



Seaford Town Council
Community Services Committee

Minutes of the meeting of the **Community Services Committee** held at **37 Church Street, Seaford** on **Thursday 30th November 2017** at **7.00pm**.

Present:

Councillor P Boorman (Vice-Chair in Chair)

Councillors D Argent, M Brown, L Freeman, N Freeman, R Hayder, O Honeyman, L Wallraven, M Wearmouth, B Webb and C White.

Mr James Corrigan – Town Clerk, Seaford Town Council

7 members of the public.

CS 07/11/17 Apologies for Absence and Declaration of Substitute Members

Apologies for absence were received from Councillor Latham (Councillor M Brown substituted).

Craig Williams, Projects & Facilities Manager, gave his apologies for being unable to attend.

CS 08/11/17 Disclosure of Interests

No declarations were made of disclosable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

CS 09/11/17 Public Participation

Sylvia Dunn Wished Craig Williams, Projects & Facilities Manager, all the best in the future.

Requested an update on the previously mentioned replacement of bins on the seafront, as half are missing their doors.

Informed the Committee that some of the car park fencing along the seafront has come down and there are still straps on the car side that are very sharp.

Questioned why the shingle on the promenade has not yet been removed when Lewes District Council had said this would be arranged.

Requested an update on the caravans and campervans on the unmade road between the Martello East Field and the pumping station.

Town Clerk

Confirmed that the Council are looking at different models of bins to replace them as part of the Seafront Development Plan, hopefully over the next financial year; the aim will be to source bins with no metal parts to prolong their life.

Agreed that the knee rails are not ideal and the Council will be considering what is the best solution in this area, as something is needed to stop vehicles being able to access the beach.

Explained that the Town Council are having discussions with the Environment Agency regarding responsibility for the shingle and looking at a better, more effective solution going forwards.

Confirmed that East Sussex County Council are working on a draft Traffic Regulation Order for the seafront, which will encompass caravan

and motorhome parking. Once the draft is received, the Town Council will be consulted before it is opened to public consultation. The Order will not prevent overnight parking but will allocate areas in which it is allowed. Once the Order is in place, parking tickets can be given to those in breach of the Order.

Richard Honeyman *Questioned the lack of disabled facilities with the new beach huts at Bönningstedt Parade and whether huts could be adapted to be accessible.*

Asked about where the responses had come from on the Skate Park consultation, which was the favoured design option and whether Seaford Head School had been involved.

Town Clerk Explained that the new beach huts are being sold as private property and it is up to the individual if they want disabled access. The Town Council will retain 10 new huts for rental and has designed these so that they will have access via a ramp at one side across a shared balcony. This will be part of phase three of the development plan, when specific design aspects and costs will be fully considered.

Confirmed that there were over 200 responses to the consultation, which was run through Survey Monkey. The result was very close between designs A and B, with A having the majority. Design C had only 4% of votes. Believed that the school had been involved in the consultation, with the word also spread through a Facebook site created specifically for the project.

Ernie Hill *Requested an update on the tree works at the war memorial.*

Town Clerk Confirmed that he would discuss this with the necessary Officer and look in to it.

Councillor Olivia Honeyman Confirmed that the Environment Agency were arranging to get the shingle removed at the end of phase one of the shingle recycling works, which subject to any storm damage should be 24th November. Bulldozers will then remain onsite over the winter.

CS 10/11/17 Projects and Facilities Manager – Update Report

The Committee discussed report 85/17 presenting the Projects & Facilities Manager's update report. In depth discussion was had on the details of the Martello toilets project and the commencement date, a toilet project in Rottingdean, the finances and sales of the new beach huts, the lease for the Crypt and renovation works on the building, the drafting a policy for the Martello Entertainments Area which was to be presented to the Council in January 2018, the concession at South Hill Barn, the 2018 Armed Forces Day event and the marking of the centenary of the end of World War I, the Mayor's role at the Christmas Lights switch on, the sea defence wall by the Bönningstedt beach huts, tree removal works and the sale of the land at Firle Road/North Way.

It was **RESOLVED** to **APPROVE** the contents of the report.

CS 11/11/17 Finance Report

The Committee considered report 86/17 informing members of the Committee of the income and expenditure for October 2017 and the financial year to date. Members discussed the toilet facilities at the Crouch Bowling Club, the Crouch Development Plan, thanking the Council Officers involved with increasing the filming income so

significantly, the marked increase in income particularly with Martello Fields, Seaford in Bloom and the possibility of further sponsorship (including South East Water) and an upcoming review of the Council's Strategic Plan in January 2018.

It was **RESOLVED** to **APPROVE** the contents of the report.

CS 12/11/17 Community Services Draft 2018-2019 Budget

The Committee considered report 87/17 presenting the draft projected outturn for the current financial year and the Committee budget for the 2018-2019 financial year. Members discussed thanking those involved with The Shoal and prevention of cliff erosion. The Clerk reminded the Committee that there is likely to be changes to the draft budget before it is presented to Full Council in January 2018.

CS12.1 It was **RESOLVED** to **APPROVE** the projected outturn for 2017-18 and the draft budget for 2018-19 for this Committee.

CS12.2 It was **RESOLVED** to **APPROVE** that the draft budget subject to any amendments be recommended to Full Council for adoption.

CS12.3 It was **RESOLVED** to **RECOMMEND** to Full Council to approve that should there be an underspend in the Projects budget for 2017-18, these monies are transferred into the Community Projects ear-marked reserve (EMR 358).

CS 13/11/17 Salts Skate Park - Approval

The Committee considered report 88/17 detailing the proposed plans of the skate park at The Salts. The Clerk gave a verbal update on the consultation process and outcome, the finances of the project, the design of the skate park and options with the old equipment being removed.

It was **RESOLVED** to **APPROVE** the design/costs and contractor of design A and **DELEGATE** power to the Projects & Facilities Manager to instruct the contractors once the necessary funds have been received.

The Committee wished to pass its thanks on to Craig Williams, departing Projects & Facilities Manager, for all his work at the Council and with the Community Services Committee, and wish him the best of luck going forwards.

The meeting closed at 8.20pm.

Councillor P Boorman
Vice-Chair in Chair