



Seaford Town Council

To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday 12 December 2013**, at **7.00pm**, which you are summoned to attend.

S Shippen
Town Clerk
6 December 2013

1. **Apologies for Absence and Declaration of Substitute Members**

2. **Minutes**

To approve the minutes of the meeting held on 21 November 2013.

3. **Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

4. **Public Participation**

In accordance with Standing Order 1 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

5. **Planning Applications**

To consider planning applications in respect of Seaford.

Planning Applications week ending 15 November 2013

Seaford
LW/13/0707

Seaford Rugby Club, Salts Recreation Ground
Outline Planning Application - Erection of extension to accommodate new changing rooms for Seaford Rugby Club

Seaford
LW/13/0738

4 Salisbury Road
Planning Application - Erection of a single storey rear extension and raised decking for Ms C Turley

Planning Applications week ending 22 November 2013

Seaford LW/13/0741	12 Albany Road Planning Application - Erection of a glazed porch for Mr & Mrs N Jenner
Seaford LW/13/0745	5 Rother Road Planning Application - Erection of a first floor extension at rear for Mr & Mrs Allan
Seaford LW/13/0749	8 Dymchurch Close Planning Application - Erection of a single storey extension to the rear for Mr R Morgan

6. 20mph Scheme – Steyne Road/Sutton Avenue, Seaford

To consider report 119/13 regarding East Sussex County Council's consultation on the proposed 20mph speed limit for Steyne Road, Sutton Avenue and adjacent side roads (pages 3 to 6).

7. Planning & Highways Committee Draft Budget 2014/15

To consider report 120/13 concerning the draft projected outturn for the current financial year and the Committee budget for 2014/15 (pages 7 to 9).

Circulation:

Committee:

Councillor L Wallraven (Chairman)

Councillor R Allen (Vice Chairman)

Councillors; M Brown, A Campbell, S Dunn, T Goodman, A Latham, S McStravick, R Scarfe, A White and I White (Ex-officio).

For information: Councillors S Adeniji, B Burfield, P Franklin, S Gauntlett, B Groves, A Hayder, P Heseltine, R Needham and B Warren.



Seaford Town Council

Report 119/13

Agenda Item No:	6
Committee:	Planning & Highways Committee
Date:	12 December 2013
Title:	20mph Scheme – Steyne Road/Sutton Avenue, Seaford
By:	Lucy Clark, Support Services Manager & Sam Shippen, Town Clerk
Purpose of Report:	To advise the Committee of East Sussex County Council's proposals to reduce the speed limit on Steyne Road and Sutton Avenue and adjacent side roads.

Recommendations

There is no officer recommendation for this item.

1. Information

- 1.1 In 2009, ESCC received a petition asking for the introduction of a 20mph safety zone along Sutton Avenue and Steyne Road, in the area of the three schools and nursery.
- 1.2 A previous consultation with Seaford Town Council was undertaken in January 2012 where ESCC wanted to proceed with a full time 20mph zone. The proposal was considered by this Committee on 31 January 2013. Members welcomed the proposed 20mph zone with an amendment that it should be a part time speed limit between 8am and 5pm, term time only.
- 1.3 Subsequently, officers of ESCC met with the Chairman & Vice Chairman of this Committee, the Leader & Deputy Leader of the Council and the Town Clerk to advise that a scheme as requested by Seaford Town Council would be too costly and potentially unenforceable.
- 1.4 ESCC advised that the current average speed on the road is 24mph and therefore the STC representatives requested that consideration be given to using the money available in a more strategic way in the town.
- 1.5 Particular areas which were suggested which have speed problems were the A259 in the Claremont Road, Belgrave Road and Beacon Road areas; the A259 at Bishopstone Road, Marine Parade and Hill Rise areas; or the Alfriston Road.

