



Seaford Town Council

Finance & General Purposes Committee

Minutes of a meeting of the **Finance & General Purposes Committee** held at the **Council Chamber, 37 Church Street, Seaford** on **Thursday 6th December 2018** at **7.00pm**.

Present:

Councillors M Brown (Chair) and J Elton (Vice-Chair).
Councillors D Argent, B, Burfield, T Goodman, O Honeyman,
James Corrigan – Town Clerk
Colin Andrews – Deputy Town Clerk & RFO
No members of the public

F14/12/18 Apologies

Apologies of absence were received from Councillors A Latham, R Honeyman and L Wallraven.

F15/12/18 Disclosure of Interests

There were no disclosures of interests.

F16/12/18 Public Participation

There was no public participation.

F16/12/18 Finance Report

F16.1 Receipts, Payments and Bank Reconciliation for September and October 2018.

The Committee considered report 133/18 advising of receipts, payments and bank reconciliations for September and October 2018.

F16.1.1 It was **RESOLVED** to **NOTE** (as previously reported) the balance brought forward from August 2018 is £409,511.71.

F16.1.2 It was **RESOLVED** to **NOTE** the September 2018 total receipts of £92,971.54 and total payments of £174,871.73 leaving a balance to carry forward of £327,611.52.

F16.1.3 It was **RESOLVED** to **NOTE** the October total receipts of £705,613.17 and total payments of £246,071.42 leaving a balance to carry forward of £787,153.26.

F16.1.4 It was **RESOLVED** to **NOTE** that in addition to the Current Account balance above, the investment account balance is £134,128.97 bringing the overall balance to carry forward of £921,282.23.

F16.2 Finance Report

The Committee considered report 134/18 informing of income and expenditure from 1st April 2018 to 31st October 2018 compared to the annual budgets.

Members asked for clarity on certain payments.

It was **RESOLVED** to **APPROVE** the information detailed in the report.

F17/12/18 Venue and Facilities Hire Charges

The Committee considered report 135/18 presenting the proposed Venue and Facilities Hire Charges for 2019/20.

It was **RESOLVED** to **APPROVE** the fees proposed in the Venue and Facilities Hire Charges during 2019/20.

F18/12/18 Proposed Finance & General Purposes Budget 2019/20

The Committee considered report 137/18 presenting the Committee with a draft budget for 2019/20 for the Committee to consider and make any recommendations to the Council meeting on 24th January 2019. With regards to the overall budget, members discussed the CIL income being spent on specific projects carried out throughout this year and not being transferred to the General Reserves at year end.

F18.1 It was **RESOLVED** to **RECOMMEND** that all the CIL income be allocated to specific projects during 2018/19 and that there will not be any remaining CIL to transfer to the EMR.

F18.1 It was **RESOLVED** to **RECOMMEND** that the draft budget subject to any amendments be recommended to Full Council for adoption.

F18.2 It was **RESOLVED** to **NOTE** that a Working Group Meeting for all Councillors to discuss all Committee Budgets in detail is being held on 10th January 2019.

F19/12/18 Exclusion of the Press and Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be **EXCLUDED** from the meeting during the discussion on the next item on the agenda as it concerns sensitive debtor information.

F20/12/18 Debtors Report EXEMPT

The Committee considered report 138/18 informing of the current debtors with a recommendation to write off £360.00.

It was **APPROVED** to **WRITE OFF** the debt of £360.00

The meeting closed at 7.16pm



Councillor Mark Brown
Chairman