



Seaford Town Council

MINUTES of the **Annual Meeting** of the **Full Council** held in the Council Chambers, 37 Church Street, Seaford on **Thursday 16th May 2019** at **7.00pm**.

Present:

Councillor N Adil (2019-2020 Mayor), Councillor L Wallraven (2018-19 Mayor), and Councillor J Lord (2019-2020 Deputy Mayor).

Councillors L Boorman, P Boorman, M Brown, J Cash, S Dunn, J Edson, M Everden, M Hayder, R Hayder, R Honeyman, O Honeyman, A Latham, J Meek, R Morland, R Reed, G Rutland, B Webb.
James Corrigan, Town Clerk – Seaford Town Council

Colin Andrews, Deputy Town Clerk – Seaford Town Council

Isabelle Moulard, Executive Support Officer – Seaford Town Council

Tony Jackson, Project and Facilities Manager – Seaford Town Council

6 members of the public

C1/05/19 Election of Mayor for the Municipal Year 2019-2020

A **VOTE** of thanks to the outgoing Mayor, Councillor Wallraven were **RECORDED** for achievements during 2018-19.

Two nominations were received; Councillor Brown & Councillor Adil.

It was **RESOLVED** that Councillor Adil be **APPOINTED** as Mayor of Seaford for the forthcoming Municipal Year.

A **RECORDED VOTE** was requested for each nomination:

Proposal – Cllr Brown to be appointed as Mayor of Seaford 2019/20:

Councillor Nazish Adil	Against
Councillor Liz Boorman	Abstained
Councillor Phil Boorman	For
Councillor Mark Brown	For
Councillor Jean Cash	Against
Councillor Sylvia Dunn	Against
Councillor John Edson	Against
Councillor Morag Everden	Against
Councillor Mohamed Ali Hayder	Against
Councillor Rahnuma Hayder	Against
Councillor Richard Honeyman	Against
Councillor Olivia Honeyman	Against
Councillor Alan Latham	For
Councillor Jim Lord	Against
Councillor James Meek	Against
Councillor Richard Morland	Against
Councillor Rodney Reed	For
Councillor Geoff Rutland	For
Councillor Linda Wallraven	For
Councillor Bill Webb	For

Proposal – Cllr Adil to be appointed as Mayor of Seaford 2019/20:

Councillor Nazish Adil	For
Councillor Liz Boorman	Abstained
Councillor Phil Boorman	Against
Councillor Mark Brown	Against
Councillor Jean Cash	For
Councillor Sylvia Dunn	For
Councillor John Edson	For
Councillor Morag Everden	For
Councillor Mohamed Ali Hayder	For
Councillor Rahnuma Hayder	For
Councillor Richard Honeyman	For
Councillor Olivia Honeyman	For
Councillor Alan Latham	Against
Councillor Jim Lord	For
Councillor James Meek	For
Councillor Richard Morland	For
Councillor Rodney Reed	Abstained
Councillor Geoff Rutland	Abstained
Councillor Linda Wallraven	Against
Councillor Bill Webb	Against

C2/05/19 Declaration of Acceptance of Office – Mayor

The Mayor, Councillor Adil, pursuant to the provisions of Section 83 of the Local Government Act 1972, made a Declaration of Acceptance of Office in the prescribed form before the Town Clerk.

C3/05/19 Election of Deputy Mayor for the Municipal Year 2019-2020

It was **RESOLVED** that Councillor Lord be **APPOINTED** as Deputy Mayor of Seaford for the forthcoming Municipal Year.

A **RECORDED VOTE** was requested:

Councillor Nazish Adil	For
Councillor Liz Boorman	For
Councillor Phil Boorman	Against
Councillor Mark Brown	Against
Councillor Jean Cash	For
Councillor Sylvia Dunn	For
Councillor John Edson	Abstained
Councillor Morag Everden	For
Councillor Mohamed Ali Hayder	For
Councillor Rahnuma Hayder	For
Councillor Richard Honeyman	For
Councillor Olivia Honeyman	For
Councillor Alan Latham	Against
Councillor Jim Lord	For

Councillor James Meek	Against
Councillor Richard Morland	For
Councillor Rodney Reed	For
Councillor Geoff Rutland	Abstained
Councillor Linda Wallraven	Against
Councillor Bill Webb	Against

7.17pm Councillor P Boorman left the meeting.

C4/05/19 Declaration of Acceptance of Office

The Council **NOTED** that all members had completed their Declaration of Acceptance of Office.

C5/05/19 Apologies for Absence

There were no apologies received.

