



Seaford Town Council

MINUTES of a Meeting of the **Full Council** held in the Council Chambers, 37 Church Street, Seaford on **Thursday 16th May 2019** at **8.05pm**.

Present:

Councillor N Adil (Mayor) and Councillor J Lord (Deputy Mayor).

Councillors L Boorman, M Brown, J Cash, S Dunn, J Edson, M Everden, M Hayder, R Hayder, R Honeyman, O Honeyman, A Latham, J Meek, R Morland, R Reed, G Rutland, L Wallraven and B Webb.

James Corrigan, Town Clerk – Seaford Town Council

Colin Andrews, Deputy Town Clerk – Seaford Town Council

Isabelle Moulard, Executive Support Officer – Seaford Town Council

Tony Jackson, Project and Facilities Manager – Seaford Town Council

3 members of the public

C14/05/19 Apologies for Absence

Apologies for absence were received from Councillor P Boorman.

C15/05/19 Disclosure of Interests

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

C16/05/19 Public Participation

Resident A *Item 6 - Commended the Council for considering adoption of a Single Use Plastic Policy and suggested ways in which the Council can implement the policy in particular services.*

Response Under item 6.

C17/05/19 Minutes

It was **RESOLVED** to **ADOPT** the following minutes and **RESOLVED** to **APPROVE** the recommendations therein:

C17.1	Full Council	28 th March 2019
C17.2	Community Services	18 th April 2019
C17.3	Golf and The View	19 th March 2019
C17.4	Finance and General Purposes	7 th March 2019
C17.5	Planning	14 th March 2019
		4 th April 2019

C18/05/19 Scheme of Delegation

The Council considered report 07/19 presenting the reviewed Scheme of Delegation.

C18.1 It was **RESOLVED** to **ADOPT** the reviewed Scheme of Delegation with the following notes and amendments:

C18.2 To correct the typo at 2.5.5 to say “bar” and not “ball”.

C18.3 To note that the Additional Hours Policy and Staff Handbook will be taken to the Personnel Committee to consider who should be responsible for authorising additional hours and approving secondary employment.

C19/05/19 Complaints Procedure

The Council considered report 08/19 presenting the reviewed Complaints Procedure.

It was **RESOLVED** to **ADOPT** the reviewed Complaints Procedure.

C20/05/19 Single Use Plastic Policy

The Council considered report 09/19 presenting a Single Use Plastic Policy. The Town Clerk advised that The View has recently been awarded Plastic Free status and that adopting this policy will help the Council to reduce the use of single use plastic across all Town Council services.

It was **RESOLVED** to **ADOPT** the Single Use Plastic Policy and that it is reviewed in 12 months' time.

C21/05/19 South Hill Farm Land

The Council considered report 01/19.

C21.1 It was **AGREED** to **CONTINUE** the Agricultural tenancy for a further period of five years at the current rent of £10,000.

C21.2 The Council **NOTED** that the tenant has agreed to two small parcels of land being removed from the lease.

The meeting closed at 8.55pm

Councillor Nazish Adil
Mayor of Seaford