



Seaford Town Council

To the Members of the Finance & General Purposes Committee

A meeting of the **Finance & General Purposes Committee** will be held at **the Council Chamber, 37 Church Street, Seaford**, on **Thursday 20 June, 2013**, at **7.00 pm**, which you are summoned to attend.

S. Shippen
Town Clerk
14 June 2013

Agenda

1. Apologies for Absence and Declaration of Substitute Members

2. Minutes

To approve the minutes of the meeting held on 18 April 2013.

3. Disclosure of Interests

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

4. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 1 and Seaford Town Council Policy.

5. Finance Report

- a) To note report 35/13 regarding receipts, payments and bank reconciliation for March and April 2013 (pages 3 to 18).
- b) To consider report 36/13 regarding the Council budget position for the period 1 April 2012 to 31 March 2013 (pages 19 to 34).
- c) To consider report 37/13 regarding the Council budget position for the period 1 April 2013 to 30 April 2013 (pages 35 to 53).

6. Internal Audit Report

To consider report 38/13 presenting the final Internal Audit report for 2012-13 (pages 55 to 68).

7. VAT return

To consider report 39/13 concerning a late filing notice received (pages 69 to 70).

8. Local Council Advisory Service Seminar

To consider report 40/13 concerning attending The Local Council Advisory Service Seminar (pages 71 to 72).

9. Staff Matters

To consider report 41/13 concerning the resignation of the Corporate Services Manager (pages 73 to 74).

10. SALC Chairmanship Briefing Session

To consider report 43/13 concerning attending a Chairmanship briefing session (pages 75 to 76).

11. Training Reports

To consider report 44/13 submitting training reports (pages 77 to 80).

For further information about items appearing on this Agenda please contact Mrs S J Shippen, Town Clerk, 37 Church Street, Seaford, BN25 1HG. Telephone 01323 894870.

Circulation:

Committee

Councillor B Burfield (Chairman), Councillor M F Brown (Vice Chairman),
Councillors S Adeniji, R E Allen (ex-officio), P L Franklin, S J Gauntlet, T Goodman, A Hayder,
R Needham, B Warren, A White (ex-officio), and I.J. White.

For information:

Councillors A Campbell, S Dunn, B Groves, P Hesletine, A Latham, S E McStravick, R Scarfe
and L Wallraven.