- 1.6 ESCC are now undertaking a public consultation and are specifically consulting with the residents of all roads affected and have presented plans showing two options, both of which would reduce the speed limit to 20mph in the area of the three schools and the nursery.
- 1.7 Option 1 is an advisory part-time 20mph limit operating at the start and end of the school day as shown by the highlighted roads in appendix A attached.
- 1.8 Option 2 is a mandatory full-time 20mph limit operating at all times as shown by the highlighted roads in appendix B attached.
- 1.9 There is no alternative option for use of the money elsewhere in the town.
- 1.10 The consultation period for the local residents closed on 29 November 2013 but the Town Clerk has agreed with the ESCC Officer, Chris Tree, that Seaford Town Council would provide our feedback soon after this meeting.

2. Financial Appraisal

There are no financial implications as a result of this report.

3. Contact Officer

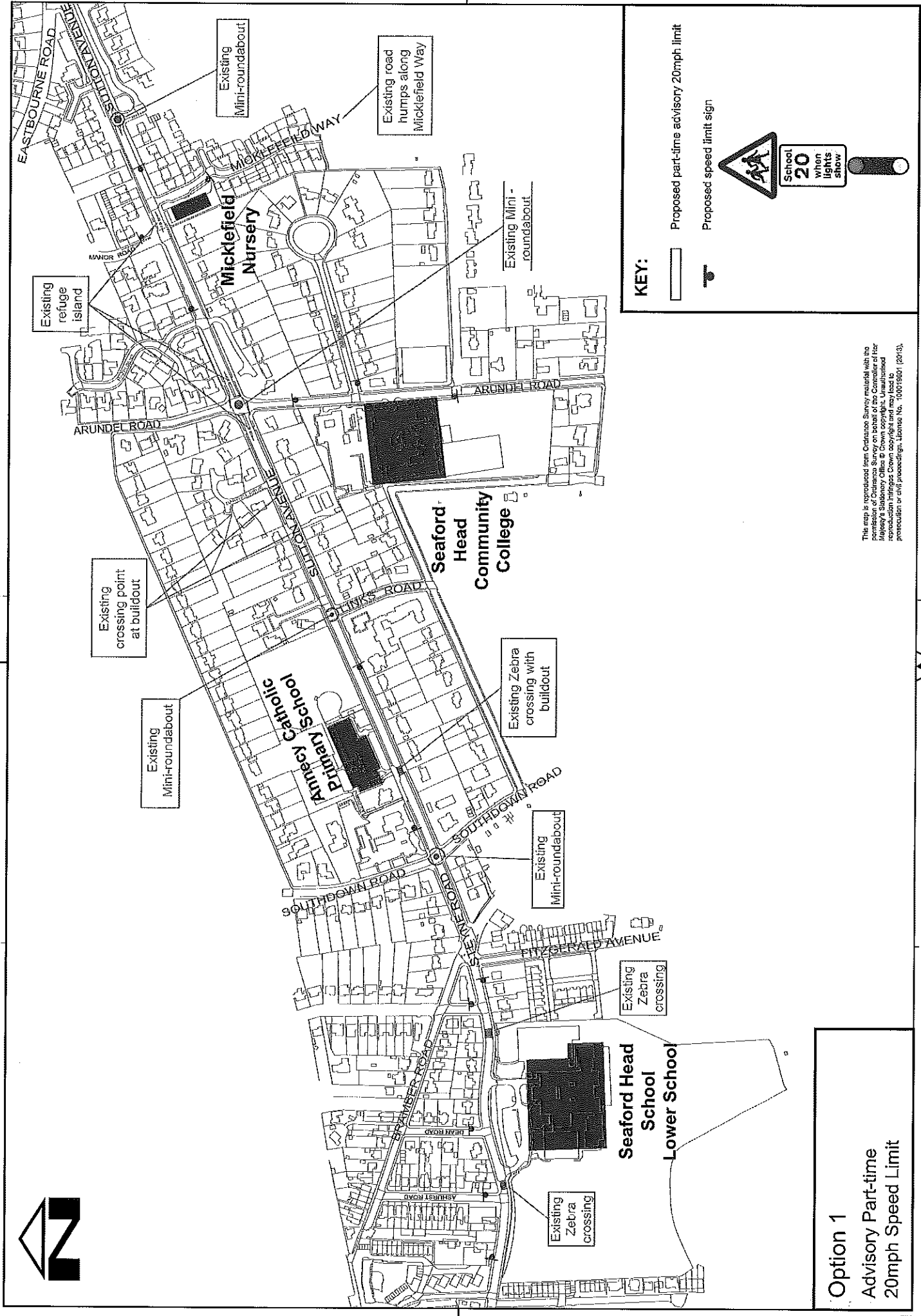
The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager




