



Seaford Town Council

Finance & General Purposes Committee

Minutes of the meeting of the **Finance & General Purposes Committee** held at the **Council Chamber, 37 Church Street, Seaford** on **Thursday 6th October 2016** at **7.00pm**.

Present:

Councillor M Brown (Chairman)
Councillor L Wallraven (Vice Chairman)
Councillors D Argent, P Boorman, B Burfield, R Hayder, R Honeyman and A Latham.
Mr James Corrigan, Town Clerk – Seaford Town Council
Mrs Lucy Clark, Support Services Manager - Seaford Town Council
Miss Elizabeth Harvey, Finance and Administration Assistant – Seaford Town Council (minutes)

2 members of the public

F06/10/16 Apologies

Apologies for absence were received from Councillors S Adeniji and L Worcester.
Councillor L Wallraven substituted for Councillor Worcester.

F07/10/16 Disclosure of Interests

There were no disclosures of interest.

F08/10/16 Public Participation

There was no public participation.

F09/10/16 Finance Report

F09.1 Receipts, Payments and Bank Reconciliation for June, July & August 2016

Members considered report 61/16 advising of receipts, payments and bank reconciliation for June, July and August 2016.

Members asked for clarity on certain income and payments.

F09.1.1 It was **RESOLVED** to **NOTE** the balance brought forward from May 2016 was £569,386.58.

F09.1.2 It was **RESOLVED** to **NOTE** June's total receipts of £105,981.32 and total payments of £170,221.29 leaving a balance to carry forward of £505,146.61.

F09.1.3 It was **RESOLVED** to **NOTE** July's total receipts of £110,127.66 and total payments of £145,317.54 leaving a balance to carry forward of £469,956.74.

F09.1.4 It was **RESOLVED** to **NOTE** August's total receipts of £112,076.41 and total payments of £253,111.54 leaving a balance to carry forward of £569,386.58

F09.2 Finance Report

Members considered report 62/16 informing of income and expenditure from 1st April to 31st August 2016 compared to the annual budgets.

It was **RESOLVED** to **APPROVE** the information detailed in the report.

F10/10/16 Budget Framework and Timetable 2017/2018

Members considered report 63/16 advising the committee of the proposed dates.

Members asked for clarity on certain information regarding the processes of committee approval on budgets and recommendations from committee to Full Council; along with requesting an update report on £25,000 financial savings or gains to be made, which was approved at Full Council on 28th January 2016.

It was **RESOLVED** to **APPROVE** the budget timetable as presented with the addition of a Working Party meeting in January.

F11/10/16 Annual Return 2015/2016 Update

Members considered report 66/16 updating the committee on the status of the annual return for 2015/2016.

Members asked for clarity on certain information.

It was **RESOLVED** to **NOTE** the contents of the report.

The meeting closed at 7.24pm.

Councillor Mark Brown
Chairman