



Seaford Town Council

Finance & General Purposes Committee

Minutes of the meeting of the Finance & General Purposes Committee held at the Council Chamber, Church Street, Seaford on Thursday 7th July 2016 at 7.00pm.

Present:

Councillor M Brown (Chairman)
Councillor L Worcester (Vice Chairman)
Councillors D Argent, P Boorman, B Burfield, R Hayder, R Honeyman and A Latham.
Mrs Lucy Clark, Support Services Manager - Seaford Town Council
Miss Elizabeth Harvey, Finance and Administration Assistant - Seaford Town Council (minutes)

3 members of the public

F01/07/16 Apologies

Apologies for absence were received from Councillors S Adeniji & M Lambert.

F02/07/16 Disclosure of Interests

There were no disclosures of interest.

F03/07/16 Public Participation

There was no public participation.

F04/07/16 Finance Report

F04.1 Receipts, Payments and Bank Reconciliation for February, March, April & May 2016

Members considered report 38/16 advising of receipts, payments and bank reconciliation for February, March, April & May 2016.

Members asked for clarity on certain income and payments regarding

F04.1.1 It was **RESOLVED** to **NOTE** the total receipts of £231,069.74 and total payments of £94,824.90 for February 2016 with a balance to carry forward of £519,715.89.

F04.1.2 It was **RESOLVED** to **NOTE** the total receipts of £157,346.62 and total payments of £173,648.68 for March 2016 with a balance to carry forward of £503,413.83.

F04.1.3 It was **RESOLVED** to **NOTE** the total receipts of £488,303.70 and total payments of £414,863.05 for April 2016 with a balance to carry forward of £576,854.48

F04.1.4 It was **RESOLVED** to **NOTE** the total receipts of £121,549.35 and total payments of £129,017.24 for May 2016 with a balance to carry forward of £569,386.58

F04.2 Finance Report.

Members considered report 39/16 informing of income and expenditure for the Financial Year End 2016 and the first two periods of the New Financial Year to 31st May 2016 compared to the annual budgets.

It was **RESOLVED** to **APPROVE** the information detailed in the report.

F05/07/16 Grant Applications for 2016/2017

Members considered report 40/16 presenting the 2016-17 grant applications.

It was confirmed that the recommended awards to be given total £22,300 against a budget of £28,650 leaving a total of £6,350.

F05.1 It was **RESOLVED** to **APPROVE** the following small grants to a total of £4,550.00:

Name of Organisation	Purpose of Grant	Awarded 2016/17
ABC Fund	Food Hampers, pantomime tickets and a day out at Drusilla's by families in Seaford.	£300.00
Crouch Bowling Club	Purchase of 3 sets of Bowls.	£400.00
Downs 60 + Club	8 folding chairs for events and meetings	£250.00
East Blatchington Pond Conservation	To purchase pebbles for the edge of the pond and snowdrops for the woodland areas.	£100.00
Eastbourne Epilepsy Group	Printing costs for seizure diaries and literature which will provided free to people. Also posters for GP & Hospitals	£300.00
Inner Lights	Cost of transport to and from monthly meetings and outings.	£100.00
Mercread Youth Centre	Funds for Arts and Craft Workshops.	£250.00
Seaford Choral Society	Cost of producing a centenary programme for autumn and spring concerts 2016-2017.	£150.00
Seaford Community Partnership	Administration of the general running costs of the partnership.	£350.00
Seaford Community Events Committee	Overnight security for AFD, thus reducing the cost required for take down and set up from Saturday to Sunday and towards cost of event management on the day.	£500.00

Seaford Museum & Heritage	New Reception area when access project is underway.	£400.00
Seaford Music Society	Fees to the artists for 2016/2017 season.	£100.00
Seaford Photographic Society	To purchase new equipment for the benefit of all members and in particular: a new projector to replace old one. Failure to do so will exclude the club from participating in external competitions. To purchase other technical equipment; calibrator, print stand and print competitions and projectors stand and replace worn out trophies.	£250.00
Seaford Seniors' Forum	Newsletter to members and furthering our objectives.	£300.00
Seaford Silver Band	Band running costs; rent, insurance, repairs and would also like to replace uniforms.	£300.00
Seaford Stroke & Caring Club Charity Trust	Transport Costs.	£150.00
Zap Art	Grant would be used towards delivering intergenerational arts/heritage workshops in the local community and with school groups.	£250.00
Willett Charitable	Additional flailing for Wood Control	£100.00
	TOTAL	£4,550.00

F05.2 It was **RESOLVED** to **RECOMMEND** to Full Council that the following two applications for large grants above the maximum limit be awarded, as per section 3.3 of the Council's Grants Policy:

Name of Organisation	Purpose of Grant	Awarded 2016/17
Citizen's Advice Bureau (CAB)	To provide CAB service to Seaford in person, on telephone, via e-mail.	£5,000.00
Community Transport for Lewes Area	To assist with vehicle replacement schedule, door to door dial a ride for 2 days per week are available.	£5,000.00
	TOTAL	£10,000

F05.3 It was **RESOLVED** to **APPROVE** the following large grants to a total of £7,750.00.

Name of Organisation	Purpose of Grant	Awarded 2016/17
Seaford Bonfire Society	Towards Security and Medical personnel for the procession and display	£1,500.00
Seaford Lifeguards	Uniform replacement.	£1,500.00
SeeAbility	Funding Volunteering programme.	£750.00
St Wilfrid's Hospice	To provide support to the home Nursing Team visiting people in Seaford, the team provide care and support to local district nurses, doctors as well as families and the patients.	£2,000.00
Waves Seaford Ltd	Support clients in professional counselling as many GP's refer patients to Waves for this service.	£2,000.00
	TOTAL	£7,750.00

F05.34

It was **RESOLVED** to **SET** the conditions upon the grants awarded and for Council Officers to ensure these are clearly laid out when writing to all organisations that have been awarded grants:

- i) CAB; to display 'Supported by Seaford Town Council' plaque which will be provided by the Council.
- ii) CTLA; to install 'Supported by Seaford Town Council' logos on buses. Logos to be provided by the Council.
- iii) Seaford Bonfire Society; to show 'Supported by Seaford Town Council' on their homepage of their website.
- iv) Seaford Lifeguards; to display 'Supported by Seaford Town Council' plaque which will be provided by the Council and to include 'Supported by Seaford Town Council' logos on their new uniform.
- v) Seeability to show 'Supported by Seaford Town Council' on their homepage of their website.
- vi) St Wilfrid's Hospice; to show 'Supported by Seaford Town Council' on their homepage of their website.
- vii) Waves Seaford Ltd; to display 'Supported by Seaford Town Council' plaque which will be provided by the Council.

The meeting closed at 19.15.



Mark Brown
Chairman