



Seaford Town Council

Finance & General Purposes Committee

Minutes of the meeting of the Finance & General Purposes Committee held at **the Council Church Street, Seaford, on Thursday 14th August 2014 at 7.00pm**

Present:

Councillor B Burfield (Chairman)

Councillor M Brown (Vice Chairman)

Councillors S Adeniji, S Dunn, A Hayder, L Lord, R Needham and B Warren.

Councillors R Allen (ex-officio) & A Latham (ex-officio).

Mr J Corrigan, Interim Town Clerk, Seaford Town Council.

Ms Elizabeth Harvey, Finance Administration Assistant, Seaford Town Council (Minutes).

3 Members of the public.

F13/08/14 Apologies

Apologies for absence were received from Councillors P Franklin & S Gauntlett.

F14/08/14 Minutes

It was **AGREED** that the minutes of the meetings held on 12th June 2014 be **APPROVED** and were signed by the Chairman.

F15/08/14 Disclosure of Interests

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

F16/08/14 Public Participation

Cllr A White As new legislation has come into force recently regarding filming of committee meetings; can filming of tonight's committee meeting be recorded?

Thanked the Town Council in providing a report early; to be discussed at Full Council meeting, which is to take place on 21st August 2014. This report is regarding the recent VAT inspection.

Agenda item 6, internal auditors report, had made an interesting reading regarding the V.A.T section and would urge the committee to throw out report 82/14 tonight.

Questions need to be asked of the internal auditors 'Auditing Solution Ltd'; why not raised VAT and other issues before?

Interim Town Clerk DCLG has recently issued guidance notes regarding the allowing of filming at all Council meetings. However, this Council has not had time to devise a new policy as yet. The filming, while allowed, will not give members of the public the right to intervene in meetings, create disorder or allow bad behaviour. Certain conditions will be imposed such as not allowing filming on confidential matters. So far as filming at tonight's meeting the law of the land supersedes Standing Orders so can take place.

Chairman Will let councillors consider issues regarding the internal auditors as we get to the report.

F17/08/14 Finance Report

F17.1 Receipts, Payments and Bank Reconciliation for May, Jun & July 2014

Members considered report 83/14

It was **AGREED** to **APPROVE** the information contained in the report.

**F17.2 Finance Report – Income & Expenditure
01/04/2014 – 31/07/2014**

Members considered report 84/14

It was **AGREED** to **APPROVE** the report

F18/08/14 Final Internal Audit Report for 2013-2014

F18.1 Members considered report 82/14

It was **AGREED** to **NOTE** the Internal Auditors Report.

It was **AGREED** to instruct the Town Clerk to contact Auditing Solutions Ltd and raise the committee's points & concerns regarding the internal audits. A report is to be written for the committee meeting by 18/12/14.

A recorded vote was requested:-

Councillor S Adeniji	Yes
Councillor M Brown	Yes
Councillor B Burfield	Yes
Councillor S Dunn	Yes
Councillor A Hayder	Yes

Councillor L Lord	Yes
Councillor R Needham	Yes
Councillor B Warren	Yes

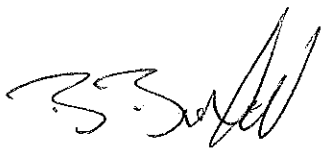
It was **AGREED** to action the items in section 2 of this report.

F19/08/14 Investigation & Disciplinary Professional Support

F19.1 Members considered report 85/14

The report was **NOTED**.

The meeting closed at 7.45pm



6-NOVEMBER-2014

Cllr Barry Burfield
Chairman

