



Seaford Town Council

To the Members of the Personnel Committee

A meeting of the of the **Personnel Committee** will be held at **37 Church Street, Seaford** on **Thursday 25th October 2018** at **7.00pm** which you are summoned to attend.

James Corrigan
Town Clerk
18th October 2018

AGENDA

1. **Apologies for Absence**
2. **Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. **Exclusion of the Press and Public**

The Chairman will move that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for the remainder of the meeting, as the following two items on the agenda concern confidential personnel and employment details.

4. **General Personnel Update**

To consider exempt report 118/18 presenting a general update on HR matters within the Council (exempt pages 2 to 11).

5. **2018 Appraisal Scheme**

To consider exempt report 119/18 providing an update on the 2018 appraisal scheme (exempt pages 12 to 17).

For further information about items appearing on this Agenda please contact:

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Circulation: Councillors S Adeniji, L Freeman, O Honeyman, R Honeyman, A Latham and P Lower.

For Information: All other Councillors not on Committee (not including exempt reports).