



Seaford Town Council

MINUTES of a Meeting of the Full Council held in the Council Chambers, 37 Church Street, Seaford on Thursday 24th January 2019 at 7.00pm.

Present:

Councillor L Wallraven (Mayor) and Councillor L Freeman (Deputy Mayor).
Councillors S Adeniji, D Argent, P Boorman, M Brown, B Burfield, N Freeman, T Goodman, R Hayder, O Honeyman, R Honeyman, A Latham, J Lord, M Wearmouth, C White.
James Jenkins, Deputy Young Mayor
James Corrigan, Town Clerk – Seaford Town Council
Colin Andrews, Deputy Town Clerk and RFO – Seaford Town Council
Isabelle Mouland, Executive Support Officer (Maternity Cover) – Seaford Town Council
3 members of the public

C104/01/18 Apologies for Absence

Apologies for absence were received from Councillors D Burchett, J Elton, P Lower and B Webb.

C105/01/18 Disclosure of Interests

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

C106/01/18 Public Participation

Resident A Asked for clarification on paragraphs 1.30 and 1.31 of the Clerk's report and commended the Cliff Garden's project, urging the Council to support.


Town Clerk Apologised for some items in the Clerk's report being left in from the previous report which caused confusion. The Town Clerk responded to the comments on the Cliff Gardens project under item 6.

Resident B Items 8-10 - Asked Councillors to consider going back to last year's drafts for the Martello Toilets. Expressed concern of the proposed raise in precept. Item 16 – Asked the Council to keep the Community Right to Bid list as it stands.

Town Clerk Response to comments on items 8-10 late in the minutes. Item 16 – The Town Clerk reminded those present that each asset listed takes a long time to register. The items on the list presented have not yet been registered.

C107/01/18 Minutes

It was **RESOLVED** to **ADOPT** the following minutes and **RESOLVED** to **APPROVE** the recommendations therein:

C107.1	Full Council	18 th October 2018 – <i>noting the change from Sussex Life to Sussex Style</i>
C107.2	Personnel	25 th October 2018
C107.3	Planning & Highways	1 st November 2018
C107.4	Planning & Highways	22 nd November 2018
C107.5	Planning & Highways	13 th December 2018
C107.6	Planning & Highways	7 th January 2019
C107.7	Golf & The View	6 th November 2018 

C107.8 Community Services 15th November 2018

C107.9 Finance & General Purposes 6th December 2018

C108/01/18 Mayor's Report

The Council considered report 153/18 presenting the Mayor's Report and details of engagements.

It was **RESOLVED** to **NOTE** the contents of the report.

C109/01/18 Young Mayor's Report

Nothing reported.

C110/01/18 Clerk's Report

The Council considered report 150/18 presenting the Clerk's update report from October 2018 to date. The Clerk gave a verbal update on various items of the report, including: how well Christmas Magic was despite the weather; the skatepark project going ahead; The View doing exceptionally well of the festive season; staffing changes and training; Seaford Neighbourhood Plan progress; Newlands proposed development meetings and the Playing Pitch Strategy progress.

It was **RESOLVED** to **NOTE** the contents of the report.

Cllr C White arrived at 7.27pm

C111/01/18 District / County Councillor Update Report

Lewes District Council -

Members were reminded that the Seaford Health Hub public exhibitions will be taking place on Tuesday 29th and Wednesday 30th January at Downs Leisure Centre. Different methods of consultation have been put in place to encourage the whole community to get involved. It was noted that the design as shown on publication material is for illustration purposes only and does not propose what the final design will be. This project is in the early stages, no contracts have been signed or decisions made. There is an FAQs document on the LDC website <https://www.lewes-eastbourne.gov.uk/regeneration/seaford-health-hub/> plus an email account (managed by officers) set up to help with any queries – seafordhealthhub@lewes-eastbourne.gov.uk

Members were advised that LDC attends community speed watch meetings and it has been queried that we used to receive email updates/reports which have stopped. Community Speed Watch has responded that they would be happy to send a representative to Committee/Council meetings if there are any concerns.


It was highlighted that the Local Enterprise & Apprenticeship Platform deadline date for new businesses is 1st February 2019 and that there are Holocaust Memorial Day events taking place at The Depot, Lewes on 26th and 27th January 2019, details here - <https://lewesdepot.org/news/holocaust-memorial-day-at-depot>

East Sussex County Council -

Members received updates on the following items: ESCC is on target with its savings this year; Council Tax increase to be 2.9%; working on local issues such as road repairs.

C112/01/18 Final Budget Report 2019/20 and Setting of Precept

The Council considered report 147/18 presenting the final draft Budget for 2019/20.

C112.1 It was **RESOLVED** to **APPROVE** the budget as presented; allowing the RFO in consultation with the Town Clerk to make any minor amendments, which will not affect the overall budget or Precept, to improve accuracy when producing the budget book for all Councillors. 