C6/05/19 Disclosure of Interests

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

C7/05/19 Public Participation

Resident A *General – Asked that the Council reconsiders recording members of the publics’ names in the minutes.*

Item 10 – Urged that when members are appointed to represent the Council on outside bodies, that they regularly report back to the Council with updates on the body.

Town Clerk Explained that the reason why the Council policy is not to record public names in minutes is because of data protection obligations and advice published by national support bodies during the implementation of GDPR. He advised that we will seek further advise to research if this advice has been relaxed in any way now that GDPR is implemented.

Agreed with the outside body comment and explained the importance of the Council’s representatives reporting back to the Councillors and ways in which this could be done.

Resident B *Congratulated the Councillors on being elected and the new Mayor/Deputy Mayor. Also urged the Council to continue to follow up on Talland Parade & pushing for increased affordable housing at the Newlands School Development.*

Response The Town Clerk updated those in attendance on both Talland Parade and the Newlands School Development, explaining that this is ongoing and will be brought back to Council as and when necessary for information.

C8/05/19 Young Mayor 2019-2020

Both the 2018-19 Mayor and Deputy Mayor were not in attendance. The Council **NOTED** that the 2018-19 Deputy Young Mayor, James Jenkins will take over from the outgoing Young Mayor, Dominic Avey at the Town Forum on 21st May 2019 and a new Deputy Young Mayor will be appointed following this.

C9/05/19 Committee Membership

The Council considered report 02/19 regarding Committee membership for the 2019-2020 Municipal Year.

C9.1 It was **RESOLVED** to **APPOINT** members of the Finance and General Purposes Committee as set out below for the forthcoming Municipal Year:

Councillors N Adil, L Boorman, M Brown, J Cash, O Honeyman, R Honeyman, A Latham, J Meek, R Morland and L Wallraven.

C9.2 It was **RESOLVED** to **INCREASE** the membership of the Community Services Committee to **11** and **APPOINT** members as set out below for the forthcoming Municipal Year:

Councillors N Adil, J Cash, S Dunn, J Edson, M Everden, M Hayder, R Hayder, J Meek, R Reed, L Wallraven and B Webb.

C9.3 It was **RESOLVED** to **APPOINT** members of the Planning and Highways Committee as set out below for the forthcoming Municipal Year:

Councillors N Adil, J Edson, M Everden, R Honeyman, A Latham, J Lord and L Wallraven

It was **RESOLVED** to **DELEGATE** to the Planning and Highways Committee to co-opt members to the committee as and when necessary.

C9.4 It was **RESOLVED** to **APPOINT** members of the Golf and The View Committee as set out below for the forthcoming Municipal Year:

Councillors N Adil, M Brown, J Cash, J Edson, M Everden, M Hayder, R Hayder, A Latham, R Morland and B Webb.

C9.5 It was **RESOLVED** to **APPOINT** members of the Personnel Committee as set out below for the forthcoming Municipal Year:

Councillors J Cash, J Edson, O Honeyman, R Honeyman, A Latham and R Morland.

C9.6 It was **RESOLVED** to **APPOINT** members of the Grievance/Disciplinary Sub-Committee as set out below for the forthcoming Municipal Year:

Councillors L Boorman, P Boorman, M Brown, S Dunn, B Webb and L Wallraven.

C9.7 It was **RESOLVED** to **INCREASE** the membership of the Appeals Committee to **6** and **APPOINT** members as set out below for the forthcoming Municipal Year:

Councillors M Everden, R Hayder, J Lord, J Meek, R Reed and G Rutland

C9.8 The Council considered the positions of Chair and Vice-Chair for each of the Committees:

i. Finance & General Purposes:

It was **RESOLVED** to **APPOINT** Councillor M Brown as Chair.

It was **RESOLVED** to **APPOINT** Councillor R Morland as Vice-Chair.

ii. Community Services:

It was **RESOLVED** to **APPOINT** Councillor S Dunn as Chair.

It was **RESOLVED** to **APPOINT** Councillor L Wallraven as Vice-Chair.

iii. Planning & Highways:

It was **RESOLVED** to **APPOINT** Councillor L.Wallraven as Chair.

It was **RESOLVED** to **APPOINT** Councillor R.Honeyman as Vice-Chair.

iv. Golf & The View:

It was **RESOLVED** to **APPOINT** Councillor A.Latham as Chair.

It was **RESOLVED** to **APPOINT** Councillor M Brown as Vice-Chair.

v. Personnel Committee:

It was **RESOLVED** to **APPOINT** Councillor R Honeyman as Chair.