Town Clerk





KEY:

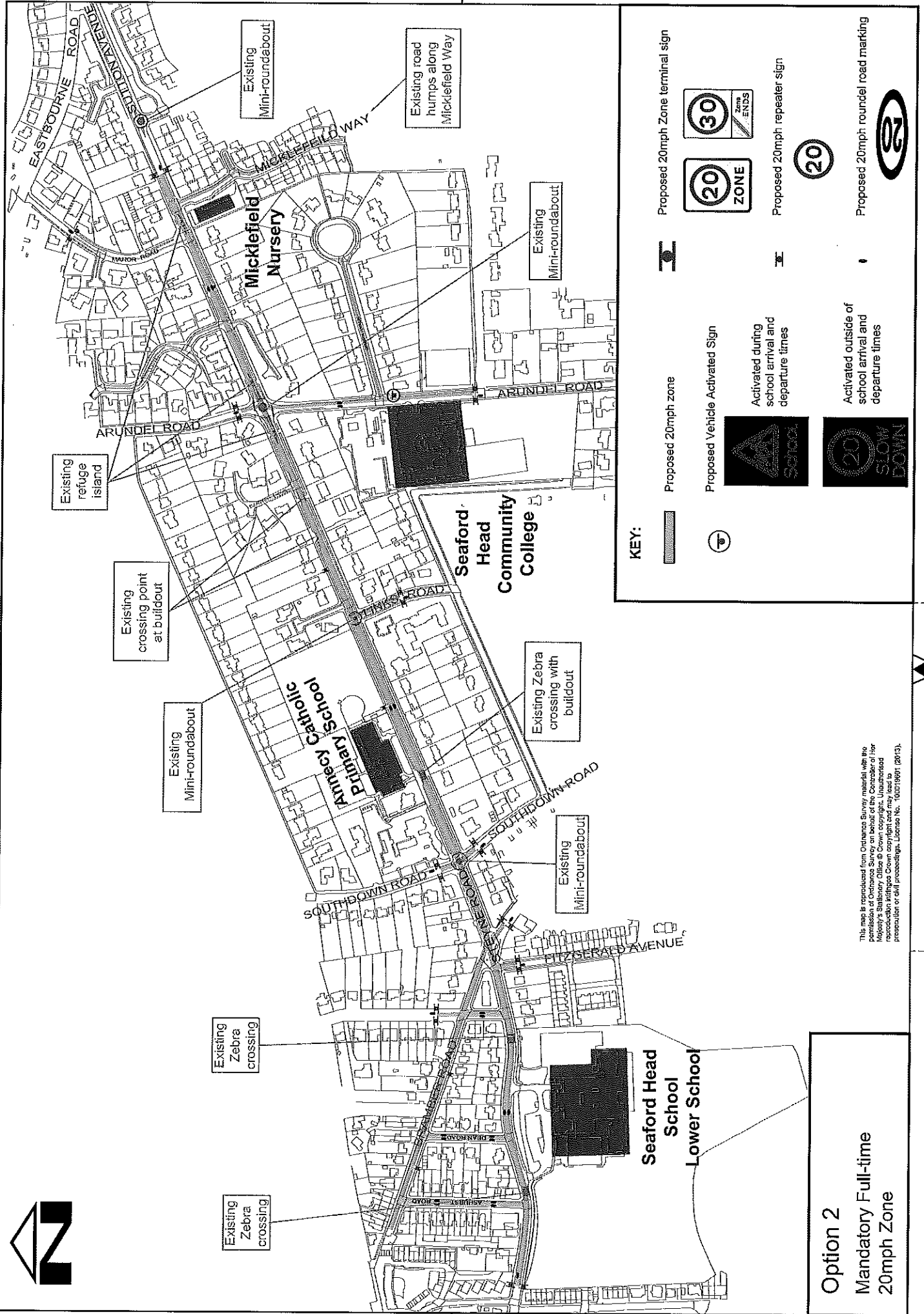
- Proposed part-time advisory 20mph limit
- Proposed speed limit sign






