



## Seaford Town Council

### Community Services Committee

Minutes of the meeting of the **Community Services Committee** held at **37 Church Street, Seaford** on **Thursday 26 September 2013** at **7.00 pm**.

#### **Present:**

Councillor L Warren (Chairman)  
Councillor L Wallraven, A Campbell, S Dunn, A Hayder, R Scarfe,  
A Latham, A White and I White  
Mrs S Shippen, Mr B King & Mrs G Hamilton.  
8 members of the public.

#### **CS 19 Apologies for Absence and Declaration of Substitute Members**

Apologies for absence were received from Councillors B Allen, S McStravick and P Hestletine. Councillor P Heseltine was substituted by I White.

#### **CS 20 Minutes**

The minutes of the meeting held on Thursday 25 July 2013 were **AGREED** as a correct record and signed by the Chairman.

#### **CS 21 Public Participation**

Mr Dominic Smith Tenant of Frankie's Café – has opened 10 months out of 12 in the last 5 years. Read out comments from the Annual Reports from the last five years that mentioned regeneration of the seafront each year and that it was a priority. In addition for visitor improvements to be made along the seafront. He asked when will the Town Council turn their words into actions. He also asked that he has a written response to his questions and a timescale for when the Town Council is likely to get back to him.

*Projects & Facilities Manager* Requested that Mr Smith email him with the questions and he will respond with a timescale.

Mr Peter White Director of Seaford Community Partnership. Commented on item 11 regarding the Seafront Performance Area. The Seaford Rock and Jazz Orchestra have toured Europe since 2003 and each place they have been to have found a square piece for tarmac to play their music. The proposed area has refreshments and conveniences nearby.

Sam Adeniji Councillor and Director of Seaford Community Partnership.  
Commented on item 11 regarding the Seafront Performance Area.  
The entertainment area will bring people both young, old, locals and visitors together.

**CS 22 Finance Report**

**CS 22.1 Income/Expenditure**

Members considered report. It was **AGREED** to **APPROVE** the current budget position.

**CS 22.2 Items for Inclusion in the Committee Budget for 2014/15**

Members considered report. It was **AGREED** that emails should be sent to the Chairman of this Committee by the end of October for any suggestions made by Councillors for inclusion in the draft budget for 2014/15.

**CS 23 The Salts – Public Consultation and Project Development**

Members considered report 78/13.

**CS 23.1** It was **AGREED** that thanks be given to the Projects and Facilities Manager for all the hard work he has put into this project.

**CS 23.2** It was **AGREED** to **APPROVE** that the budget recommendations to be included in 2014/15 budget should be considered by the working group.

**CS 23.3** It was **AGREED** to **APPROVE** that Councillors P Franklin and S Dunn be appointed to a working group to assist officers in developing the project to the next stage as set out in 1.6 to 1.9 of report 78/13; identifying further funding opportunities and inviting support from businesses, voluntary, community and sports groups.

**CS 23.3.1** It was **AGREED** to **DELEGATE** the appointment of the third member of the working group to the Projects and Facilities Manager in consultation with the Leader of the Minority Group, if he did not wish to nominate then Councillor A Latham would be appointed.

**CS 24 Grounds Maintenance Contract - Update**

Members considered report 81/13.

It was **AGREED** to **ENDORSE** the Officers' actions in agreeing that Seaford Town Council be included in the Grounds Maintenance Contract for a further year until 28<sup>th</sup> February 2015, working with the existing contractor operating under the current specification.

**CS 25 Seaford Public Toilets – cleaning contract**

Members considered report 83/13.

It was **AGREED** to **ENDORSE** the Officers' actions in agreeing adjustments to the existing public toilet cleaning contract and continuing discussions in relation to the contract renewal in 2014.

**CS 26 Seaford in Bloom**

Members considered report 79/13.

**CS 26.1** It was **AGREED** to **APPROVE** the Town Council negotiate an agreement to take responsibility for the town centre planting previously undertaken by Seaford in Bloom, including ownership of various planters, subject to an agreement including financial arrangements being signed by both parties.

**CS 26.2** It was **AGREED** to **DELEGATE** responsibility to the Town Clerk to negotiate and sign a suitable agreement on behalf of the Council.

**CS 26.3** It was **AGREED** to **APPROVE** that the Town Clerk work with interested parties with the aim of re-establishing a voluntary committee to enable other aspects of Seaford in Bloom to continue in the future.

**CS 27 Visitor Noticeboard and leaflet holders – Frankie's Beach Cafe**

Members considered report 77/13 members support.

**CS 27.1** It was **AGREED** to **APPROVE** that Dominic Smith of Frankie's Beach Café be permitted to install a new printed vinyl sign, on the existing noticeboard on the West View Kiosk to replace the existing damaged visitor noticeboard.

**CS 27.2** It was **AGREED** to **APPROVE** that leaflet holders be supplied to Frankie's Beach Café and retained for future vendors operating the kiosk to display appropriate leaflets as suggested 1.5, of report 77/13.

**CS 28 Seafront Performance Area – Seaford Community Partnership, Seafront Theme Group proposal**

Members considered report 80/13.

**CS 28.1** It was **AGREED** to **APPROVE** in principle the proposed scheme presented by Seaford Community Partnership, Seafront Theme Group.

**CS 28.2** It was **AGREED** to **APPROVE** that further seafront bench applications be permitted for the purposes of this scheme, subject to final designs and proposed total quantities being submitted to this committee for approval at a future meeting.

**CS 28.3** It was **AGREED** to **APPROVE** that a maximum of 6 hours of the Projects & Facilities Manager's time be used in an advisory capacity to support the Seaford Community Partnerships Seafront Theme Group in developing the project, subject to the Theme Group taking ownership of the project development in consultation with the Projects & Facilities Manager.

*The meeting closed at 19.43 pm.*

Councillor B Warren (Chairman)