It was **RESOLVED** to **APPOINT** Councillor A Latham as Vice-Chair.

vi. Grievance/Disciplinary Sub-Committee:

It was **RESOLVED** to **APPOINT** Councillor L Boorman as Chair.

It was **RESOLVED** to **APPOINT** Councillor M Brown as Vice-Chair.

vii. Appeals Committee:

It was **RESOLVED** to **APPOINT** Councillor R Reed as Chair.

It was **RESOLVED** to **APPOINT** Councillor M Everden as Vice-Chair.

C9.9 It was **RESOLVED** to **APPROVE** the Committee Structure remaining unchanged.

C10/05/19 Representation on Outside Bodies

The Council considered report 03/19.

C10.1 It was **RESOLVED** to **NOTE** the representative reports submitted from the 2018-2019 Municipal Year.

C10.2 It was **RESOLVED** to **APPOINT** representatives of Outside Bodies as set out below for the forthcoming 2019-2020 Municipal Year:

Outside Body	Representative/s
Access in Seaford & Newhaven	Olivia Honeyman
Bishopstone United Charities	Linda Wallraven
	non-cllr Penny Lower
Citizen's Advice Bureau	Nazish Adil
Community Rail Partnership	Richard Honeyman
Community Transport - Lewes Area (CTLA)	James Meek
Crouch Bowling Club	Jim Lord
Cuckmere Community Bus	John Edson
East Sussex Association of Local Councils	Mark Brown
Environment Agency Meetings	John Edson
	Jean Cash
	James Meek
Impact Seaford	Sylvia Dunn
Lewes Community Safety Partnership - Joint Action Group	John Edson
	Morag Everden
Lewes District Assoc of Local Councils (LDALC)	Mark Brown
	John Edson
Mercread Youth Centre	Liz Boorman
Neighbourhood Plan Steering Group	Alan Latham
	Richard Honeyman
	Linda Wallraven
	Sylvia Dunn
Newhaven Port Access Road Liaison Committee	John Edson

Plastic-Free Seaford Steering Group	Rodney Reed
	James Meek
Seaford Allotment & Leisure Garden Society	Richard Morland
Seaford Chamber of Commerce	Phil Boorman
	Nazish Adil
Seaford Community Flood Action Group	Jean Cash
	Olivia Honeyman
Seaford Community Partnership	Richard Honeyman
Seaford Cricket Club	Jim Lord
Seaford Head Golf Club	Richard Morland
Seaford Head Nature Reserve M'ment Committee	Phil Boorman
	Nazish Adil
	James Meek
	Jean Cash
Seaford Head Swimming Pool	Richard Morland
Seaford Senior's Forum	*
Stakeholders Group on Health Issues	Alan Latham
	Nazish Adil
	Richard Morland
	Rahnuma Hayder
Strengthening Local Relationships	Linda Wallraven
	Nazish Adil
	Mahamed Ali Hayder
Tree Wardens Group	Rodney Reed
	James Meek
	Nazish Adil
	Jean Cash
Youth Task Group	Morag Everden
	Nazish Adil

* The Town Clerk will find out what the meeting commitments are and re-circulated to Councillors.

C10.3 It was **RESOLVED** to **NOTE** the Council Representation on Outside Bodies Policy.

C11/05/19 Fixed Asset Register

The Council considered report 04/19 and was circulated a revised copy of the register.

It was **RESOLVED** to **NOTE** the revised Fixed Asset Register as circulated with the report.

C12/05/19 Insurance Arrangements

The Council considered report 05/19.

It was **RESOLVED** to **NOTE** the information regarding the Council's Insurance arrangements.

C13/05/19 Annual Subscriptions

The Council considered report 06/19 and discussed the Council's subscription arrangements.

It was **RESOLVED** to **APPROVE** the Council's subscriptions as detailed below:

	Subscription	Amount
13.1	Association of Accounting Technicians	£124
13.2	British and International Golf Greenkeepers Association	£432
13.3	Chartered Institute of Legal Executives	£364
13.4	Chartered Institute of Management	£220
13.5	Chartered Institute of Personnel and Development	£95
13.6	Sussex Association of Local Councils (SALC)	£2,997.06
13.7	Lewes District Council Association of Local Councils	£50
13.8	Local Council Advisory Service	£95
13.9	Local Council Review publication	£17
13.10	Seaford Chamber of Commerce	£75
13.11	Seaford Fairtrade Group	£10
13.12	Guild of Mace Bearers	£35
13.13	Survey Monkey	£280
13.14	NEW – Employer Link	£456

The meeting closed at 8pm

Councillor Nazish Adil
Mayor of Seaford