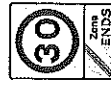




School
20
when
lights
show

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Option 1
Advisory Part-time
20mph Speed Limit



KEY:

-  Proposed 20mph zone
-  Proposed 20mph Zone terminal sign
-  Proposed 20mph ZONE sign
-  Proposed 20mph ZONE sign with Zone ENDS
-  Proposed 20mph repeater sign
-  Proposed Vehicle Activated Sign
-  Activated during school arrival and departure times
-  Activated outside of school arrival and departure times

Option 2
Mandatory Full-time
20mph Zone

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Seaford Town Council

Report 120/13

Agenda Item No: 7

Committee: Planning & Highways

Date: 12 December 2013

Title: Planning & Highways Committee Draft Budget 2014-15

By: Sam Shippen, Town Clerk

Purpose of Report: To present the draft projected outturn for the current financial year and the Committee Budget for the year 2014-15

Recommendations

You are recommended:

1. To approve or amend the projected outturn for 2013/14 and the draft budget for 2014/15 for this Committee.
 2. To agree that a request be made to the Finance & General Purposes Committee to agree that the budget items for this Committee be merged into the Community Services Budget commencing 1 April 2014.
 3. To delegate to the Chairman and Vice Chairman of the Community Services Committee the authority to agree a final Committee budget for 2014-15 with the Town Clerk and Support Services Manager, taking into account the comments of this Committee.
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1. Information

- 1.1 The draft projected outturn for the current financial year and the proposed budget for 2014-15 is attached to this report as Appendix A.
- 1.2 The following comments should be considered when reviewing this report. There are also some notes specific to the particular line item.
 - (a) *Tree Warden Expenses* – were moved to Community Services in 2012/13.
 - (b) *Projects* – Budget was allocated for additional grit bins which can be met from earmarked reserve.
- 1.3 Items suggested by Members for inclusion in the budget will be presented to the Council meeting being held on 16 January 2014 to approve the budget. Currently a suggestion of an additional bus shelter on Walmer Road has been suggested.

- 1.4** Following discussion with the Chairman & Vice Chairman of this Committee and the Leader & Deputy Leader of the Council it is recommended that as this Committee has such a small budget allocation that these items be reallocated to the Community Services Committee and that the proposal be passed to Finance & General Purposes Committee for agreement.
- 1.5** As this is the last meeting of this Committee before the budgets have to be finalised it is recommended that Members pass comments to the Chairman and Vice Chairman of Community Services Committee, subject to agreement of the above recommendation, and authorise them to agree the final budget with the Town Clerk and the Support Services Manager.

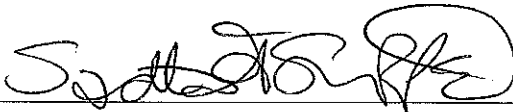
2. Financial Appraisal

The financial implications of this report are evident in the attached Appendix A

3. Contact Officer

The Contact Officer for this report is Sam Shippen, Town Clerk.

Town Clerk



Account Number	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Final Budget	2013-14 Actual to 30/09/13	2013-14 Projected Outturn	2013-14 Variance	2014-15 Proposed Budget
Planning & Highways Cost Centre 301								
4199 Other Expenses	9	125	131	400	0	400	0	400
4262 Tree Warden Expenses	4,914	2,345	0	0	0	0	0	0
4263 Bus Shelter Maintenance/Cleaning	356	818	258	750	90	750	0	750
4274 Projects Expenditure	0	0	0	3,500	0	0	3,500	0
Planning & Highways Expenditure	5,279	3,288	389	4,650	90	1,150	3,500	1,150
1053 Income Grants	216	240	98	0	0	0	0	0
Planning & Highways Income	216	240	98	0	0	0	0	0
Net Expenditure over Income	5,063	3,048	291	4,650	90	1,150	3,500	1,150