



Seaford Town Council

Finance & General Purposes Committee

Minutes of the meeting of the Finance & General Purposes Committee held at **the Council Chamber, 37 Church Street, Seaford, on Thursday 27 February 2014 at 7.00pm**

Present:

Councillor B Burfield (Chairman)

Councillor M Brown (Vice Chariman)

Councillors S Adeniji, R Allen, S Dunn, P Franklin, T Goodman, S Gauntlett, A Hayder, R Needham, B Warren and I White.

Mrs S Shippen, Mrs L Clark and Ms E Harvey – Seaford Town Council

3 members of the public.

F&GP 39 Minutes

It was **AGREED** that the minutes of the meeting held on **19 December 2013** be **APPROVED** and were signed by the Chairman.

F&GP 40 Public Participation

Mr A White Can the leader of the council explain why five points raised on a conservative leaflet, dated 2011, have not been carried out?

- 1) Reduction in taxes*
- 2) Report on council assets*
- 3) More parking spaces and reduction in empty shops within Seaford*
- 4) Improvements in recycling & waste facilities*
- 5) Friendlier councils*

Chairman As the question relates to a political party, it would be best directed to the leader of the conservative party and not for this committee to comment.

Mr Foxwell Thank you chairman for answering the last question, although not relevant to the finance & general purposes committee.

F&GP 41 Finance Report

F&GP 41.1 Receipts, Payments and Bank Reconciliation for December 2013 & January 2014.

Members considered report 146/13 advising of receipts, payments and bank reconciliation for December 2013 & January 2014.

It was **AGREED** to **APPROVE** the report.

F&GP 41.2 Income and Expenditure for the period 1 April 2013 to 31 January 2014.

Members considered report 147/13 regarding Council income and expenditure compared to projected annual budget for 1st April 2013 to 31 January 2014.

It was **AGREED** to **APPROVE** report.

F&GP 42 Internal Control Review

Members considered report 148/13.

It was **AGREED** to **APPROVE** the review of internal controls for 2013-2014 as detailed in Appendix A of report 148/13.

F&GP 43 Financial Risk Assessment

Members considered report 149/13.

It was **AGREED** to **APPROVE** the financial risk assessment as detailed in Appendix A of report 149/13.

F&GP 44 Grant Funding Allocations

Members considered report 158/13.

F&GP44.1 It was **AGREED** to **APPROVE** funding allocations to Lewes & Seaford Citizen's Advice Bureau, Dial-a-ride (CTLA) and Seaford Youth Forum for 2014-2015.

F&GP44.2 It was **AGREED** to **APPROVE** the virement of budget in the sum of £4880 from the Grants pool to Seaford in Bloom cost centre to cover watering for 2014.

F&GP 45 Grant Applications

Members considered report 150/13.

F&GP45.1 It was **AGREED** to **APPROVE** report 150/13 regarding the grant application process for 2014-2015.

F&GP45.2 It was **AGREED** to **APPROVE** report 150/13 regarding the proposed Grant Application form for grants up to £500 for 2014/2015 as detailed in Appendix A, subject to any amendments agreed by the committee.

F&GP45.2 It was **AGREED** to **APPROVE** report 150/13 regarding the proposed Grant Application form for grants in excess of £500 for 2014/2015 as detailed in Appendix B, subject to any amendments agreed by the committee.

F&GP45.3 It was **AGREED** to **APPROVE** report 150/13 regarding the allocation of funding for grants in excess of £500.

F&GP 46 Risk Management Plan

Members considered report 155/13.

It was **AGREED** to **APPROVE** report 155/13 regarding the review of the Seaford Town Council Risk Management Plan as detailed in Appendix A of this report.

F&GP 47 Repeal of the Local Government Act 1972 s150(5)

Members considered report 159/13.

F&GP47.1 It was **AGREED** to **APPROVE** report 159/13 regarding the abandonment of the two signature rule subject to putting in place an effective system and arrangements compliant with the proper practices.

F&GP47.2 It was **AGREED** to **APPROVE** report 159/13 regarding that the Town Clerk and Support Services Manager to bring detailed proposals for adjustment of policies and practises in relation to the repeal of the Local Government Act s150(5).

F&GP 48 Training Events

Members considered report 152/13.

F&GP 48.1 It was **AGREED** that Councillor R Needham to attend the New Councillor & Refresher training.

F&GP 48.2 It was **AGREED** that Councillor R Needham to attend the Chairmanship Briefing Session.

Members considered report 156/13.

F&GP48.3 It was **AGREED** that Councillor M Brown to attend the Marketing your Town Workshop.

F&GP 49 Sustainable Communities Act-Support for Sevenoaks Town Council Submission

Members considered report 160/13.

It was **AGREED** to **APPROVE** report 160/13 regarding that Seaford Town Council support the actions of Sevenoaks Town Council in seeking approval of a proposal brought under the Sustainable Communities Act 2007 to return a proportion of National Non-Domestic Rates (NNDR) to town and parish Councils.

F&G 50 Councillor's Computer

Members considered report 157/13.

It was **AGREED** to **APPROVE** report 157/13 regarding the removal of the Members' room computer and for any Councillor unhappy without this facility in the future to highlight to this committee.

The meeting closed at 19.59

Councillor B Burfield (Chairman)