the PA to the Town Clerk.

F&GP 12 Capital Projects Update

Members considered report 43/14.

It was advised by the Interim Town Clerk that it has since been realised that there was no initial budget set up for maintenance issues so therefore recommendation 2 is no longer required.

It was **AGREED** to **APPROVE** the use of officer time to compile a Capital Wish List.

The meeting closed at 7.45pm

Cllr Barry Burfield
Chairman