



Seaford Town Council

MINUTES of a **Meeting** of the **Personnel Sub-Committee** held at the Council Chambers, 37 Church Street, Seaford on **Thursday 31st March 2016** at **6.00pm**.

Present:

Councillor S Adeniji (Chair), C Campbell (Vice-Chair), L Freeman, R Honeyman and A Latham.
James Corrigan, Town Clerk – Seaford Town Council
No members of the public were present.

PE07/03/16 Apologies for Absence

There were no apologies for absence.

PE08/03/16 Disclosure of Interests

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

PE09/03/16 Office Structure Amendment

The Committee discussed report 160/15.

It was **PROPOSED** to **AGREE** to change the existing post of Apprentice Administration Assistant to a part-time Administration Assistant for twenty two and a half hours per week.

A **RECORDED VOTE** was requested:

Councillor S Adeniji	For
Councillor C Campbell	Against
Councillor L Freeman	For
Councillor R Honeyman	Against
Councillor A Latham	For

The motion was **CARRIED**; 3 for, 2 against.

The meeting closed at 6.28pm.

Councillor Sam Adeniji
Chairman