C112.2 It was **PROPOSED** to **SET** a Precept of £777,888 which equates to a Council tax increase of 9.94% and a **RECORDED VOTE** was requested:

Councillor S Adeniji	For
Councillor D Argent	For
Councillor P Boorman	Against
Councillor M Brown	For
Councillor B Burfield	Against
Councillor L Freeman	For
Councillor N Freeman	For
Councillor T Goodman	For
Councillor R Hayder	For
Councillor O Honeyman	Against
Councillor R Honeyman	For
Councillor A Latham	Against
Councillor J Lord	For
Councillor L Wallraven	Against
Councillor M Wearmouth	Against
Councillor C White	For

The **MOTION** was **CARRIED**.

C112.3 It was **RESOLVED** to **NOTE** the projected budgets for the years 2020/21, 2021/22, 2022/23 & 2023/24.

C112.4 It was **RESOLVED** to **APPROVE** the transfer of £195,833 to Earmarked Reserves (EMR). Amending the recommendation wording at point 4 to remove 'general reserves'.

C112.5 It was **RESOLVED** to **AUTHORISE** the RFO in consultation with the Town Clerk to place any underspends on projects as presented in an EMR to be used in 2019/20.

It was **RESOLVED** to **NOTE** thanks to the Town Council staff for their continuous good work.

C113/01/18 Annual Return 2017/18 Update

The Council considered report 145/18 presenting the update on the status of the 2017/18 Annual Return.

It was **RESOLVED** to **NOTE** the contents of the report and the high quality reporting produced by the Town Council staff.

C114/01/18 First Internal Audit Report for 2018/19

The Council considered report 146/18 presenting the First Internal Audit Report from Mulberry & Co Ltd. For 2018/19.

C114.1 It was **RESOLVED** to **NOTE** the contents of the Internal Auditor's report.

C114.2 It was **RESOLVED** to **NOTE** the actions taken by Council Officers as detailed.

C114/01/18 Neighbourhood Plan Update

The Council considered report 152/18 presenting an update on the Seaford Neighbourhood Plan.

It was **RESOLVED** to **CONVENE** an extraordinary Full Council meeting for Thursday 28th February 7.30pm following a 6.30pm Personnel Committee to consider adoption of the Seaford Neighbourhood Plan following the 2nd Regulation 14 consultation and agree for it to be sent to Lewes District Council for Regulation 16 consultation.

C115/01/18 2019/20 Meeting Timetable

The Council considered report 141/18 presenting a revised meeting timetable for the Council and Committee meetings in the 2019-2020 Municipal Year.

It was **RESOLVED** to **ADOPT** the revised meeting timetable.

Members were advised that on Thursday 21st March there will be an information session held in the Council Chamber for anyone wanting to find out more about standing as a councillor in the upcoming elections.

C116/01/18 Councillor Laptops / Tablets

The Council considered report 142/18 presenting research into the possibility of stopping hard copy Council papers and for Councillors to work from laptops/tablets.

It was **RESOLVED** to **NOTE** the contents of the report and to **TAKE NO ACTION**.

C117/01/18 Lewes District Council Statement of Gambling Principles Consultation

The Council considered report 143/18 seeking comments to be submitted to LDC on its draft Statement of Gambling Principles.

It was **RESOLVED** to **SUBMIT NO COMMENTS**.

C118/01/18 Staff Travel Expenses Policy

The Council considered report 154/18 presenting the draft Staff Travel Expenses Policy.

It was **RESOLVED** to **ADOPT** the Staff Travel Expenses Policy with an additional clause added to enable staff to reclaim any costs incurred with updating insurance policies to include occasional business use.

C119/01/18 Annual Investment Strategy

The Council considered report 149/18 presenting an update on the Annual Investment Strategy.

It was **RESOLVED** to **NOTE** the contents of the report.

C120/01/18 Display Screen Equipment User Policy

The Council considered report 144/18 presenting the draft Display Screen Equipment User Policy.

It was **RESOLVED** to **ADOPT** the draft Display Screen Equipment User Policy as presented in report 144/18.

C121/01/18 Community Right to Bid

The Council considered report 148/18 informing the Council of Lewes District Council decisions previous applications submitted to be registered as Community Assets under the Community Rights to Bid Scheme.

It was **RESOLVED** to **DELEGATE** power to the Planning and Highways Committee to check and update the Community Assets list for registration.

C122/01/18 Football Club Lease

The Council considered report 135/18 presenting the provision of a new 39 year lease for the existing clubhouse to Seaford Football Club at the Crouch Seaford.

It was **RESOLVED** to **AGREE** to the Council entering into a new lease for the Crouch Football Clubhouse with Seaford Town FC at the new rental of £1275 pa (reviewed every 5 years) on the basis of the same lease recently agreed with Crouch Bowls Club, for a period of 39 years.

The meeting closed at 9.07pm
Councillor Linda Wallraven
Mayor of Seaford

