



Seaford Town Council  
**Community Services Committee**

Minutes of the meeting of the **Community Services Committee** held at **37 Church Street, Seaford** on **Thursday 15<sup>th</sup> November 2018** at **7.00pm**.

**Present:**

Councillors P Lower (Chair) & L Freeman (Vice-Chair)  
Councillors N Freeman, O Honeyman, L Wallraven, M Wearmouth and D Argent.  
Mr Colin Andrews – Deputy Town Clerk and Responsible Finance Officer  
Mr Tony Jackson – Projects & Facilities Manager, Seaford Town Council  
5 members of the public.

**CS 06/11/18 Apologies for Absence and Declaration of Substitute Members**

Apologies for absence were received from Councillors R Hayder and C White.

**CS 07/11/18 Disclosure of Interests**

No declarations were made of disclosable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**CS 08/11/18 Public Participation**

*Resident A asked whether South East Water had been asked for a contribution towards the 3 bottle refill stations proposed for the seafront and offered to contact them on behalf of STC as had done on previous occasions. Also asked for an update on remedial works to the bins on the seafront.*

Projects & Facilities Manager confirmed that officers had not approached South East water and would take up the offer of help with this. Also confirmed new hinges had been received for the bins and repair works would be taking place soon.

*Resident B enquired regarding the North Way proposed land sale, filming income and his perceived lack of effort by the Council to commemorate Remembrance Day.*

Projects & Facilities Manager responded as follows:

A report regarding the land sale at North Way will go to Full Council in January 2019.

The Location Manager who managed filming on the Seaford Head Nature Reserve is paid on a commission basis. Sussex Wildlife Trust do not receive an income from the filming but do receive occasional donations.

Even though lamppost poppies were ordered early in the year, somehow there were sold out before the Council could purchase them.

**CS 09/11/18 Projects and Facilities Manager – Update Report**

The Committee discussed report 128/18 presenting the Projects & Facilities Manager's update report. Members discussed the Street Trading Policy and whether it should be in line with Lewes District Councils policy. The policy had previously been deferred to the Community Services Committee, however members voted the policy should be brought to the Full Council meeting in January 2019.

**CS09.1** It was **RESOLVED** to **APPROVE** that the Street Trading and Concession Policy be added to the agenda for the Full Council meeting on 24<sup>th</sup> January 2019.

**CS09.2** It was **RESOLVED** to **NOTE** the contents of the report.

#### **CS 10/11/18 Finance Report**

The Committee considered report 129/18 relating to Income and Expenditure for May 2018 and the financial year to date.

It was **RESOLVED** to **NOTE** the contents of the report.

#### **CS 11/11/18 Community Services Draft 2018-2019 Budget**

The Committee considered report 130/18 presenting the draft projected outturn for the current financial year and the Committee budget for the 2019-2020 financial year. The Projects and Facilities Manager noted one amendment, which was there should have been a cost centre for CIL expenditure to offset out the income received.

**CS11.1** It was **RESOLVED** to **NOTE** the projected outturn for 2018-19.

**CS11.2** It was **RESOLVED** to **RECOMMEND ADOPTION** of the draft budget for 2019-20 by Full Council, subject to any amendments.

**CS11.3** It was **RESOLVED** to **NOTE** the planned Ear Marked Reserves.

The meeting closed at 7.45pm.

Councillor P Lower  
Chair